

Your Ref:

Our Ref: 21/2035/CLP

Date: 7 October 2021

James Robertson Architects  
7 Park Avenue  
Prestwick  
KA9 1RG

**Dumfries & Galloway Council**  
**Economy and Resources**  
Development Management  
Kirkbank  
English Street  
Dumfries  
DG1 2HS

Any enquiries please contact  
**Case Officer:** Planning Registration Team  
**Direct Line:** 01387 260199  
**Email:** [planningregistrationteam@dumgal.gov.uk](mailto:planningregistrationteam@dumgal.gov.uk)  
**Website:** [www.dumgal.gov.uk/planning](http://www.dumgal.gov.uk/planning)

### INVALID APPLICATION

**Town and Country Planning (Scotland) Act 1997**  
**Town and Country Planning (Development Management Procedure) (Scotland)**  
**Regulations 2013**

**PROPOSAL:** ALTERATIONS TO INTEGRAL GARAGE TO FORM HABITABLE ROOM  
**LOCATION:** Vaila, 2 Broomfield, Sanquhar, DG4 6LL

Dear Sir/Madam

I refer to your application regarding the above, which was submitted to the Planning Office on 4 October 2021.

I regret to inform you that your application is invalid and cannot be registered unless and until the outstanding matters below have been satisfactorily addressed:

**01. No application fee was received with your application. Please forward the required fee of £101.00 as soon as possible.**

**Current payment method:-**  
**Fees can be paid via Pay It**

Your application will be retained until 4 November 2021. If at the end of that period, the above matters have not been addressed, the application will be returned to you.

Please note that any documents or plans required above must be submitted online via eplanning (<https://www.eplanning.scot/ePlanningClient/>) using the Post Submission Additional Documents (PSAD) form. Please submit documents in a PDF format.

Yours sincerely

***Planning Registration Team***

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