

Your ref:	Stella McCartney OBS Christma...	Please reply to:	Zaynah Coowar
Our ref:	21/06065/ADV	Tel No:	07790387666
		Fee Queries:	0207 641 6500;
		Email:	planningreception@westminster.gov.uk;
Mr Tyron Pengelly Stewart 23, Old Bond Street London W1S 4PZ		Incomplete Applications Development Planning City of Westminster PO Box 732 Redhill, RH1 9FL	
		8 September 2021	

Dear Sir / Madam

TOWN AND COUNTRY PLANNING (CONTROL OF ADVERTISEMENTS) REGULATIONS 1992

Address: 23 Old Bond Street, London, W1S 4PZ,

Proposal: Display of one externally illuminated LED Christmas lights on the facade of the building measuring 11.5m x 9m for a temporary period between November 14th 2021 - January 5th 2022. (Linked to 21/06048/LBC).

Thank you for your application received on 2 September 2021. I am writing to inform you that your application is incomplete for the following reason(s):

- 1 Existing and proposed metrically scaled elevations and sections through the advertisements to show the method of illumination
- 2 We have emailed you separately on your linked lead application with full details of what information is required to make your applications valid.
- 0 *Please collate all requested information in a single submission, and send to planningreception@westminster.gov.uk. Sending your documents individually will not speed up the process. Please do not upload to the planning portal as this causes duplication and may delay the processing of your application. Thank you.*

Please forward this information to the above email address by **6 October 2021**. Please do not forward the requested information separately, as your application will only be progressed

when ALL requested information has been received. Please send revised/new information to the email address, not via the planning portal.

The description of development may have been changed to better reflect the proposed works, if you do not agree that this accurately reflects your proposals, please provide an amended description of development when you respond to the above.

If we do not receive this information within four weeks of this notification we shall take no further action on your application. If you require longer than four weeks to submit the revised information, please contact us.

If you'd like to make a payment, please call: 020 7641 6500, or for general enquiries call: 07890380503. **Please note, for queries relating to this case, please refer to the officer dealing with your case: details at top of the letter.**

Yours faithfully

Zaynah Coowar

Zaynah Coowar

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