

Your ref:	Queen's College Third Floor P...	Please reply to:	Central Planning Team
Our ref:	21/05724/LBC	Tel No:	2514
		Fee Queries:	0207 641 6500;
		Email:	planningreception@westminster.gov.uk;
Mr Anthony Kyrke-Smith KYRKE-SMITH ARCHITECTS Ascension House 197-199 GROVE LANE DENMARK HILL LONDON SE5 8BP United Kingdom		Incomplete Applications Development Planning City of Westminster PO Box 732 Redhill, RH1 9FL	
		26 August 2021	

Dear Sir / Madam

TOWN AND COUNTRY PLANNING ACT 1990
 PLANNING (LISTED BUILDINGS AND CONSERVATION AREAS) ACT 1990

Address: 43-49 Harley Street, London, W1G 8BT,

Proposal: Internal alterations at third floor level. (Retrospective application)

Thank you for your application received on 17 August 2021. I am writing to inform you that your application is incomplete for the following reason(s):

- 1 Please provide a metrically scaled 'existing' third floor plan to show the floor prior to the unauthorised works taking place. The Heritage Statement references drawing - 1650 A3 04B - but this has not been submitted.

Please forward this information to the above email address by **16 September 2021**. Please do not forward the requested information separately, as your application will only be progressed when ALL requested information has been received. Please send revised/new information to the email address, not via the planning portal.

The description of development may have been changed to better reflect the proposed works, if you do not agree that this accurately reflects your proposals, please provide an amended description of development when you respond to the above.

If we do not receive this information within four weeks of this notification we shall take no further action on your application. If you require longer than four weeks to

submit the revised information, please contact us.

If you'd like to make a payment, please call: 020 7641 6500, or for general enquiries call: 07890380503. **Please note, for queries relating to this case, please refer to the officer dealing with your case: details at top of the letter.**

Yours faithfully

Central Planning Team

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