

Planning Services

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Householder Application for Planning Permission for works or extension to a dwelling and listed building consent.

Town and Country Planning Act 1990
Planning (Listed Buildings and Conservation Areas) Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number

Suffix

Property name

Address line 1

Address line 2

Address line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

2. Applicant Details

Title

First name

Surname

Company name

Address line 1

Address line 2

Address line 3

2. Applicant Details

Town/city	<input type="text" value="Tivetshall St Margaret"/>
Country	<input type="text"/>
Postcode	<input type="text" value="NR15 2BB"/>

Are you an agent acting on behalf of the applicant? Yes No

Primary number

Secondary number

Fax number

Email address

3. Agent Details

No Agent details were submitted for this application

4. Description of Proposed Works

Please describe the proposed works:

Removing internal window and adjoining improvised mirror in the timber frame wall between the kitchen and dining room, to open up the space between the two rooms. Maintaining the gap between the studs once the window glass and frame is removed but replacing an existing central short timber with a longer one to match the others. Removing the modern construction wooden door frame between the kitchen and dining room. The plasterwork infill between the studs either side of the opening and doorway will remain..

Has the work already been started without consent? Yes No

5. Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

- Don't know
- Grade I
- Grade II*
- Grade II

Is it an ecclesiastical building? Don't know Yes No

6. Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building? Yes No

7. Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building? Yes No

8. Listed Building Alterations

Do the proposed works include alterations to a listed building? Yes No

If Yes, do the proposed works include

a) works to the interior of the building? Yes No

b) works to the exterior of the building? Yes No

8. Listed Building Alterations

c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally? Yes No

d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)? Yes No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

Internal wall between kitchen and dining room to be partially stripped out to remove an existing modern internal window and adjacent mirror construction designed to match the window. New period stud beam chosen to match existing stud beams on either side of the gap left by the window. This stud will run vertically through the middle of the new opening left by removing the glass window but this is not a structural necessity, rather an aesthetic choice. Finally the modern timber frame will be removed from the doorway between the kitchen and dining room. New plasterwork will be applied where needed. Plans, drawings and photographs are attached.

9. Materials

Does the proposed development require any materials to be used? Yes No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

Please add materials by using the dropdown list to select the type, clicking 'Add' and entering all the details in the popup box

Type	Existing materials and finishes	Proposed materials and finishes
Internal Walls	Gypsum plaster, artisanal finish Small timber stud	Gypsum plaster, artisanal finish Larger period timber stud to match existing surrounding studs

Are you submitting additional information on submitted plans, drawings or a design and access statement? Yes No

If Yes, please state references for the plans, drawings and/or design and access statement

All additional information can be found as jpegs or pdfs in the Supporting Documents section.

10. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? Yes No

Is a new or altered pedestrian access proposed to or from the public highway? Yes No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way? Yes No

11. Parking

Will the proposed works affect existing car parking arrangements? Yes No

12. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? Yes No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? Yes No

13. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? Yes No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

13. Site Visit

- The agent
 The applicant
 Other person

14. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? Yes No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title	Mr
First name	
Surname	
Reference	

Date (Must be pre-application submission)

22/04/2021

Details of the pre-application advice received

Email received Monday 26th April 2021 from Philip Whitehead:

From: Philip Whitehead <PWhitehead@S-NORFOLK.GOV.UK>
Date: Monday, 26 April 2021 at 17:00
To: Suzanne Wateridge <suzannewateridge@outlook.com>
Subject: RE: Meeting next Thursday

As discussed in our meeting, having looked closely at the timber frame wall, the internal part of the opening is much later timber and is not of notable quality/detailing. I think removing it and re-instating the stud previously removed would not result in any harm to the historic/architectural interest of the building and would restore the original appearance. I also for the same reason have no issues with you removing the improvised mirror construction and modern timber forming the doorway opening. To remove the window and improvised mirror require a formal application for listed building consent.

With regard to the infill between studs, other than the modern finish this appears to be part of the original wall construction and I would be reluctant to support its removal as it presents the timber frame construction as it was originally intended to be viewed with a closed appearance, matching the appearance of adjacent walls.

If you need to discuss further then please do not hesitate to contact me.

Kind regards

Philip

Philip Whitehead
Heritage Officer
t 01508 533948 e pwhitehead@s-norfolk.gov.uk

15. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent. Yes No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

16. Ownership Certificates and Agricultural Land Declaration

Certificate Of Ownership - Certificate A Certificate under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 & Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

16. Ownership Certificates and Agricultural Land Declaration

* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person role

- The applicant
 The agent

Title

First name

Surname

Declaration date

Declaration made

17. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Date (cannot be pre-application)