

## Planning

South Downs National Park Authority

South Downs Centre

North Street

Midhurst

GU29 9DH

Tel: 0300 303 1053 Email: [planning@southdowns.gov.uk](mailto:planning@southdowns.gov.uk)



### Householder Application for Planning Permission for works or extension to a dwelling and for relevant demolition of an unlisted building in a conservation area Town and Country Planning Act 1990

#### Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

#### 1. Site Address

Number

Suffix

Property name

Address line 1

Address line 2

Address line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

#### 2. Applicant Details

Title

First name

Surname

Company name

Address line 1

Address line 2

Address line 3

Town/city

## 2. Applicant Details

Country	<input type="text"/>
Postcode	<input type="text" value="GU29 0HX"/>
Are you an agent acting on behalf of the applicant?	<input type="radio"/> Yes <input checked="" type="radio"/> No
Primary number	<input type="text"/>
Secondary number	<input type="text"/>
Fax number	<input type="text"/>
Email address	<input type="text"/>

## 3. Agent Details

No Agent details were submitted for this application

## 4. Description of Proposed Works

Please describe the proposed works:

Construction of freestanding garden shed

Has the work already been started without consent?

Yes  No

## 5. Explanation for Proposed Demolition Work

Why is it necessary to demolish all or part of the building(s) and/or structure(s)?

No demolition required.

## 6. Materials

Does the proposed development require any materials to be used externally?

Yes  No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material):

Walls	
Description of existing materials and finishes (optional):	None existing
Description of proposed materials and finishes:	Timber frame clad with larch
Roof	
Description of existing materials and finishes (optional):	None existing
Description of proposed materials and finishes:	Cedar shingles
Windows	
Description of existing materials and finishes (optional):	None existing
Description of proposed materials and finishes:	Perspex

## 6. Materials

Doors	
Description of existing materials and finishes (optional):	None existing
Description of proposed materials and finishes:	Prepared timber

Lighting	
Description of existing materials and finishes (optional):	None existing
Description of proposed materials and finishes:	None required

Boundary treatments (e.g. fences, walls)	
Description of existing materials and finishes (optional):	Stock fencing
Description of proposed materials and finishes:	No changes to be made

Vehicle access and hard standing	
Description of existing materials and finishes (optional):	Shingle drive
Description of proposed materials and finishes:	No changes to be made

Are you supplying additional information on submitted plans, drawings or a design and access statement?  Yes  No

If Yes, please state references for the plans, drawings and/or design and access statement

Design and access statement  
Floor plans and elevations

## 7. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?  Yes  No

Is a new or altered pedestrian access proposed to or from the public highway?  Yes  No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?  Yes  No

## 8. Parking

Will the proposed works affect existing car parking arrangements?  Yes  No

## 9. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development?  Yes  No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

There are 2 uncoppiced hazels marked in green on the site/block plan.  
The shed will be on blocks so no tree roots will be disturbed.  
No trees or branches need to be removed.  
Reference: Tree plan

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?  Yes  No

## 10. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

Yes  No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent  
 The applicant  
 Other person

## 11. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

Yes  No

## 12. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff  
(b) an elected member  
(c) related to a member of staff  
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

Yes  No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

## 13. Ownership Certificates and Agricultural Land Declaration

**CERTIFICATE OF OWNERSHIP - CERTIFICATE B - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14**

I certify/The applicant certifies that:

- I have/The applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner\* and/or agricultural tenant\*\* of any part of the land or building to which this application relates; or  
 The applicant is the sole owner of all the land or buildings to which this application relates and there are no other owners\* and/or agricultural tenants\*\*.

\* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years to run. \*\* 'agricultural tenant' has the meaning given in section 65(8) of the Town and Country Planning Act 1990.

Owner/Agricultural Tenant

Name of Owner/Agricultural Tenant	
Number	
Suffix	
House Name	Cowdray Estate Office
Address line 1	Cowdray Park
Address line 2	
Town/city	Midhurst
Postcode	GU29 0AQ
Date notice served (DD/MM/YYYY)	07/05/2021

Person role

- The applicant  
 The agent

### 13. Ownership Certificates and Agricultural Land Declaration

Title	Mrs
First name	Lucy
Surname	Rowe
Declaration date (DD/MM/YYYY)	07/05/2021

Declaration made

### 14. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Date (cannot be pre-application)	07/05/2021
----------------------------------	------------