

Your ref:
Our ref: 21/01265/F
Please ask for: Mrs Lesley Raby
Direct dial: 01553 616818
Direct fax: 01553 616652
E-mail: borough.planning@west-norfolk.gov.uk

Mr Oliver Warner
c/o Mr Grant Wilding
9 Stour Green
Ely
CB6 2WR

Geoff Hall
Executive Director

Stuart Ashworth
Assistant Director Environment and Planning

30 June 2021

Dear Sir or Madam

TOWN AND COUNTRY PLANNING ACT 1990

Details: **Single storey rear extension and internal works at East Hall Manor 98 Sluice Road Denver Norfolk PE38 0DZ**

I have received a planning application as detailed above but cannot process it until I receive some more information:

1. Confirm that the finished floor levels will match the existing and that the site levels will remain unchanged.

Once this information is received your application will become valid and the application can be passed to the relevant planning officer.

To enable us to deal with the additional information requested efficiently could you please ensure you quote the Application Number detailed at the top of this letter along with the name of the officer detailed on this letter. Could you also clearly state the location and details of the proposed development in all correspondence and **mark it for the attention of Mrs Lesley Raby**

Yours faithfully



Executive Director
Environment and Planning

