



Application for a non-material amendment following a grant of planning permission.

Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number

Suffix

Property name

Address line 1

Address line 2

Address line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

2. Applicant Details

Title

First name

Surname

Company name

Address line 1

Address line 2

Address line 3

Town/city

2. Applicant Details

Country	<input type="text"/>
Postcode	<input type="text" value="CB3 0AP"/>
Are you an agent acting on behalf of the applicant?	<input checked="" type="radio"/> Yes <input type="radio"/> No
Primary number	<input type="text"/>
Secondary number	<input type="text"/>
Fax number	<input type="text"/>
Email address	<input type="text"/>

3. Agent Details

Title	<input type="text"/>
First name	<input type="text" value="Steve"/>
Surname	<input type="text" value="Day"/>
Company name	<input type="text" value="YMD Boon Ltd"/>
Address line 1	<input type="text" value="12 Pride Park Drive"/>
Address line 2	<input type="text" value="Pride Park"/>
Address line 3	<input type="text"/>
Town/city	<input type="text" value="Derby"/>
Country	<input type="text"/>
Postcode	<input type="text" value="DE24 8BX"/>
Primary number	<input type="text"/>
Secondary number	<input type="text"/>
Fax number	<input type="text"/>
Email	<input type="text"/>

4. Eligibility

Do you, or the person on whose behalf you are making this application, have an interest in the part of the land to which this amendment relates?	<input checked="" type="radio"/> Yes <input type="radio"/> No
If you are not the sole owner, has notification under article 10 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 been given?	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> Not Applicable

5. Description of Your Proposal

Please provide the description of the approved development as shown on the decision letter

Alterations to entrance including new doors window and canopy, erection of a single storey rear extension, path, additional car parking spaces and internal remodeling works to allow the change of use from library storage depot and office to a Register Office for the registration of births, deaths and still-births, dealing with legal preliminaries for ceremonies; conducting ceremonies and associated functions.

Reference number:	<input type="text" value="CCC/20/020/FMW"/>
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5. Description of Your Proposal

Date of decision

29/01/2021

What was the original application type?

Full planning permission

For the purpose of calculating fees, which of the following best describes the original application type?

- Householder development: Development to an existing dwelling-house or development within its curtilage
- Other: anything not covered by the above category

6. Non-Material Amendment(s) Sought

Please describe the non-material amendment(s) you are seeking to make

Non-material amendments proposed:

1. Photographic Area; Paving clarified. Proposed Pagoda changed to a timber Pergola. External plant area revised to accommodate required plant.
2. External exit from ceremony room; Rationalised to ensure proposals work with existing structure. Ramped egress with handrail proposed to provide level access from ceremony room.
3. Proposed covered cycle shelter relocated; To improve vehicle access in car park.
4. Cycle parking uncovered; existing proposed to be left intact for re-use, no additional cycle parking now proposed.
5. Windows; Secure Store Room/Safe Room 28 windows left intact, windows to be secured with internal railings not shutters. Plant Room 4 external doors updated and external wall infill proposal changed to with existing structure. New windows/doors proposed to Entrance Lobby and Reception/Waiting 2. New high level metal framed windows proposed to be installed to Interview 1, Interview 2 & Interview 3. All other existing windows to be retained and secondary glazing installed. Windows to toilets 13, 14, 15 & 16 which are internalised by new rear extension removed and openings infilled to provide adequate acoustic privacy to toilets.
6. New Entrance Canopy; To have no external columns, canopy to be supported off existing external walls.
7. Ceremony Waiting/Ceremony Room; Layout changed in response to alternative egress, i.e. no longer via the rear garden.
8. Internal doors; Additional internal door DG27 and associated partition proposed between Corridor and Entrance Lobby to provide security to staff areas from public. Additional internal door DG01 and associated partition proposed between Reception/Waiting and Entrance Lobby to provide draught lobby at main entrance doors. Interview 4 & Interview 5 doors replaced with larger doors to improve access to room for wheelchair users and visitors with pram's/buggy's. Secure Store Room/Safe Room 28 replacement door 1.5 leave's so room accessible for safe delivery and removal.
9. Internal partitions; Partition proposed between Interview 1 & Interview 2 realigned so buildable and window W-16 accessible. New partition proposed to be installed between Room 18 & 19, adjacent existing timber partition to be left intact to provide acoustic privacy between Interview room 6 and Office 18.
10. Roof ducting; Required intake and extract ducts on roof of Ceremony Room/Ceremony Waiting block.

Are you intending to substitute amended plans or drawings?

Yes No

If yes please complete the following

Old plan/drawing numbers

NPS-00-00-DR-A-()-010-P10, NPS-DR-A-()-102-P10, NPS-DR-A-()-103-P6, NPS-DR-A-()-104-P3, NPS-DR-A-()-105-P2, NPS-DR-A-()-106-P2.

New plan/drawing numbers

J4523-YMD-01-ZZ-DR-A-0102-P7, J4523-YMD-01-GF-DR-A-2011-P4, J4523-YMD-01-GF-DR-A-2012-P3, J4523-YMD-01-GF-DR-A-2201-P5, J4523-YMD-01-GF-DR-A-2002-P4, J4523-YMD-01-ZZ-DR-A-3100-P2, J4523-YMD-01-RF-DR-A-2207-P4, J4523-YMD-01-ZZ-DR-A-5101-P1, J4523-YMD-01-ZZ-DR-A-5102-P2, J4523-YMD-01-ZZ-DR-A-5103-P2.

Please state why you wish to make this amendment

Non-material amendments proposed reasons:

1. Photographic Area; To provide functioning space for required outdoor plant. Pergola more practical and in keeping with area than Pergoda.
2. External exit from ceremony room; To provide DDA compliant egress. External door arrangement revised to ensure existing elevation structure not undermined.
3. Proposed covered cycle shelter relocated; To improve vehicle access in car park.
4. Cycle parking uncovered; Change proposed to maximise space available for vehicle movement and make use of existing bike hoops.
5. Windows; Secure internal railings proposed in lieu of shutters in safe room to provide free flow of air and avoid potential for condensation with potential to damage windows. Existing windows replaced or to have secondary glazing to improve thermal performance of building.
6. New Entrance Canopy; To have no external columns, to provide clear access to main entrance.
7. Ceremony Waiting/Ceremony Room; Layout changed in response to alternative egress, i.e. no longer via the rear garden.
8. Internal doors; Additional internal door DG27 and associated partition proposed between Corridor and Entrance Lobby to provide security to staff areas from public. Additional internal door DG01 and associated partition proposed between Reception/Waiting and Entrance Lobby to provide draught lobby at main entrance doors. Interview 4 & Interview 5 doors replaced with larger doors to improve access to room for wheelchair users and visitors with pram's/buggy's. Secure Store Room/Safe Room 28 replacement door 1.5 leave's so room accessible for safe delivery and removal.
9. Internal partitions; Partition proposed between Interview 1 & Interview 2 realigned so buildable and window W-16 accessible. New partition proposed to be installed between Room 18 & 19, adjacent existing timber partition to be left intact to provide acoustic privacy between Interview room 6 and Office 18.
10. Roof ducting; Roof ducts required to supply fresh air and extract to air conditioning units servicing the Ceremony Room/ Ceremony Waiting rooms. Air conditioning essential for these rooms to ensure that windows are not opened in these rooms when being used for ceremonies, to ensure proposals compliant with planning requirements.

7. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

Yes No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent
- The applicant
- Other person

8. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

Yes No

9. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

Yes No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

10. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Date (cannot be pre-application)

19/05/2021