

Householder Application for Planning Permission for works or extension to a dwelling.  
Town and Country Planning Act 1990

**Publication of applications on planning authority websites.**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

**1. Site Address**

Number

Suffix

Property name

Address line 1

Address line 2

Address line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

**2. Applicant Details**

Title

First name

Surname

Company name

Address line 1

Address line 2

Address line 3

Town/city

Country

## 2. Applicant Details

Postcode

Are you an agent acting on behalf of the applicant?  Yes  No

Primary number

Secondary number

Fax number

Email address

## 3. Agent Details

No Agent details were submitted for this application

## 4. Description of Proposed Works

Please describe the proposed works:

Erection of two rooflights, dormer extension and integrated solar PV in relation to a loft conversion, installation of an air source heat pump within permitted development rights and minor non-material adjustments to proposals put forward in application 21/00451/FUL. The loft conversion will not extend past the external wall of the existing first floor storey. It will increase the attic volume from 28.8m<sup>3</sup> to 43.1m<sup>3</sup> (an increase of 14.3m<sup>3</sup>). The cumulative new internal area of the rear extensions and the loft conversion proposed in this application is 50m<sup>2</sup>.

Has the work already been started without consent?  Yes  No

## 5. Materials

Does the proposed development require any materials to be used externally?  Yes  No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material):

Walls	
Description of existing materials and finishes (optional):	n/a
Description of proposed materials and finishes:	pigmented zinc cladding to dormer cheeks of loft conversion

Roof	
Description of existing materials and finishes (optional):	plain clay tile to pitched roof
Description of proposed materials and finishes:	EPDM to flat roof of dormer replacement plain clay tile to match existing elsewhere

Windows	
Description of existing materials and finishes (optional):	n/a at roof level
Description of proposed materials and finishes:	Powder coated aluminium frame

Other Guttering	
Description of existing materials and finishes (optional):	cast iron gutters, painted green
Description of proposed materials and finishes:	aluminium gutters powder coated to match zinc cladding

## 5. Materials

Are you supplying additional information on submitted plans, drawings or a design and access statement?  Yes  No

If Yes, please state references for the plans, drawings and/or design and access statement

100-001-Location Plan.pdf  
100-002-Site Plan.pdf  
D&A Statement.pdf  
Existing drawings.pdf  
100-10-010-Proposed Ground Floor Plan.pdf  
100-10-011-Proposed First Floor Plan.pdf  
100-10-012-Proposed Loft Plan.pdf  
100-10-013-Proposed Roof Plan.pdf  
100-20-001-Section AA.pdf  
100-20-002-Section BB.pdf  
100-20-003-Section CC.pdf  
100-30-001-Front Elevation.pdf  
100-30-002-Rear Elevation.pdf  
100-30-003-East Elevation  
100-30-004-West Elevation  
Daylight and Sunlight Analysis.pdf  
Previous Existing drawings.pdf  
Approved Works 21-00451-FUL.pdf

## 6. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development?  Yes  No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?  Yes  No

## 7. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?  Yes  No

Is a new or altered pedestrian access proposed to or from the public highway?  Yes  No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?  Yes  No

## 8. Parking

Will the proposed works affect existing car parking arrangements?  Yes  No

## 9. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?  Yes  No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent  
 The applicant  
 Other person

## 10. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?  Yes  No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

First name

Surname

## 10. Pre-application Advice

Reference

20/03262/PAC

Date (Must be pre-application submission)

21/01/2021

Details of the pre-application advice received

Email message dated 15/2/21 : As an application we will consider the PD fall back for a flat roof dormer, and having a better quality design and maybe set in and down a little bit, you are in theory more likely to achieve a better outcome as part of an application. We can support non-matching materials, i.e. zinc. So it's all down to design. And if the second floor is removed, and the roof is more prominent, we would not likely refuse a dormer window that could likely be achieved under PD. Especially, if you provide a better and higher quality designed dormer than PD

Please note the Relevant Site History notes on the Pre-application advice letter received is incorrect - the application reference numbers quoted related to the property 48 Helen Road, OX2 0DE.

## 11. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

Yes  No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

## 12. Ownership Certificates and Agricultural Land Declaration

**CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14**

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner\* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding\*\*

\* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. \*\* 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

**NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.**

Person role

- The applicant  
 The agent

Title

Ms

First name

Sonia

Surname

Tong

Declaration date  
(DD/MM/YYYY)

28/05/2021

Declaration made

## 13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Date (cannot be pre-application)

28/05/2021