Sevenoaks
DISTRICT COUNCIL

For Official Use Only	
Receipt	
Date	
Amount	

Sevenoaks District Council
Council Offices
Argyle Road
Sevenoaks
Kent
TN13 1HG

Tel: 01732 227000

Application for listed building consent for alterations, extension or demolition of a listed building.

Planning (Listed Buildings and Conservation Areas) Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	
Suffix	
Property name	Phoenix Cottage
Address line 1	Long Barn Road
Address line 2	
Address line 3	
Town/city	Sevenoaks Weald
Postcode	TN14 6NH

Description of site location must be completed if postcode is not known:

Easting (x)	552657
Northing (y)	150835

Description

2. Applicant Details

Title	Mr and Mrs
First name	T
Surname	Francis
Company name	
Address line 1	Phoenix Cottage, Long Barn Road
Address line 2	
Address line 3	
Town/city	Sevenoaks Weald

2. Applicant Details

Country	
Postcode	TN14 6NH

Are you an agent acting on behalf of the applicant? ◉ Yes ○ No

Primary number	
Secondary number	
Fax number	
Email address	

3. Agent Details

Title	Mr
First name	Richard
Surname	Sonnex
Company name	
Address line 1	33
Address line 2	High Street
Address line 3	
Town/city	Sevenoaks
Country	England
Postcode	TN13 1JD
Primary number	
Secondary number	
Fax number	
Email	

4. Description of Proposed Works

Please describe details of the proposed development or works including details of proposals to alter, extend or demolish the listed building(s):

Provision of a Conservation Rooflight to rear catslide roof.

Has the development or work already been started without consent? ○ Yes ◉ No

5. Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

- ○ Don't know
- ○ Grade I
- ○ Grade II*
- ◉ Grade II

5. Listed Building Grading

Is it an ecclesiastical building? ○ Don't know ○ Yes ◉ No

6. Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building? ◉ Yes ○ No

If Yes, which of the following does the proposal involve?

a) Total demolition of the listed building ○ Yes ◉ No

b) Demolition of a building within the curtilage of the listed building ○ Yes ◉ No

c) Demolition of a part of the listed building ◉ Yes ○ No

If the answer to c) is Yes

What is the total volume of the listed building? Cubic metres	405.00
What is the volume of the part to be demolished? Cubic metres	1.00

What was the date (approximately) of the erection of the part to be removed?

Month	1
Year	1880

(Date must be pre-application submission)

Please provide a brief description of the building or part of the building you are proposing to demolish

Removal of clay plain tiles to provide a conservation rooflight to the south side of the rear catslide roof.

Why is it necessary to demolish or extend (as applicable) all or part of the building(s) and or structure(s)?

To provide a traditional conservation rooflight to give better natural light to a poorly lit rear east dining area for the occupiers..

The additional natural light will reduce the need for electric lighting and thus improve energy efficiency.

7. Related Proposals

Are there any current applications, previous proposals or demolitions for the site? ◉ Yes ○ No

If Yes, please describe and include the planning application reference number(s), if known:

20/03659/LBCALT

8. Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building? ○ Yes ◉ No

9. Listed Building Alterations

Do the proposed works include alterations to a listed building? ◉ Yes ○ No

If Yes, do the proposed works include

a) works to the interior of the building? ◉ Yes ○ No

b) works to the exterior of the building? ◉ Yes ○ No

c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally? ○ Yes ◉ No

d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)? ◉ Yes ○ No

9. Listed Building Alterations

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

SS/201573/1 Ground Floor Plan - Existing
SS/201573/2 First Floor Plan - Existing
SS/201573/3 Ground Floor Plan - Proposed
SS/201573/4 First Floor Plan - Proposed
SS/201573/5 Elevations - Existing
SS/201573/6 Elevations – Proposed
Conservation Rooflight Design Drawing
Photographic Schedule

10. Materials

Does the proposed development require any materials to be used? (•) Yes ( ) No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

Please add materials by using the dropdown list to select the type, clicking 'Add' and entering all the details in the popup box

Type	Existing materials and finishes	Proposed materials and finishes
Roof covering	Clay Plain Tiles	Clay Pain Tiles
Ceilings	Plasterboard , Plaster and smooth decorative finishes	Plasterboard, Plaster and smooth decorative finishes
Windows	None	1 Conservation Rooflight

Are you submitting additional information on submitted plans, drawings or a design and access statement? (•) Yes ( ) No

If Yes, please state references for the plans, drawings and/or design and access statement

Design & Access Statement
Heritage Statement
Method Statement
SS/201573/1 Ground Floor Plan - Existing
SS/201573/2 First Floor Plan - Existing
SS/201573/3 Ground Floor Plan - Proposed
SS/201573/4 First Floor Plan - Proposed
SS/201573/5 Elevations - Existing
SS/201573/6 Elevations – Proposed
Conservation Rooflight Design Drawing
Conservation Rooflight Technical Data Sheet
Photographic Schedule

11. Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal? ( ) Yes (•) No

12. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? (•) Yes ( ) No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

(•) The agent
( ) The applicant
( ) Other person

13. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ( ) Yes (•) No

14. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

14. Authority Employee/Member

(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

○ Yes ◉ No

15. Certificates

CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Certificate under Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Person role

○ The applicant
◉ The agent

Title	Mr
First name	R
Surname	Sonnex
Declaration date (DD/MM/YYYY)	10/06/2021

☑ Declaration made

16. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☑

Date (cannot be pre-application)	10/06/2021