

Simon Matthew & Co. Ltd

Building Surveyors Architectural & Planning Consultants

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Brentwood Borough Council,
Planning Department,
Town Hall,
Ingrave Road,
Brentwood, Essex,
CM15 8AY.

Monday 12th July 2021

Dear Sirs,

Proposed Householder Application for a single storied front Kitchen extension and change of materials to the front and rear catslide. Rebuilding of rear flank wall affected by subsidence due to close proximity of self seeded sycamore trees: Berkeley Cottage, r/o 13 High St. Ingatestone, Essex, CM4 9ED.

I enclose herewith a detailed Householder Planning Application in respect of the new front extension, change of roof materials to the front and rear catslide roofs and rebuilding of structurally damage rear flank wall at the above property.

We understand the Planning Fee is £206.

Please contact the Applicant Mr. and Mrs. Rob Henbury at the above address or by phone: 01277 352919 or Mobile 0750 0668933 or email: randjhenbury@btinternet.com and they will make payment for the proposed Householder Planning Application fee.

If you need any additional information or details please contact my office.

Yours faithfully,



Simon Hartnell,
Pp Simon Matthew & Co. Ltd.