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|--|--------------|---|---------------------------------------|
| Your ref:  |              | <b>Please reply to:</b>   | <b>Central Planning Team</b>          |
| Our ref:   | 21/05509/LBC | Tel No:   | 2514                                  |
|  |              | Fee Queries:  | 0207 641 6500;                        |
|  |              | Email:  | planningreception@westminster.gov.uk; |
| Mr Matthew Jensen<br>Fraiserline Architecture<br>BASE Innovation Centre<br>Broxhead House<br>60 Barbados Road<br>GU35 0FX<br>Hampshire |              | <b>Incomplete Applications</b><br>Development Planning<br>City of Westminster<br>PO Box 732<br>Redhill, RH1 9FL |                                       |
|  |              |   | 18 August 2021                        |

Dear Sir / Madam

TOWN AND COUNTRY PLANNING ACT 1990  
PLANNING (LISTED BUILDINGS AND CONSERVATION AREAS) ACT 1990

**Address: 173 New Bond Street, London, W1S 4RF**

**Proposal: Temporary installation of illuminated festive decorations for a period between 10th of November 2021 to the 6th of January 2022 and temporary removal of the existing flag and flagpole. (Linked to 21/05508/FULL)**

Thank you for your application received on 10 August 2021. I am writing to inform you that your application is incomplete for the following reason(s):

- 1 We have emailed you separately on your linked lead application with full details of what information is required to make your applications valid.

Please forward this information to the above email address by **15 September 2021**. Please do not forward the requested information separately, as your application will only be progressed when ALL requested information has been received. Please send revised/new information to the email address, not via the planning portal.

The description of development may have been changed to better reflect the proposed works, if you do not agree that this accurately reflects your proposals, please provide an amended description of development when you respond to the above.

**If we do not receive this information within four weeks of this notification we shall take no further action on your application. If you require longer than four weeks to**

**submit the revised information, please contact us.**

If you'd like to make a payment, please call: 020 7641 6500, or for general enquiries call: 07890380503. **Please note, for queries relating to this case, please refer to the officer dealing with your case: details at top of the letter.**

Yours faithfully

Central Planning Team

**Central Planning Team**

Note - Please read our Privacy Notice online <https://www.westminster.gov.uk/privacy-notice-planning>