

Shirebrook Shop Front Repairs Grants Scheme Phase 2


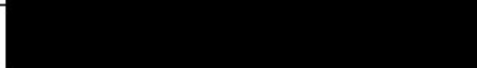
APPLICATION FORM

| | |
|--|----------------|
| For official use only | |
| BDC Ref: | Date Received: |
| Please return the completed application form and required supporting documents to: BDC, Economic Development Team, The Arc, High Street, Clowne, Derbyshire S43 4JY Email: info@businessbolsover.com | |
| Your completed application must be submitted in both electronic and hard copy . We will use the information in this form and the supporting information you send us to carry out an assessment of your application. | |

1. About you, the applicant

| | |
|----------------------------|--|
| Applicant name: | Dawn Nicholls |
| Applicant address: | Nepani House, Church lane, Clarborough, Retford, DN229NQ |
| Applicant landline number: | 01777 473381 |
| Applicant mobile number: | 07729 927418 |
| Applicant email: | dawnraymond@hotmail.com |

2. About the business

| | |
|---|--|
| Business name: | Abbey Preston Hair |
| Business address: | 231 Station Road, Shirebrook, NG20 8AF |
| Business telephone number: |  |
| Business email: |  |
| VAT registered: | NO |
| VAT number (if applicable): | |
| Date the business started trading: | 04/05/2021 |
| Annual turnover (please state the most recent figures): | None as yet |
| Is the shop for which you would like to apply for a grant an independent retail outlet? | yes |

| | |
|---|----|
| If no, please state how many outlets are in the chain. | |
| Are you (the Applicant) linked to any other businesses? If so, please provide details | No |

3. About the property

| | |
|---|----------|
| Shop address (if different to business address) | As above |
| Are you the owner or leaseholder of the property? | owner |
| If you are the leaseholder: | |
| <ul style="list-style-type: none"> please provide contact details for the owner of the property: | |
| <ul style="list-style-type: none"> please state the date when the lease expires: | |
| <ul style="list-style-type: none"> do you have the property owner's permission for the intended works? <p>If Yes, please provide evidence of the freeholder's permission (alternatively the property owner can countersign your application to consent to the works)</p> | |
| Do you, or the property owner (if applicable) have any unspent criminal convictions for serious offences, or previously been subject to bankruptcy proceedings, or are you listed in the individual insolvency register? If 'yes' to any part, please provide details | No |

4. About the project

| | |
|---|--|
| Please provide the following information in support of your application | |
| Details of proposed works (continue on a separate sheet if necessary): <ul style="list-style-type: none"> A written description of the proposals, including details of all facing materials and their external finishes Plans or photographs of the existing shop frontage Plans of the proposed alteration or improvements drawn to a | Replacement Fasia's, rendering. Windows and doors. New signage and shutter. Plinths arcitave. Plans attached. Colour scheme, powder coating in RAL 7012 basalt grey with guttering etc in black. The rendering to be in off white. Photos attached. |

| | | |
|---|--|--|
| <p>recognisable scale (1:50 or 1:100)</p> <p>NB. This grant is only available for proposals considered by BDC to comply with the spirit of the design guidance provided as part of this application pack. Please ensure you have properly read and understood this guidance before making an application to avoid disappointment.</p> | | |
| <p>Please explain how your proposed improvements will contribute to improving the overall attractiveness of the town?</p> | <p>A well kept, clean and tidy appearance to the shops in the market square will create new interest in the shops and encourage visitors. The properties are quite old and the market square in desperate need for rejuvenation.</p> | |
| <p>Estimated total cost of the project:</p> | <p>£ awaiting estimates, to follow</p> | |
| <p>Amount of grant funding applied for: (maximum £15,000) NB. The minimum match funding required from applicant is 20%</p> | <p>£15,000 based on talks with builders.</p> | |
| <p>Grant intervention rate (%)</p> | | |
| <p>Expected start date:</p> | <p>September 2021</p> | |
| <p>Expected completion date:</p> | <p>October 2021</p> | |
| <p>Grants are paid in arrears, once evidence of payment is provided. Please confirm how the project will be paid for prior to grant being paid and provide confirmation that this is in place to start the project.</p> | <p>Personally financed and is in place.</p> | |
| <p>Have you obtained advice regarding relevant consents?</p> <p>NB. It is the responsibility of the applicant to obtain advice on any relevant permissions and to ensure that any necessary consents are obtained</p> | <p>Planning Permission</p> | <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> |
| | <p>Advertising Consent</p> | <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> |
| | <p>Building Regulations Consent</p> | <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> |
| | <p>Other (state).....</p> | <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> |
| <p>If permissions are needed and have already been obtained, please attach copies</p> | <p>Copies attached?</p> | <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> |
| <p>Please add any other information that may be relevant:</p> | <p>Application sent to planning as advised.</p> | |

5. Application checklist

| Please tick to confirm that you have provided the following documents in addition to this form | |
|--|-----------------|
| Proof of property ownership or lease agreement | yes |
| Evidence of the property owner's permission for the intended works (if applicable) | N/A |
| Plans or photographs of the existing shop frontage | yes |
| Full details of the proposed improvements including an estimated cost | Awaiting quotes |
| Plans of the proposed alteration or improvements drawn to a recognisable scale (1:50 or 1:100) | yes |
| Copies of any relevant permissions | awaiting |
| 3 quotes for your proposed works | awaiting |

6. Declaration



By submitting and/or agreeing to the submission of this application form I agree to the following declaration:

I confirm that, to the best of my knowledge and belief, all of the information supplied in this application form and the attached details is true and accurate. I accept full responsibility for it and no information has been deliberately withheld. I understand that, should my application be successful I will be required to supply additional information. If there is any change to the information I have provided, I will notify BDC without delay. I understand that the information provided will be held on computer systems by Bolsover District Council and kept only for as long as required.

All personal information provided to Bolsover District Council will be held and treated in confidence in accordance with the General Data Protection Regulation (GDPR). It will only be used for the purpose for which it was given.

I confirm that I have read and understood the guidance documents and general terms and conditions for this scheme and have complied with them. I confirm that I have declared details of anything that may impact or cause a conflict between my business and any part of this grant application.

I understand that, if my application is successful, I will be required to enter into a grant funding agreement and any payment of any grant funding will be conditional on compliance with the terms of that agreement. I understand that use of an agent will not limit my responsibility to comply with the terms of that agreement, nor does it affect my personal responsibility to ensure the accuracy of the information provided in this application.

Signature: 

Print name: Dawn Nicholls

Position: Owner

Date: 09/07/2021

If you are not the property owner, you must provide evidence of permission from the owner to apply for funding to carry out the improvement works. Alternatively the property owner can countersign your application below.

I confirm that I/we am/are the property owner(s) of (insert property address): _____

_____ and consent to the current leaseholder (insert name _____) participating in this scheme to carry out the intended works to the property as specified in this application.

Signature(s):

Print name(s):

Position(s):

Date:

STATE AID DECLARATION

We are delighted that your business is collaborating with the Shirebrook Shop Front Repairs Grants Scheme to support your business. As this scheme is funded by public monies, we need to understand if your business has previously received any state aid in the past three years. Bolsover District Council expects that any recipient business will receive amounts of aid which is lower than 200,000 Euros over three years, meaning they may benefit from a de minimis exemption.

By signing this declaration, you are declaring all state aid received by your organisation during the last three years.

| 2018 - 2019 | 2017 - 2018 | 2016-2017 | Total |
|-------------|-------------|-----------|-------|
| £0.00 | £0.00 | £0.00 | £0.00 |

Signature:

Print name:

Position: owner

Date: 09/07/2021

Important Information

- You should not commence project activity, or enter in to any legal contracts, including the ordering or purchasing of any equipment or services, before your application has been formally approved and you have entered into a grant funding agreement.
- Any expenditure incurred before the approval date is at your own risk and may render the project ineligible for support.
- If you know or recklessly make a false statement to obtain grant aid for yourself or anyone else you risk prosecution, the recovery of all grant payments and exclusion from other schemes operated by BDC.
- By submitting this form you are confirming that you have read and agree with the above declarations and you consent to us processing the information that we collect from you.

FOR OFFICE USE ONLY

Application complete:

Yes / No

Further information required (specify):

| Date further information requested: | |
|--|----------|
| Date further information received: | |
| Date of assessment | |
| Grant in principle offered: | Yes / No |
| Written acceptance within 28 days: | Yes / No |
| Consents needed: | Yes / No |
| Consents received and copies provided: | Yes / No |
| Written quotations provided: | Yes / No |
| Relevant plans, designs and specifications provided: | Yes / No |
| Grant claim received with proofs: | Yes / No |
| Grant claim paid: | Yes / No |
| Notes | |