

Your ref:		<b>Please reply to:</b>	<b>Mr Anthony Perera</b>
Our ref:	21/04076/LBC	Tel No:	07866034072
		Fee Queries:	0207 641 6500;
		Email:	planningreception@westminster.gov.uk;
Miss Zita Sztanko SHH Architecture & Interior Design 1 Vencourt Place Ravenscourt Park Hammersmith W6 9NU		<b>Incomplete Applications</b> Development Planning City of Westminster PO Box 732 Redhill, RH1 9FL	
		28 June 2021	

Dear Sir / Madam

TOWN AND COUNTRY PLANNING ACT 1990  
PLANNING (LISTED BUILDINGS AND CONSERVATION AREAS) ACT 1990

**Address: 19 Cavendish Avenue, London, NW8 9JD,**

**Proposal: Variation of condition 1 of listed building consent dated 19th May 2021 (RN 20/00447/LBC) for the variation of condition 1 of listed building consent dated 21 June 2019 (19/03340/LBC) for the Excavation of basement extension beneath the existing property and part of the garden with associated lightwell and rooflights; demolition and rebuild of existing garage building; erection of single storey first floor side extension. Internal alterations including the removal and addition of partitions, NAMELY, to allow an integration of 3 conservation roof lights on the rear pitch of the roof in the main building.**

Thank you for your application received on 18 June 2021. I am writing to inform you that your application is incomplete for the following reason(s):

1 Please amend:

The rooflights need both planning permission and listed building consent and yet you appear to have only applied to listed building consent for them. Please make an application for planning permission for these also, to be linked with this application.

In addition to Condition 1 of the above cases being varied, does the change to the window/door; rooflights and internal study doors affect any other conditions listed on the decision notice or require any further any details to be submitted pursuant to any other condition.

Given the number of applications that are with us at the moment (all of which seem to be invalid), it would be helpful to set out a statement of which permissions/consents are being implemented; what is being changed; why all the changes are not being dealt with under one new planning application/listed building consent application etc

- 2 \*Please collate all requested information in a single submission, and send to [planningreception@westminster.gov.uk](mailto:planningreception@westminster.gov.uk). Sending your documents individually will not speed up the process. Please do not upload to the planning portal as this causes duplication and may delay the processing of your application. Thank you.\*

Please forward this information to the above email address by **26 July 2021**. Please do not forward the requested information separately, as your application will only be progressed when ALL requested information has been received. Please send revised/new information to the email address, not via the planning portal.

The description of development may have been changed to better reflect the proposed works, if you do not agree that this accurately reflects your proposals, please provide an amended description of development when you respond to the above.

**If we do not receive this information within four weeks of this notification we shall take no further action on your application. If you require longer than four weeks to submit the revised information, please contact us.**

If you'd like to make a payment, please call: 020 7641 6500, or for general enquiries call: 07890380503. **Please note, for queries relating to this case, please refer to the officer dealing with your case: details at top of the letter.**

Yours faithfully

Mr Anthony Perera

**Mr Anthony Perera**

Note - Please read our Privacy Notice online <https://www.westminster.gov.uk/privacy-notice-planning>

