



Mid Suffolk District Council Planning Services
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Application for listed building consent for alterations, extension or demolition of a listed building.

Planning (Listed Buildings and Conservation Areas) Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	<input type="text"/>
Suffix	<input type="text"/>
Property name	<input type="text" value="Church Cottage"/>
Address line 1	<input type="text" value="The Street"/>
Address line 2	<input type="text"/>
Address line 3	<input type="text"/>
Town/city	<input type="text" value="Mendham"/>
Postcode	<input type="text" value="IP20 0NH"/>
Description of site location must be completed if postcode is not known:	
Easting (x)	<input type="text" value="626961"/>
Northing (y)	<input type="text" value="282884"/>
Description	<input type="text"/>

2. Applicant Details

Title	<input type="text" value="Mrs"/>
First name	<input type="text" value="Lucy"/>
Surname	<input type="text" value="Seager"/>
Company name	<input type="text"/>
Address line 1	<input type="text" value="Church Cottage, The Street"/>
Address line 2	<input type="text"/>
Address line 3	<input type="text"/>
Town/city	<input type="text" value="Mendham"/>

2. Applicant Details

Country

Postcode

IP20 0NH

Are you an agent acting on behalf of the applicant?

☐ Yes ☒ No

Primary number

Secondary number

Fax number

Email address

3. Agent Details

No Agent details were submitted for this application

4. Description of Proposed Works

Please describe details of the proposed development or works including details of proposals to alter, extend or demolish the listed building(s):

Schedule of works: To open up the third door on Church Cottage which is hidden by the external rough cast render - Two holes will be drilled internally to externally. One hole will be made in the top left corner of the open door frame and the other in the top right.

From the outside from these two holes will be marked in a line using a spirt level and marked out. A line will also be marked vertically from eachof the two holes to the floor. This shape will be the template to be cut which will be the doorway required. The hole will measure approximately 87 x 190cm. The hole will be cut using an angle grinder which will be sufficient in cutting metal and concrete. Once the door shape is cut, any tidying up of the render that is required will be done. This will be done using a mixture of 1 part cement to 2-3 parts sand. The aggregate would also be added at 4-5 parts. The aggregate will be 6mm pea shingle. The existing door frame will be painted as required with primer, undercoat and exterior gloss as required to match the other doors and door frames. The new render will be painted with the white Snowcem (this has already been agreed by Katherine Pannifer) to blend in with the front of the cottage.

Has the development or work already been started without consent?

☐ Yes ☒ No

5. Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

- ☐ Don't know
- ☐ Grade I
- ☐ Grade II*
- ☒ Grade II

Is it an ecclesiastical building?

☐ Don't know ☐ Yes ☒ No

6. Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

☐ Yes ☒ No

7. Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

☐ Yes ☒ No

8. Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

☐ Yes ☒ No

9. Listed Building Alterations

Do the proposed works include alterations to a listed building?

☐ Yes ☒ No

10. Materials

Does the proposed development require any materials to be used?

☒ Yes ☐ No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

Please add materials by using the dropdown list to select the type, clicking 'Add' and entering all the details in the popup box

Type	Existing materials and finishes	Proposed materials and finishes
External Walls	Concrete render	Concrete render of lime

Are you submitting additional information on submitted plans, drawings or a design and access statement?

☐ Yes ☒ No

11. Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

☐ Yes ☒ No

12. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☐ Yes ☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
☒ The applicant
☐ Other person

13. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

First name

Surname

Reference

Date (Must be pre-application submission)

Details of the pre-application advice received

Ms Pannifer wrote: I can confirm that we have no issues with the principle of removing a section of the render and reinstating the doorway, and would support the retention of the existing ledged and braced door.

14. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

14. Authority Employee/Member

It is an important principle of decision-making that the process is open and transparent.

☐ Yes ☒ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

15. Certificates

CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Certificate under Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Person role

- ☒ The applicant
☐ The agent

Title

First name

Surname

Declaration date (DD/MM/YYYY)

☒ Declaration made

16. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application)