



**Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990**

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Details

Number	5
Suffix	
Property name	
Address line 1	Siskin Crescent
Address line 2	
Town/city	Rogiet
Postcode	NP26 3UW

Description of site location must be completed if postcode is not known:

Easting (x)	345570
Northing (y)	187847

Description

2. Applicant Details

Title	Mr
First name	Matthew
Surname	Wilkins
Company name	
Address line 1	5
Address line 2	Siskin Crescent
Address line 3	
Town/city	Rogiet
Country	
Postcode	NP26 3UW

2. Applicant Details

Primary number

Secondary number

Email address

Are you an agent acting on behalf of the applicant?

Yes No

3. Agent Details

No Agent details were submitted for this application

4. Description of Proposed Works

Please describe the proposed works:

Conversion of existing internal garage for use as a home office. Conversion will include the replacement of existing garage door with a feather-edged wall and three-pane window. Internally the conversion will involve the erection of stud-work and plasterboard walls to line the existing garage walls and the construction of a stud-work floor to cover existing concrete flooring. The conversion will not increase the dimensions of the existing structure. Location and site plans remain unaffected by the proposed works. All works will be undertaken to building regulations and of standard construction.

Has the work already been started without planning permission?

Yes No

5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle or pedestrian access proposed to or from the public highway?

Yes No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

Yes No

Please show details of any existing or proposed rights of way on or adjacent to the site, as well as any alterations to pedestrian and vehicle access, on your plans or drawings.

6. Trees and Hedges

Are there any trees or hedges on the site or adjoining the proposed site that would be affected by the development proposal?

Yes No

If you have answered Yes, you may need to provide a survey before your application can be validated. Your local planning authority can advise on whether a survey is required, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'

7. Biodiversity and Geological Conservation

Does your proposal involve:

(i) demolition of a building?

Yes No

(ii) alterations or enlargement to your roof?

Yes No

(iii) the loss of any trees or hedgerows?

Yes No

If you have answered Yes to any of the above questions, you may be required to submit a biodiversity survey to your local planning authority with your application form.

Your local planning authority will be able to advise you further, guidance is also available in the help text.

8. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

Yes No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

- The agent
 The applicant
 Other person

9. Pre-application Advice

Has pre-application advice been sought from the local planning authority about this application? Yes No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title	<input type="text"/>
First name	<input type="text" value="Mary"/>
Surname	<input type="text" value="Keech"/>
Reference	<input type="text"/>

Date (Must be pre-application submission)

Details of the pre-application advice received

The following advice was issued by the local planning authority:
Garage conversions generally don't require planning permission unless there is a condition on the original permission for the dwelling restricting the use of the garage to solely private motor vehicle parking. I have checked your property 5 Siskin Crescent, Rogiet and can confirm that when this development was originally built, there was a condition imposed to restrict the use of the garage. I have attached the original planning permission M02634 and draw your attention to condition 3.

Therefore, you will require Householder Planning Permission to convert your garage to anything other than the use for private motor vehicles.

10. Authority Employee/Member

With respect to the Authority, is the applicant or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

Do any of these statements apply to you? Yes No

11. Ownership Certificates

Certificate of Ownership - Certificate A - Town and Country Planning (Development Management Procedure) (Wales) Order 2012

I certify/the applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least seven years left to run) of any part of the land or building to which the application relates.

Person role

- The applicant
- The agent

Title	<input type="text" value="Mr"/>
First name	<input type="text" value="Matthew"/>
Surname	<input type="text" value="Wilkins"/>
Declaration date	<input type="text" value="13/06/2021"/>

Declaration made

12. Agricultural Holding Certificate Town and Country Planning (Development Management Procedure) (Wales) Order 2012

Agricultural land declaration - you must select either A or B

- (A) None of the land to which the application relates is, or is part of an agricultural holding
- (B) I have/The applicant has given the requisite notice to every person other than myself/the applicant who, on the day 21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below

12. Agricultural Holding Certificate Town and Country Planning (Development Management Procedure) (Wales) Order 2012

Person role The applicant The agent

Title

First name

Surname

Declaration Date

Declaration made

13. Declaration

I/we hereby apply for planning permission as described in this form and the accompanying plans/drawings and additional information. I confirm that, to the best of my knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the persons giving them.

Date (cannot be pre-application)