

### **OLISON LTD PLANNING APPLICATION SUMMARY**

Dear Keith,

Please see below response to email points:

#### **Nature of your client's business**

We design new scientific research laboratories with the office being used for processing designs, administration, and other associated works.

#### **How many staff will work at the site**

Paul Oliver:	Director / processing of designs and finance
Derek Wilson:	Director / processing of site plans ahead of on site meetings
Theresa Graham:	Office Manager
Gillian Wilson:	Administration

#### **Whether clients will attend the site and if so how many/how often**

Once or twice a month maximum as all client's meetings are complete on client sites

#### **Hours of business**

8am to 5pm Monday to Friday

Possible Saturday and Sunday for Directors catching up on paperwork

#### **Estimated number/frequency of vehicle movements, whether there will be any commercial vehicles (e.g. vans) based at the site or would it just be staff cars?**

Theresa Graham:	Monday to Friday 8am to 5pm
Paul Oliver:	Monday to Sunday a few hours
Derek Wilson:	Monday to Sunday a few hours
Gillian Wilson:	Wednesday to Friday 9am to 5pm

No vans based at site, all vans are site based

**Michal had mentioned the possibility that in the longer term your client might think about using the garage for storage (albeit that this was not currently planned), so does the business currently have other premises which are used for that purpose?**

We at times store kit for clients and this is what would be in the garage. We do have a rented storage in Coatbridge but having the garage allows this contract to be cancelled

**It would also be useful if you could explain the rationale for choosing this site – I should have thought that town centre office accommodation would not be difficult to obtain at present, whereas this is rather a nice stone bungalow in a desirable residential street so it would seem like quite an expensive form of office space**

We are currently in Maxim Office Park however both directors made the business and personal decision to invest in this property as with Maxim or town centre office space we can only rent which as a business we are not keen on continuing for the future of our business.

**Generally the Council's policy is to encourage office uses to locate in town centres where they are more readily accessible by public transport and contribute to the footfall in the town centre, and whilst a small office in a residential area may not necessarily be problematic there can sometime be issues with parking and with the comings and goings giving rise to disturbance**

We do not have regular visitors and the drive and side of house is suitable for the staff cars all will be good with parking

**It would therefore be useful to have an explanation of why your client has chosen this site**

Nice property to work from, local for all staff, good access, and a good business investment

Hope the above is ok

Thanks

Paul