

Your ref:	5-6 William Street Planter Ap...	<b>Please reply to:</b>	<b>Fraser Fikrie</b>
Our ref:	21/07193/FULL	Tel No:	0753424 7967
		Fee Queries:	0207 641 6500;
		Email:	planningreception@westminster.gov.uk;
G Stamos Stamos Yeoh Architects Ltd First Floor, The Old Town Hall 354 Mare Street Hackney LONDON E8 1HR		<b>Incomplete Applications</b> Development Planning City of Westminster PO Box 732 Redhill, RH1 9FL	
		27 October 2021	

Dear Sir / Madam

TOWN AND COUNTRY PLANNING ACT 1990  
 PLANNING (LISTED BUILDINGS & CONSERVATION AREAS) ACT 1990

**Address: 5-6 William Street, London, SW1X 9HL,**

**Proposal: Replacement of existing white fibre glass planters with freestanding planters.**

Thank you for your application received on 20 October 2021. I am writing to inform you that your application is incomplete for the following reason(s):

- 1 Please revise your certificate of ownership B as the works are adjacent to the public highway which is owned by the City Council. This is our address you will need to fill on the Certificate B: Highways Westminster City Council, 64 Victoria St, London SW1E 6QP.

Please use the link below to download a copy of the form.

<https://www.westminster.gov.uk/planning-building-and-environmental-regulations/planning-applications/ownership-certificates-and-agricultural-land-declaration>

Please forward this information to the above email address by **24 November 2021**. Please do not forward the requested information separately, as your application will only be progressed when ALL requested information has been received. Please send revised/new information to the email address, not via the planning portal.

The description of development may have been changed to better reflect the proposed works, if you do not agree that this accurately reflects your proposals, please provide an amended description of development when you respond to the above.

**If we do not receive this information within four weeks of this notification we shall take no further action on your application. If you require longer than four weeks to submit the revised information, please contact us.**

If you'd like to make a payment, please call: 020 7641 6500, or for general enquiries call: 07890380503. **Please note, for queries relating to this case, please refer to the officer dealing with your case: details at top of the letter.**

Yours faithfully

Fraser Fikrie

**Fraser Fikrie**

Note - Please read our Privacy Notice online <https://www.westminster.gov.uk/privacy-notice-planning>