

Your ref:  
Our ref: 21/01429/F  
Please ask for: Mrs Lesley Raby  
Direct dial: 01553 616818  
Direct fax: 01553 616652  
E-mail: borough.planning@west-norfolk.gov.uk

Jonathan McEwan & Jenny Simpson  
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The Old Rifle Range  
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PE31 6BU  
United Kingdom

**Geoff Hall**  
Executive Director

**Stuart Ashworth**  
Assistant Director Environment and Planning

22 July 2021

Dear Sir or Madam

**TOWN AND COUNTRY PLANNING ACT 1990**

Details: **Demolition of existing conservatory, addition of side a rear extension and replacement windows. at Abbey Fields Station Road West Dereham King's Lynn Norfolk**

I have received a planning application as detailed above but cannot process it until I receive some more information:

1. Confirm that the finished floor levels will match existing and that the site levels will remain the same.

Once this information is received your application will become valid and the application can be passed to the relevant planning officer.

To enable us to deal with the additional information requested efficiently could you please ensure you quote the Application Number detailed at the top of this letter along with the name of the officer detailed on this letter. Could you also clearly state the location and details of the proposed development in all correspondence and **mark it for the attention of Mrs Lesley Raby**

Yours faithfully



Executive Director  
Environment and Planning

