



Planning Services
Council Offices
Weeley
Essex
CO16 9AJ

Mr Keith O'Dell - KO Designs
10 Carters Close
Clacton-On-Sea
Essex
United Kingdom
CO16 7AT

Please ask for Daniel Bird
Tel: (01255)
Email: planning.services@tendringdc.gov.uk

Our Ref: 21/01365/FUL

11 August 2021

Dear Sir/Madam

TOWN AND COUNTRY PLANNING ACT 1990

APPLICATION NO: 21/01365/FUL

DATE ACCEPTED: 2 AUGUST 2021

PROPOSAL: Proposed removal of existing first floor conservatory. Construction of new first floor extension.

LOCATION: 15 Kirby Road Walton On The Naze Essex CO14 8QT

Thank you for your application, which has been accepted and registered as a valid application. A receipt is enclosed for the fee received.

Please note that the description of your proposal may have been changed to more accurately reflect the intended works. If you disagree with any changes, please contact this office.

As the application site is within Flood Zone 3, a Flood Risk Assessment is required in line with Policy QL3 of the adopted Tendring District Local Plan (2007) within 2 weeks of the date of this letter. Please follow the link below to the Environment Agency website for the guidance you will need to use to produce the Flood Risk Assessment required.

<https://www.gov.uk/flood-risk-assessment-standing-advice>

We reserve the right, during the process of determination to render the application invalid should it be discovered that there are any errors or omissions. If this is the case you will be contacted by this office.

If by 27 September 2021

- You have not been told that your application is invalid; or
- You have not been told that your fee cheque has been dishonoured; or
- You have not been given a decision in writing; or
- You have not agreed in writing to extend the period in which the decision may be given,

Then you can appeal to the Secretary of State under Sections 78 or 195 (whichever is appropriate) of the Town and Country Planning Act 1990. You should appeal within six months and you must use a form which you can get online at www.planningportal.gov.uk/pcs or from the Planning

Inspectorate at Temple Quay House, 2 The Square, Temple Quay, Bristol BS1 6PN. This does not apply if your application has already been referred to the Secretary of State.

Yours faithfully

PLANNING SERVICES