



Jonathon Hartley Limited - Florence Hartley  
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**Planning Services** [Planning.ENC@northnorthants.gov.uk](mailto:Planning.ENC@northnorthants.gov.uk)  
**Our Ref:** NE/21/00973/LBC  
**Your Ref:**  
**Date:** 23 June 2021

Dear Sir or Madam

#### **LISTED BUILDINGS AND CONSERVATION AREAS ACT 1990**

**Proposal :** **Single storey side extension and internal alterations to dwelling at 39 North Street Oundle Peterborough Northamptonshire PE8 4AL .**

I refer to the above application received on **16 June 2021** but have to advise you that it is **INVALID/INCOMPLETE**. In order to enable further progress to be made, please supply the following:

1. Please confirm in writing that you are happy with the amended description as given above. This amendment is suggested as descriptions for applications need to be clear, concise and precise.
2. It is unclear, from the location plan provided, how access is gained to the adopted highway. As per our Published Local Requirements "The application site (including access to the adopted highway) must be edged in red. This red line must include all land necessary to carry out the proposed development (including the land required for access to the site from a public highway, visibility splays, landscaping, car parking and open areas around buildings)." Please provide an amended location plan
3. As per our Published Local Requirements the following are also required to validate your application:
  - Schedule of works
  - Manufacturer's specification for: Zinc, Teak vertical cladding, aluminium French doors, flat roof lights and French drain
  - Joinery details for the replacement gates

Please take the necessary action required to complete this application. If this is not completed within the next 28 days, the application will be withdrawn and a full re-submission of the application will be required. In the meantime you should note that the statutory period for the determination of the application may be held in abeyance.

**Please note that North Northamptonshire Council prefers to receive all communication electronically.**

For details of how we treat your data, please see our Privacy Statement:

[www.northnorthants.gov.uk/privacynotices](http://www.northnorthants.gov.uk/privacynotices)

Yours faithfully

Erika Davies  
Technical Officer, Planning Services