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Ask For: Mrs Lidia Cook  
Your Ref:  
Our Ref: SE/20/2151/R  
Date: 18 August 2021

## TOWN AND COUNTRY PLANNING GENERAL REGULATIONS 1992

Dear Sir/Madam

**APPLICATION NO: SE/20/2151/R**

**PROPOSAL:** Non-material amendment to planning permission SE/20/2151 to change the glazing panels to spandrel panels and to change the west elevation involving signage

**LOCATION:** Sevenoaks Grammar Annexe, Seal Hollow Road, Sevenoaks, Kent, TN13 3SN

The above request, relating to an amendment to planning permission SE/20/2151, has been submitted for consideration by the County Planning Authority.

To view the planning application documents and comment on the application, please use the following link:

<https://www.kentplanningapplications.co.uk/Planning/Display/KCC/NMA/SE/0166/2021?cuuid=1A1CE519-D116-4132-857A-E51C6C1C5DC4>

As agreed at the Kent Planning Officers Group Development Management Forum on 16 March 2018, I am requesting that you let us know **within 7 days from the date of this letter** if you wish to comment on the above detail(s). If you do, we will agree a timescale with you by which we will need to receive any comments you wish to make. We will otherwise proceed to discharge the relevant condition(s) as soon as we are in a position to do so.

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As part of the Council's commitment to equalities if you have any concerns or issues with regard to access to this information please contact us for assistance.

Under the terms of the planning permission, a full planning application is not required to be submitted, and therefore this request does not need to be allocated an application reference number. I shall be using the reference SE/20/2151/R in correspondence regarding this matter.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Sharon Thompson', with a stylized flourish at the end.

Sharon Thompson  
Head of Planning Applications Group