

Your ref:		Please reply to:	Rayhan Ali
Our ref:	21/06075/ADLBC	Tel No:	07866033247
		Fee Queries:	0207 641 6500;
		Email:	planningreception@westminster.gov.uk;
Miss Gary Smee		Incomplete Applications	
8 Ewlyn Road		Development Planning	
Cheltenham		City of Westminster	
GL53 7PB		PO Box 732	
Gloucestershire		Redhill, RH1 9FL	
		8 September 2021	

Dear Sir / Madam

TOWN AND COUNTRY PLANNING ACT 1990
PLANNING (LISTED BUILDINGS AND CONSERVATION AREAS) ACT 1990

Address: 44 Westminster Palace Gardens, Artillery Row, London, SW1P 1RR,

Proposal: Details of the flue and brick vent, pursuant to condition 5(a) of planning permission dated 22 July 2020. (20/01495/LBC)

Thank you for your application received on 3 September 2021. I am writing to inform you that your application is incomplete for the following reason(s):

- 1 Please provide details of the flue and brick vent. You must not start any work on these parts of the development until we have approved what you have sent us.
- 2 INFORMATIVE: The description you included on the application form has been amended to better reflect your proposal, please confirm that you agree with this amended description (shown above).
- 0 *Please collate all requested information in a single submission, and send to planningreception@westminster.gov.uk. Sending your documents individually will not speed up the process. Please do not upload to the planning portal as this causes duplication and may delay the processing of your application. Thank you.*

Please forward this information to the above email address by **6 October 2021**. Please do

not forward the requested information separately, as your application will only be progressed when ALL requested information has been received. Please send revised/new information to the email address, not via the planning portal.

The description of development may have been changed to better reflect the proposed works, if you do not agree that this accurately reflects your proposals, please provide an amended description of development when you respond to the above.

If we do not receive this information within four weeks of this notification we shall take no further action on your application. If you require longer than four weeks to submit the revised information, please contact us.

If you'd like to make a payment, please call: 020 7641 6500, or for general enquiries call: 07890380503. **Please note, for queries relating to this case, please refer to the officer dealing with your case: details at top of the letter.**

Yours faithfully

Rayhan Ali

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