

Your ref:  
Our ref: 21/01737/F  
Please ask for: Mrs Lesley Raby  
Direct dial: 01553 616818  
Direct fax: 01553 616652  
E-mail: borough.planning@west-norfolk.gov.uk

Ms Jenny Meiklejohn  
c/o Haysom Ward Miller Architects  
Mrs Elizabeth Miller  
Suite 4 Munro Court  
20 Mercers Row  
Cambridge  
CB5 8HY

**Geoff Hall**  
Executive Director

**Stuart Ashworth**  
Assistant Director Environment and Planning

1 September 2021

Dear Sir or Madam

### **TOWN AND COUNTRY PLANNING ACT 1990**

Details: **Construction of extension to side of existing bungalow, internal refurbishment, changes to external windows and doors. at 26 Beacon Hill Road Burnham Market King's Lynn Norfolk PE31 8ER**

I have received a planning application as detailed above but cannot process it until I receive some more information:

1. Provide the existing roof plan
2. Provide the existing elevations
3. Provide the complete uninterrupted proposed south elevation.
4. The proposed east elevation doesnot match the floor plan. Please amend.
5. Confirm that the site levels will remain unchanged and that the finished floor levels will match the existing floor levels.

Once this information is received your application will become valid and the application can be passed to the relevant planning officer.

To enable us to deal with the additional information requested efficiently could you please ensure you quote the Application Number detailed at the top of this letter along with the name of the officer detailed on this letter. Could you also clearly state the location and details of the proposed development in all correspondence and **mark it for the attention of Mrs Lesley Raby**

Yours faithfully



Executive Director  
Environment and Planning

King's Court, Chapel Street, King's Lynn, Norfolk PE30 1EX  
Tel: (01553) 616200  
DX 57825 KING'S LYNN

*Chief Executive – Lorraine Gore*

