

DEVELOPMENT ENQUIRY SERVICE



PLYMOUTH
CITY COUNCIL

Applicants details

Name

Address

Telephone

Fax

Email

Agents Details

Name

Address

Telephone

Fax

Email

Site Details

Address

Area

Square metres

Present use of building/land (or if vacant last known use)

Proposal

Please supply the following information together with the relevant fee (we recommend this information is provided, however, all DES applications with paid fees are accepted)

1:1250 site location plans (all applicants)

Drawings of proposal (all applicants)

Photographs of site and surroundings (minor and major applications)

Draft design and access statement (minor, major and listed building applications)

Any other relevant information

Remember, the more information you can supply, the quicker we can deal with your enquiry

Declaration

I/We the undersigned hereby request the views of the Council on the enclosed Development Enquiry Service Pre-Application proposal and the relevant fee of:

Signed

[Redacted Signature]

Print Name

SCOTT RAMPSON

Date

16/09/21

Payment Method:

By cash at First Stop Cheque Credit card

Please make cheques payable to Plymouth City Council. If you wish to pay by Credit Card we will arrange to call you.

You can email this form with any accompanying information to;

planningconsents@plymouth.gov.uk

Alternatively, please return your completed application to:

Plymouth City Council, Planning Department, Ballard House, West Hoe Road, Plymouth, PL1 3BJ

Confidentiality Aspect. Local ward councillors will be informed of pre-application requests for advice in the form of a list with a site address and proposal. If there is any part of the information you provide that you would like us **not** to make available to local ward councillors because you consider it should be treated confidentially, please inform us in advance of the information in question and provide the specific reason you think this should be confidential, when submitting your enquiry please specify the relevant section of the **Freedom of Information Act** that you consider should apply.

Freedom of Information/Environmental Impact Regulations: We may be advised to release documents if we receive a Freedom of Information request or Environmental Information Request and our file notes will form part of the public file if an application follows. If the information you provide includes commercially sensitive or confidential information this should be **clearly stated at the start of the submission**. We can then take this into account should a FOI/EIR request be received.