

Your ref:	109 LISSON GROVE - OUTHOUSE	Please reply to:	Harry Berks
Our ref:	21/04587/FULL	Tel No:	07866037030
		Fee Queries:	0207 641 6500;
		Email:	planningreception@westminster.gov.uk;
PR Architecture P R Architecture 120 Pinner Road Harrow HA1 4JD		Incomplete Applications Development Planning City of Westminster PO Box 732 Redhill, RH1 9FL	
		19 July 2021	

Dear Sir / Madam

TOWN AND COUNTRY PLANNING ACT 1990
PLANNING (LISTED BUILDINGS & CONSERVATION AREAS) ACT 1990

Address: 109 Lisson Grove, London, NW1 6UP

Proposal: Part demolition and alterations to existing Outhouse to match depth and scale of neighbouring Outhouse.

Thank you for your application received on 7 July 2021. I am writing to inform you that your application is incomplete for the following reason(s):

- 1 You need to submit an application for listed building consent. For more information on listed building consent and the relevant forms please consult the Council's website.

INFORMATIVE

A Historic Building Impact Assessment will also be required detailing the proposed works in terms of the effect on the historic and architectural interest of the building. For guidance please refer to our website for details of what should be included in this statement:

<https://www.westminster.gov.uk/planning-building-and-environmental-regulations/planning-applications/design-and-access-statements>

Please forward this information to the above email address by **16 August 2021**. Please do not forward the requested information separately, as your application will only be progressed when ALL requested information has been received. Please send revised/new information to the email address, not via the planning portal.

The description of development may have been changed to better reflect the proposed works, if you do not agree that this accurately reflects your proposals, please provide an amended description of development when you respond to the above.

If we do not receive this information within four weeks of this notification we shall take no further action on your application. If you require longer than four weeks to submit the revised information, please contact us.

If you'd like to make a payment, please call: 020 7641 6500, or for general enquiries call: 07890380503. **Please note, for queries relating to this case, please refer to the officer dealing with your case: details at top of the letter.**

Yours faithfully

Harry Berks

Harry Berks

Note - Please read our Privacy Notice online <https://www.westminster.gov.uk/privacy-notice-planning>