



The Moray Council Council Office High Street Elgin IV30 1BX Tel: 0300 1234561 Email: development.control@moray.gov.uk

Applications cannot be validated until all the necessary documentation has been submitted and the required fee has been paid.

Thank you for completing this application form:

ONLINE REFERENCE 100418943-001

The online reference is the unique reference for your online form only. The Planning Authority will allocate an Application Number when your form is validated. Please quote this reference if you need to contact the planning Authority about this application.

Description of Proposed Works to Listed Building

Are the proposals to alter, extend or demolish the listed building(s)? *

☒ Yes ☐ No

If Yes, please provide further details: * (Max 500 characters)

To erect four safety barriers on the walkway around the clock tower on the Forres Tolbooth.

Has the work already been started and/or completed? *

☒ No ☐ Yes – Started ☐ Yes - Completed

Please Note: it can be a criminal offence to undertake works that require listed building consent in advance of obtaining consent.

Applicant or Agent Details

Are you an applicant or an agent? * (An agent is an architect, consultant or someone else acting on behalf of the applicant in connection with this application)

☐ Applicant ☒ Agent

Agent Details

Please enter Agent details

Company/Organisation:

Ref. Number:

You must enter a Building Name or Number, or both: *

First Name: *

George

Building Name:

Waterford Farm

Last Name: *

Alexander

Building Number:

Telephone Number: *

Address 1
(Street): *

Waterford Road

Extension Number:

Address 2:

Mobile Number:

Town/City: *

Forres

Fax Number:

Country: *

United Kingdom

Postcode: *

IV36 3TN

Email Address: *

Is the applicant an individual or an organisation/corporate entity? *

☐

Individual

☒

Organisation/Corporate entity

Applicant Details

Please enter Applicant details

Title:

Mr

You must enter a Building Name or Number, or both: *

Other Title:

Building Name:

Waterford Farm

First Name: *

George

Building Number:

Last Name: *

Alexander

Address 1
(Street): *

Waterford Road

Company/Organisation

Forres Heritage Trust Limited

Address 2:

Telephone Number: *

Town/City: *

Forres

Extension Number:

Country: *

United Kingdom

Mobile Number:

Postcode: *

IV36 3TN

Fax Number:

Email Address: *

Site Address Details

Planning Authority:

Moray Council

Full postal address of the site (including postcode where available):

Address 1:

THE TOLBOOTH

Address 2:

80 HIGH STREET

Address 3:

Address 4:

Address 5:

Town/City/Settlement:

FORRES

Post Code:

IV36 1NX

Please identify/describe the location of the site or sites

Northing

858927

Easting

303730

Existing and Proposed Uses

Please describe the current use: * (Max 500 characters)

The Forres Tolbooth is a historic building on the Forres High Street. It includes a number of rooms which are available for rent to hold meetings. There is also a cell block, as part of the building was used as the local police station until the late sixties. The building is a popular visitor attraction but the most intriguing feature is the clock tower which has never been accessible to the public.

Please describe the proposed use: * (Max 500 characters)

The building will continue in its present use as a meeting place and visitor attraction with the added feature of a visit to the clock tower which will allow visitors to experience the fantastic views over the town and particularly along the full length of the High Street to both the east and west.

Pre-Application Discussion

Have you discussed your proposal with the planning authority? *

☒ Yes ☐ No

Pre-Application Discussion Details Cont.

In what format was the feedback given? *

☒ Meeting ☐ Telephone ☐ Letter ☒ Email

Please provide a description of the feedback you were given and the name of the officer who provided this feedback. If a processing agreement [note 1] is currently in place or if you are currently discussing a processing agreement with the planning authority, please provide details of this. (This will help the authority to deal with this application more efficiently.) * (max 500 characters)

There has been regular discussions with planning officer, Mr Craig Wilson who has given excellent feedback on the type of barrier that would be acceptable to Historic Environment Scotland.

Title:

Other title:

First Name:

Last Name:

Correspondence Reference
Number:

Date (dd/mm/yyyy):

Note 1. A Processing agreement involves setting out the key stages involved in determining a planning application, identifying what information is required and from whom and setting timescales for the delivery of various stages of the process.

Listed Building Category

Please state the category of listing (if known) of the building in the list of Buildings of Special Architectural or Historic interest: *

- ☒ Category A
☐ Category B
☐ Category C
☐ A (Group)
☐ B (Group)
☐ Ecclesiastical Category A
☐ Ecclesiastical Category B
☐ Ecclesiastical Category C
☐ Don't Know

Demolition of Listed Building

Does the proposal involve demolition of a listed building or a building within the curtilage of a listed building? *

- ☐ Total or substantial demolition of the listed building
☐ Total or substantial demolition of a building within the curtilage of the listed building
☒ Other (partial demolition or alterations)

Listed Building Alterations

Do the proposed works include alterations and/or extension to a listed building? *

☐ Yes ☒ No

(This may be in addition to any demolition works specified previously)

Proposal Relating to Listed Building

Are there any current applications or existing consents or permissions for this site? *

☐ Yes ☒ No

Planning Service Employee/Elected Member Interest

Is the applicant, or the applicant's spouse/partner, either a member of staff within the planning service or an elected member of the planning authority? * ☒ Yes ☐ No

Please provide further details: * (Max 500 characters)

I am an elected member for ward 8, Forres and was first elected in May 2012. I am making this application in my capacity as chair of the Forres Heritage Trust Ltd which is a registered charity and owner of the Forres Tolbooth..

Certificates and Notices

Certificate and Notice

The Planning (Listed Buildings and Conservation Areas) (Scotland) Act 1997

The Town and Country Planning (Listed Building and Buildings in Conservation Areas) (Scotland) Regulations 1987

One Certificate must be completed and submitted along with this form; either Certificate A, Certificate B or Certificate C.

Are you the sole owner of ALL the land/building relevant to this proposal? * ☒ Yes ☐ No

Certificate Required

The following Land Ownership Certificate is required to complete this section of the proposal:

Certificate A

Land Ownership Certificate

Certificate and Notice

The Planning (Listed Buildings and Conservation Areas) (Scotland) act 1997

The Town and Country Planning (Listed Buildings and Buildings in Conservation Areas) (Scotland) Regulations 1987

Certificate A

I hereby certify that – (See the help section for notes)

(1) - No person other than myself/the applicant was an owner [Note 1] of any part of the land to which the application relates at the beginning of the period of 21 days ending with the date of the accompanying appeal.

Signed: George Alexander

Date: 27/05/2021 11:25:21

☒ Please tick here to certify this Certificate. *

Checklist – Application for Listed Building Consent

Please complete the following checklist to make sure you have provided all the necessary information in support of your application. Failure to submit the necessary information may result in your application being deemed invalid. The planning authority will not start processing your application until it is valid.

A Location plan which identifies the land to which the application relates drawn to an identified scale
And showing the direction of north. *

☒ Yes ☐ No

A copy of other detailed plans, drawings, photographs (with annotations to describe the details of
Materials and workmanship) as necessary to describe your proposals. *

☒ Yes ☐ No

Elevations. *

☒ Yes ☐ No

Floor Plans. *

☒ Yes ☐ No

Roof Plan. *

☐ Yes ☒ No

Does your plan include:

Sections. *

☐ Yes ☒ No

Perspectives of Photomontages. *

☒ Yes ☐ No

Block Plan. *

☐ Yes ☒ No

Special Detailed Drawing. *

☒ Yes ☐ No

Detailed specification of finishes. *

☒ Yes ☐ No

Current or old photographs. *

☐ Yes ☒ No

What other information are you submitting in support of your application? *

- ☐ Design Statement.
- ☐ Supporting Statement.
- ☐ Condition Survey Report.
- ☐ Feasibility Study.
- ☐ Development Appraisal.
- ☐ Environmental Impact Statement.
- ☐ Conservation Survey/Statement/Plan.
- ☒ Other.

As you have selected "other" from the information in support of your application list please provide further details. * (Max 500 characters)

Approval of this application would see the completion of a prolonged effort to increase the footfall on the Forres High Street by making the Tolbooth an even greater attraction to visitors. Safe access to the walkway around the clock will afford visitors and locals alike access to local history within the tower as well as fantastic views across the town from without.

Declare – Listed Building Consent

I, the applicant/agent certify that this is an application for listed building consent as described in this form the accompanying plan/drawings and additional information.

Declaration Name: Mr George Alexander

Declaration Date: 27/05/2021