

Your ref:
Our ref: 21/01706/F
Please ask for: Mrs Joanne Rahman
Direct dial: 01553 616233
Direct fax: 01553 616652
E-mail: borough.planning@west-norfolk.gov.uk

Mr & Mrs Dowsett
c/o Liv Architects
Mrs Sasha Edmonds
The Old Rifle Range
Church Road
Flitcham
PE31 6BU
United Kingdom

Geoff Hall
Executive Director

Stuart Ashworth
Assistant Director Environment and Planning

1 September 2021

Dear Sir or Madam

TOWN AND COUNTRY PLANNING ACT 1990

Details: **Loft Conversion, addition of new ground floor oriel window, new first floor window, addition of rooflights, re-cladding of existing extension at Braemar Ringstead Road Choseley Docking Norfolk**

I have received a planning application as detailed above but cannot process it until I receive some more information:

1. Ownership certificate A has been completed but you have included a shared access road within the red line on your location plan. Please either serve notice on the other owners of the access road and complete ownership certificate B, or amend your red line so that it edges the curtilage of the dwelling only and resubmit the location plan.

Once this information is received your application will become valid and the application can be passed to the relevant planning officer.

To enable us to deal with the additional information requested efficiently could you please ensure you quote the Application Number detailed at the top of this letter along with the name of the officer detailed on this letter. Could you also clearly state the location and details of the proposed development in all correspondence and **mark it for the attention of Mrs Joanne Rahman**

Yours faithfully



Executive Director
Environment and Planning

