

Householder Application for Planning Permission for works or extension to a dwelling.  
Town and Country Planning Act 1990

**Publication of applications on planning authority websites.**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

**1. Site Address**

Number	184
Suffix	
Property name	
Address line 1	Little Cattins
Address line 2	
Address line 3	
Town/city	Harlow
Postcode	CM19 5RH

Description of site location must be completed if postcode is not known:

Easting (x)	542895
Northing (y)	207534

Description

**2. Applicant Details**

Title	Mrs
First name	Kerrie
Surname	Mouncey
Company name	
Address line 1	184
Address line 2	Little Cattins
Address line 3	
Town/city	Harlow
Country	

## 2. Applicant Details

Postcode

Are you an agent acting on behalf of the applicant?  Yes  No

Primary number

Secondary number

Fax number

Email address

## 3. Agent Details

No Agent details were submitted for this application

## 4. Description of Proposed Works

Please describe the proposed works:

The proposed design comprises a rear loft/dormer extension to the application property, whose appearance will be in-keeping with the character of the existing dwelling and the other local extensions. This will create additional habitable space and improved amenity for modern family living.

Has the work already been started without consent?  Yes  No

If Yes, please state when the development or work was started (date must be pre-application submission)

Has the work already been completed without consent?  Yes  No

## 5. Materials

Does the proposed development require any materials to be used externally?  Yes  No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material):

Roof	
Description of existing materials and finishes (optional):	
Description of proposed materials and finishes:	3 layer Felt roof

Walls	
Description of existing materials and finishes (optional):	
Description of proposed materials and finishes:	Timber and cladding

Windows	
Description of existing materials and finishes (optional):	
Description of proposed materials and finishes:	White PVC windows

Are you supplying additional information on submitted plans, drawings or a design and access statement?  Yes  No

If Yes, please state references for the plans, drawings and/or design and access statement

## 5. Materials

100LC\_P\_000-Site and Location Plan  
100LC\_P\_010-Existing Plans  
100LC\_P\_020-Existing Elevations and Section  
100LC\_P\_100-Proposed Plans  
100LC\_P\_200-Proposed Elevations and Section  
100LC\_P\_1000\_Design and Access Statement 300721

## 6. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development?  Yes  No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?  Yes  No

## 7. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?  Yes  No

Is a new or altered pedestrian access proposed to or from the public highway?  Yes  No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?  Yes  No

## 8. Parking

Will the proposed works affect existing car parking arrangements?  Yes  No

## 9. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?  Yes  No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent  
 The applicant  
 Other person

If Other has been selected, please provide contact details:

Contact name:

Title

First name

Surname

Telephone number

Email address

## 10. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?  Yes  No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

## 10. Pre-application Advice

First name	<input type="text"/>
Surname	<input type="text"/>
Reference	<input type="text"/>
Date (Must be pre-application submission)	<input type="text"/>

Details of the pre-application advice received

During the discussion with Paul over the phone on 20 Jul 2021 at 10.34am, I explained that on undertaking the work previously approved under HW/LDCP/21/00103, the structural work approved by RCA, the minimum head height of the room was achieved and when fitting the timber for the roof the ridgetline was taken above the agreed planning height of the ridge line by 100mm. Paul advised that a new planning application would be required.

## 11. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

Yes  No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

## 12. Ownership Certificates and Agricultural Land Declaration

**CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14**

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner\* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding\*\*

\* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. \*\* 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

**NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.**

Person role

- The applicant  
 The agent

Title	<input type="text" value="Mrs"/>
First name	<input type="text" value="Kerrie"/>
Surname	<input type="text" value="MOUNCEY"/>
Declaration date (DD/MM/YYYY)	<input type="text" value="30/07/2021"/>

Declaration made

## 13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Date (cannot be pre-application)