



For office use

Householder Application for Planning Permission for works or extension to a dwelling.  
Town and Country Planning Act 1990

**Publication of applications on planning authority websites.**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

**1. Site Address**

Number

Suffix

Property name

Address line 1

Address line 2

Address line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

**2. Applicant Details**

Title

First name

Surname

Company name

Address line 1

Address line 2

Address line 3

Town/city

Country

## 2. Applicant Details

Postcode

Are you an agent acting on behalf of the applicant?  Yes  No

Primary number

Secondary number

Fax number

Email address

## 3. Agent Details

Title

First name

Surname

Company name

Address line 1

Address line 2

Address line 3

Town/city

Country

Postcode

Primary number

Secondary number

Fax number

Email

## 4. Description of Proposed Works

Please describe the proposed works:

Has the work already been started without consent?  Yes  No

## 5. Site Information

### Title number(s)

Please add the title number(s) for the existing building(s) on the site. If the site has no title numbers, please enter "Unregistered"

|              |         |
|--------------|---------|
| Title Number | P142195 |
|--------------|---------|

### Energy Performance Certificate

Do any of the buildings on the application site have an Energy Performance Certificate (EPC)?  Yes  No

## 6. Further information about the Proposed Development

What is the Gross Internal Area (square metres) to be added by the development?

39.00

Number of additional bedrooms proposed

1

Number of additional bathrooms proposed

2

## 7. Development Dates

When are the building works expected to commence?

Month

September

Year

2021

When are the building works expected to be complete?

Month

December

Year

2021

## 8. Materials

Does the proposed development require any materials to be used externally?

Yes  No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material):

Walls

Description of existing materials and finishes (optional):

Pebble Dash

Description of proposed materials and finishes:

White render

Roof

Description of existing materials and finishes (optional):

Clay tiles

Description of proposed materials and finishes:

Clay tiles

Windows

Description of existing materials and finishes (optional):

UPVC

Description of proposed materials and finishes:

Aluminium

Doors

Description of existing materials and finishes (optional):

Timber

Description of proposed materials and finishes:

Composite Timber

Boundary treatments (e.g. fences, walls)

Description of existing materials and finishes (optional):

Timber

Description of proposed materials and finishes:

Timber

### 8. Materials

Are you supplying additional information on submitted plans, drawings or a design and access statement?  Yes  No

### 9. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development?  Yes  No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?  Yes  No

### 10. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?  Yes  No

Is a new or altered pedestrian access proposed to or from the public highway?  Yes  No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?  Yes  No

### 11. Vehicle Parking

Does the site have any existing vehicle/cycle parking spaces or will the proposed development add/remove any parking spaces?  Yes  No

Please provide the number of existing and proposed parking spaces.  
Please note that car parking spaces and disabled persons parking spaces should be recorded separately unless its residential off-street parking which should include both.

| Type of vehicle | Existing number of spaces | Total proposed (including spaces retained) | Difference in spaces |
|-----------------|---------------------------|--|----------------------|
| Cars            | 2                         | 2  | 0                    |

### 12. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?  Yes  No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent
- The applicant
- Other person

### 13. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?  Yes  No

### 14. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:  
(a) a member of staff  
(b) an elected member  
(c) related to a member of staff  
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.  Yes  No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

## 15. Ownership Certificates and Agricultural Land Declaration

### CERTIFICATE OF OWNERSHIP - CERTIFICATE B - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that:

- I have/The applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner\* and/or agricultural tenant\*\* of any part of the land or building to which this application relates; or
- The applicant is the sole owner of all the land or buildings to which this application relates and there are no other owners\* and/or agricultural tenants\*\*.

\* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years to run. \*\* 'agricultural tenant' has the meaning given in section 65(8) of the Town and Country Planning Act 1990.

Owner/Agricultural Tenant

|                                   |                |
|-----------------------------------|----------------|
| Name of Owner/Agricultural Tenant |                |
| Number                            | 13             |
| Suffix                            |                |
| House Name                        |                |
| Address line 1                    | Cheshunt Close |
| Address line 2                    | Meopham        |
| Town/city                         | Kent           |
| Postcode                          | DA13 0HU       |
| Date notice served (DD/MM/YYYY)   | 05/06/2021     |

Person role

- The applicant
- The agent

|                               |            |
|-------------------------------|------------|
| Title                         | Mr         |
| First name                    |            |
| Surname                       | Singh      |
| Declaration date (DD/MM/YYYY) | 02/07/2021 |

Declaration made

## 16. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Date (cannot be pre-application)