

Planning Services

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Householder Application for Planning Permission for works or extension to a dwelling. Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number

Suffix

Property name

Address line 1

Address line 2

Address line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

2. Applicant Details

Title

First name

Surname

Company name

Address line 1

Address line 2

Address line 3

Town/city

Country

2. Applicant Details

Postcode

Are you an agent acting on behalf of the applicant? Yes No

Primary number

Secondary number

Fax number

Email address

3. Agent Details

No Agent details were submitted for this application

4. Description of Proposed Works

Please describe the proposed works:

Erection of single storey workroom and terrace on side of existing garage and change finish on existing garage to match new element.

Has the work already been started without consent? Yes No

5. Materials

Does the proposed development require any materials to be used externally? Yes No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material):

Walls	
Description of existing materials and finishes (optional):	Existing Garage: Currently red brick. Workroom: To be built.
Description of proposed materials and finishes:	Existing Garage: Brick to be part clad in black weatherboarding to match new element and main house. Workroom: Black weatherboarding. Black metal steps to access roof terrace.

Roof	
Description of existing materials and finishes (optional):	Existing Garage: Terracotta tiles. Workroom: To be built.
Description of proposed materials and finishes:	Existing Garage: No change. Workroom: EPDM flat roof with artificial grass over.

Windows	
Description of existing materials and finishes (optional):	Existing Garage: One timber window. Workroom: To be built.
Description of proposed materials and finishes:	Existing Garage: window to be removed and opening extended as doorway to new room. Workroom: 2 x Timber windows to match main house in design and finish.

Doors	
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5. Materials

Description of existing materials and finishes (optional):	Existing Garage: One brown timber door (in need of replacement). Workroom: To be built.
Description of proposed materials and finishes:	Existing Garage: Replace existing door and frame with new timber unit to match main new door on workroom. Workroom: One timber stable door to match weatherboarding.

Vehicle access and hard standing	
Description of existing materials and finishes (optional):	Driveway to garage: Gravel area to front.
Description of proposed materials and finishes:	Drive to garage and workroom: Additional parking area of gravel to extend to front of workroom (see plan).

Are you supplying additional information on submitted plans, drawings or a design and access statement? Yes No

If Yes, please state references for the plans, drawings and/or design and access statement

Plans & Drawings: Location Plan, Block Plan, 190521 - Trees & Hedges, 190521 - Flood map, 190521 - Plans and Elevations Existing, 190521 - Plans and Elevations Proposed, 190521 - Driveway

6. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? Yes No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

190521 - Trees & Hedges

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? Yes No

If Yes, please show on your plans, indicating the scale, which trees by giving them numbers (e.g. T1, T2 etc) and state the reference number of any plans or drawings:

Pruning to lower branches of overhanging leylandii at rear for construction and access (as has been done to others behind existing garage).

7. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? Yes No

Is a new or altered pedestrian access proposed to or from the public highway? Yes No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way? Yes No

8. Parking

Will the proposed works affect existing car parking arrangements? Yes No

If Yes, please describe:

Current parking area - gravel drive and apron - to be extended to accommodate more space and additional manoeuvring options.

9. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? Yes No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

9. Site Visit

- The agent
 The applicant
 Other person

10. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

Yes No

11. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

Yes No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

12. Ownership Certificates and Agricultural Land Declaration

CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person role

- The applicant
 The agent

Title

First name

Surname

Declaration date (DD/MM/YYYY)

Declaration made

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Date (cannot be pre-application)