

Your ref:	UNIBIN CAPITAL UK - 25 Berkel...	<b>Please reply to:</b>	<b>Fraser Fikrie</b>
Our ref:	21/06723/CLLB	Tel No:	0753424 7967
		Fee Queries:	0207 641 6500;
		Email:	planningreception@westminster.gov.uk;
Mr Harrison Cohanim Architecture 207 Regent Street 3rd Floor London W1B 3HH		<b>Incomplete Applications</b> Development Planning City of Westminster PO Box 732 Redhill, RH1 9FL	
		5 October 2021	

Dear Sir / Madam

TOWN AND COUNTRY PLANNING ACT 1990  
 TOWN AND COUNTRY PLANNING (General Permitted Development) ORDER 1995 (as amended)

**Address: 25 Berkeley Square, London, W1J 6HN,**

**Proposal: Internal fit-out of floor one.**

Thank you for your application received on 30 September 2021. I am writing to inform you that your application is incomplete for the following reason(s):

- 1 You have completed an incorrect application form. Please follow the below link and complete the Listed building - certificate of lawfulness of proposed works (last on the page).

<https://www.westminster.gov.uk/planning-building-and-environmental-regulations/pplanning-applications/certificate-lawfulness-application>

Please forward this information to the above email address by **2 November 2021**. Please do not forward the requested information separately, as your application will only be progressed when ALL requested information has been received. Please send revised/new information to the email address, not via the planning portal.

The description of development may have been changed to better reflect the proposed works, if you do not agree that this accurately reflects your proposals, please provide an amended description of development when you respond to the above.

**If we do not receive this information within four weeks of this notification we shall take no further action on your application. If you require longer than four weeks to submit the revised information, please contact us.**

If you'd like to make a payment, please call: 020 7641 6500, or for general enquiries call: 07890380503. **Please note, for queries relating to this case, please refer to the officer dealing with your case: details at top of the letter.**

Yours faithfully

Fraser Fikrie

**Fraser Fikrie**

Note - Please read our Privacy Notice online <https://www.westminster.gov.uk/privacy-notice-planning>