

## Householder Application for Planning Permission for works or extension to a dwelling. Town and Country Planning Act 1990

### Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

### 1. Site Address

Number	44
Suffix	
Property name	
Address line 1	Merritt Way
Address line 2	Cowplain
Address line 3	
Town/city	Waterlooville
Postcode	PO8 9WN

Description of site location must be completed if postcode is not known:

Easting (x)	468440
Northing (y)	112210

Description

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### 2. Applicant Details

Title	Mrs
First name	Samantha
Surname	Cousins
Company name	
Address line 1	44, Merritt Way
Address line 2	Cowplain
Address line 3	
Town/city	Waterlooville
Country	

2. Applicant Details

Postcode

PO8 9WN

Are you an agent acting on behalf of the applicant?

☒ Yes ☐ No

Primary number

Secondary number

Fax number

Email address

3. Agent Details

Title

Mr

First name

Gordon

Surname

Smith

Company name

1st garage conversions

Address line 1

26 Old River

Address line 2

Denmead

Address line 3

Town/city

Waterlooville

Country

United Kingdom

Postcode

PO7 6XS

Primary number

Secondary number

Fax number

Email

4. Description of Proposed Works

Please describe the proposed works:

To convert garage to Habitable accommodation

Has the work already been started without consent?

☐ Yes ☒ No

5. Materials

Does the proposed development require any materials to be used externally?

☒ Yes ☐ No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material):

Walls	
Description of existing materials and finishes (optional):	Face brick
Description of proposed materials and finishes:	Face brick to match existing

## 5. Materials

Windows	
Description of existing materials and finishes (optional):	White U.P.V.C. double glazed
Description of proposed materials and finishes:	White U.P.V.C. double glazed to match existing

Are you supplying additional information on submitted plans, drawings or a design and access statement? ☒ Yes ☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

- 1.) 1.1250. Site location plan, 1.500. block plan, existing and proposed floorplan, and front elevations.A1.pdf
- 2.) 1.1250 Site location plan 44 Merritt Way.A4.pdf
- 3.) 1.500 block plan 44. Merritt Way PO8 9WN. A4.pdf

## 6. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? ☐ Yes ☒ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☒ No

## 7. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☒ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way? ☐ Yes ☒ No

## 8. Parking

Will the proposed works affect existing car parking arrangements? ☒ Yes ☐ No

If Yes, please describe:

The conversion of the garage will mean the loss of one off-road car parking. As this is a two bedroomed flat there is still one off-road parking in front of the garage, so it fulfills the requirement for parking. ie one off-road parking for a two bedroomed property.

## 9. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent
- ☐ The applicant
- ☐ Other person

## 10. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☐ Yes ☒ No

## 11. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:  
(a) a member of staff  
(b) an elected member  
(c) related to a member of staff  
(d) related to an elected member

11. Authority Employee/Member

It is an important principle of decision-making that the process is open and transparent. ☐ Yes ☒ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

12. Ownership Certificates and Agricultural Land Declaration

CERTIFICATE OF OWNERSHIP - CERTIFICATE B - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that:

- ☒ I have/The applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner\* and/or agricultural tenant\*\* of any part of the land or building to which this application relates; or
- ☐ The applicant is the sole owner of all the land or buildings to which this application relates and there are no other owners\* and/or agricultural tenants\*\*.

\* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years to run. \*\* 'agricultural tenant' has the meaning given in section 65(8) of the Town and Country Planning Act 1990.

Owner/Agricultural Tenant

Name of Owner/Agricultural Tenant	
Number	
Suffix	
House Name	46
Address line 1	Merritt Way
Address line 2	Cowplain
Town/city	Waterlooville
Postcode	PO8 9WN
Date notice served (DD/MM/YYYY)	18/06/2021

Name of Owner/Agricultural Tenant	
Number	50
Suffix	
House Name	
Address line 1	Merritt Way
Address line 2	
Town/city	Waterlooville
Postcode	PO8 9WN
Date notice served (DD/MM/YYYY)	18/06/2021

## 12. Ownership Certificates and Agricultural Land Declaration

Name of Owner/Agricultural Tenant	
Number	42
Suffix	
House Name	
Address line 1	Merritt Way
Address line 2	
Town/city	Waterlooville
Postcode	PO8 9WN
Date notice served (DD/MM/YYYY)	18/06/2021

Name of Owner/Agricultural Tenant	
Number	3
Suffix	
House Name	
Address line 1	
Address line 2	Baker Close
Town/city	Waterlooville
Postcode	PO8 9WN
Date notice served (DD/MM/YYYY)	18/06/2021

Name of Owner/Agricultural Tenant	
Number	4
Suffix	
House Name	
Address line 1	Baker Close
Address line 2	
Town/city	Waterlooville
Postcode	PO8 9WN
Date notice served (DD/MM/YYYY)	18/06/2021

## 12. Ownership Certificates and Agricultural Land Declaration

Name of Owner/Agricultural Tenant	
Number	5
Suffix	
House Name	
Address line 1	Baker Close
Address line 2	
Town/city	Waterlooville
Postcode	PO8 9WN
Date notice served (DD/MM/YYYY)	18/06/2021

Person role

- ☐ The applicant  
☒ The agent

Title	Mr
First name	Gordon
Surname	Smith
Declaration date (DD/MM/YYYY)	22/06/2021

☒ Declaration made

## 13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application)	22/06/2021
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