

9th September 2021

Braintree District Council
Causeway House
Bocking End
Braintree
Essex
CM7 9HB

Dear Sir / Madam,

RE: 2, Burghley Close, Great Notley, Braintree CM77 7WY United Kingdom – Proposed Replacement Rear Extension & Internal Alterations

1.0 Please find enclosed documents for the householder planning application for the above project, the following documents have been submitted via the planning portal, ref: PP-10203868

Drawing 01	Location and Block Plan
Drawing 02	Existing floor Plan
Drawing 03	Existing Elevations
Drawing 04	Proposed Floor Plan
Drawing 05	Proposed Elevations
Document	Application Form

2.0 We trust the drawings and information is acceptable however if you require any further information then please do not hesitate to contact us. Furthermore if, once the information has been considered in detail by the planning officer, you feel there is anything that may prejudice the granting of planning permission then please contact us at your earliest convenience to discuss the matter before writing up your detailed report or determining the planning application.

Yours sincerely,



Thomas Hogg
Assistant Architectural Technician

