

Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	28
Suffix	
Property name	Sunnyside
Address line 1	Copmanthorpe Lane
Address line 2	Bishopthorpe
Address line 3	
Town/city	York
Postcode	YO23 2QR

Description of site location must be completed if postcode is not known:

Easting (x)	459006
Northing (y)	447639
Description	

2. Applicant Details

Title	Mrs
First name	Justine
Surname	Andrew
Company name	
Address line 1	Sunnyside
Address line 2	28 Copmanthorpe Lane
Address line 3	Bishopthorpe
Town/city	York
Country	

2. Applicant Details

Postcode

YO23 2QR

Are you an agent acting on behalf of the applicant?

☐ Yes ☒ No

Primary number

Secondary number

Fax number

Email address

3. Agent Details

No Agent details were submitted for this application

4. Description of Proposed Works

Please describe the proposed works:

To build a garden room on the back of the existing garage (separate to the house) to use as general additional space and study. Also to use part of the existing garage as an adjoining toilet / bathroom space for the garden room. The total space is less than 15m2 and will be no higher than 2.5m at the eaves on the boundary. The original plan was within permitted development (hence starting) but we'd like to add a shower to the en suite space so feel it moves into requiring planning (change of use for a portion of the garage).

Has the work already been started without consent?

☒ Yes ☐ No

If Yes, please state when the development or work was started (date must be pre-application submission)

05/07/2021

Has the work already been completed without consent?

☐ Yes ☒ No

5. Materials

Does the proposed development require any materials to be used externally?

☒ Yes ☐ No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material):

Walls	
Description of existing materials and finishes (optional):	
Description of proposed materials and finishes:	Timber cladding where visible UPVC panel to rear when not visible Bathroom area will be existing garage brick walls

Doors	
Description of existing materials and finishes (optional):	
Description of proposed materials and finishes:	Glass and aluminum frame

Roof	
Description of existing materials and finishes (optional):	Garage is tiled - will replace tiles with like for like as eroded / frost damaged
Description of proposed materials and finishes:	Fiberglass flat grey roof + sun square roof skylight Bathroom will be existing garage tiled roof plus small velux on garden side

5. Materials

Are you supplying additional information on submitted plans, drawings or a design and access statement?

☐ Yes ☒ No

6. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development?

☐ Yes ☒ No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

No trees required to be felled.
Approximately 4.5m of hedge (copper beech) to be pruned to allow for foundations and back wall at a distance of approx 0.5m from hedge line.
No hedges needed to be removed.

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

☒ Yes ☐ No

If Yes, please show on your plans, indicating the scale, which trees by giving them numbers (e.g. T1, T2 etc) and state the reference number of any plans or drawings:

Please see attached scale file - 'Hedges: 28 Cop Lane'

7. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway?

☐ Yes ☒ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

☐ Yes ☒ No

8. Parking

Will the proposed works affect existing car parking arrangements?

☐ Yes ☒ No

9. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☐ Yes ☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
☒ The applicant
☐ Other person

10. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☐ Yes ☒ No

11. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

☐ Yes ☒ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

12. Ownership Certificates and Agricultural Land Declaration

CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person role

- ☒ The applicant
☐ The agent

Title	<input type="text" value="Mrs"/>
First name	<input type="text" value="Justine"/>
Surname	<input type="text" value="Andrew"/>
Declaration date (DD/MM/YYYY)	<input type="text" value="28/08/2021"/>

☒ Declaration made

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application)	<input type="text" value="28/08/2021"/>
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