

Your ref:	Extended Hours	<b>Please reply to:</b>	<b>Rayhan Ali</b>
Our ref:	21/07099/FULL	Tel No:	07866033247
		Fee Queries:	0207 641 6500;
		Email:	planningreception@westminster.gov.uk;
Mr Simon Lanyon-Hogg Lanyon Hogg Architects Ltd. 3, Hill House Close Winchmore Hill London N21 1LG United Kingdom		<b>Incomplete Applications</b> Development Planning City of Westminster PO Box 732 Redhill, RH1 9FL	
		21 October 2021	

Dear Sir / Madam

TOWN AND COUNTRY PLANNING ACT 1990  
PLANNING (LISTED BUILDINGS & CONSERVATION AREAS) ACT 1990

**Address: 15 - 17 Marylebone Lane, London, W1U 2NE,**

**Proposal: Variation of condition 3 of planning permission dated 12 March 2021 (RN: 20/03643/TCH) for use of two areas of the public highway measuring 10.9m x 0.6m on the Marylebone Lane frontage and 14.7m x 0.75m on the Jason Court frontage for the placing of 13 tables, 26 chairs and 4 planters in connection with the existing ground floor restaurant NAMELY, to extend hours of opening to start at 8.00am.**

Thank you for your application received on 15 October 2021. I am writing to inform you that your application is incomplete for the following reason(s):

- 1 No location plan was submitted with your application. Please provide a location plan based on an up-to-date map at a scale of 1:1250 which shows the direction of north and clearly shows the site outlined in red and any other land in the same ownership outlined in blue.
- 2 Please provide a supporting document/ cover letter with your application including the proposed layout plan.
- 0 \*Please collate all requested information in a single submission, and send to [planningreception@westminster.gov.uk](mailto:planningreception@westminster.gov.uk). Sending your documents individually will not speed up the process. Please do not upload to the planning portal as this causes

duplication and may delay the processing of your application. Thank you.\*

Please forward this information to the above email address by **18 November 2021**. Please do not forward the requested information separately, as your application will only be progressed when ALL requested information has been received. Please send revised/new information to the email address, not via the planning portal.

The description of development may have been changed to better reflect the proposed works, if you do not agree that this accurately reflects your proposals, please provide an amended description of development when you respond to the above.

**If we do not receive this information within four weeks of this notification we shall take no further action on your application. If you require longer than four weeks to submit the revised information, please contact us.**

If you'd like to make a payment, please call: 020 7641 6500, or for general enquiries call: 07890380503. **Please note, for queries relating to this case, please refer to the officer dealing with your case: details at top of the letter.**

Yours faithfully

Rayhan Ali

**Rayhan Ali**

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