



Babergh District Council  
Endeavour House, 8 Russell Road,  
Ipswich, IP1 2BX  
Tel: 0300 1234000 option 5

*Making the area a  
better place to live and  
work for everyone*

Email: [planning@baberghmidsuffolk.gov.uk](mailto:planning@baberghmidsuffolk.gov.uk)

Application for tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

**Publication of applications on planning authority websites.**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

**1. Trees Location**

Number	<input type="text"/>
Suffix	<input type="text"/>
Property name	<input type="text" value="Yew Cottage"/>
Address line 1	<input type="text" value="Hall Street"/>
Address line 2	<input type="text"/>
Address line 3	<input type="text"/>
Town/city	<input type="text" value="Long Melford"/>
Postcode	<input type="text" value="CO10 9JT"/>

If the location is unclear or there is not a full postal address, describe as clearly as possible where it is (for example, 'Land to rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road')

Easting (x)	<input type="text" value="586237"/>
Northing (y)	<input type="text" value="245466"/>

Description

**2. Applicant Details**

Title	<input type="text" value="Mr"/>
First name	<input type="text" value="Paul"/>
Surname	<input type="text" value="Gibbins"/>
Company name	<input type="text"/>
Address line 1	<input type="text" value="Yew Cottage, Hall Street"/>
Address line 2	<input type="text"/>
Address line 3	<input type="text"/>

## 2. Applicant Details

Town/city	Long Melford
Country	
Postcode	CO10 9JT

Are you an agent acting on behalf of the applicant?

Yes  No

Primary number	
Secondary number	
Fax number	
Email address	

## 3. Agent Details

Title	Mrs
First name	Julie
Surname	Gentle
Company name	Suffolk Tree Services Ltd
Address line 1	The Woodyard
Address line 2	Brent Eleigh Road
Address line 3	
Town/city	Lavenham
Country	
Postcode	CO10 9PE
Primary number	
Secondary number	
Fax number	
Email	

## 4. What Are You Applying For?

Based on the type of work proposed and the location and protected status of the trees involved, there are various details and supporting information that will need to be supplied in order for the Local Planning Authority to determine the application.

Are you seeking consent for works to tree(s) subject to a Tree Preservation Order?

Yes  No

Are you wishing to carry out works to tree(s) in a conservation area?

Yes  No

### Documents and plans (for any tree)

A sketch plan clearly showing the position of trees listed in the question 'Identification of Tree(s) and Description of Works' MUST be provided when applying for works to trees covered by a Tree Preservation Order. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes).

It would also be helpful if you provided details of any advice given on site by an LPA officer.

Are you providing additional information in support of your application (e.g. an additional schedule of work for question 'Identification of Tree(s) and Description of Works')?

Yes  No

#### 4. What Are You Applying For?

If Yes, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application

Appendix 1

#### 5. Identification of Tree(s) and Description of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out.

You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work.

Where trees are protected by a Tree Preservation Order, please number them as shown in the First Schedule to the Tree Preservation Order where this is available. You should use the same numbering on your sketch plan (see help for sketch plan requirements).

Please provide the following information:

- Tree species
- The number used on the sketch plan); and
- A description of the proposed works.

Where trees are protected by a Tree Preservation Order you must also provide:

- Reasons for the work; and where trees are being felled
- Proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

e.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with one standard ash in same position.

T1 - Yew tree - to reduce the sides of the tree by 3-4ft all around to give a narrower crown, to leave the height but thin the crown of the tree, to remove the growth from the main stem

#### 6. Tree Ownership

Is the applicant the owner of the tree(s)?

Yes  No

If No, please provide the address of the owner (if known and if different from the tree location):

##### Name/Company

Title: Mrs

First name:

Surname:

Company name:

##### Address

Number

Suffix

Property name Almacks

Address line 1 Hall Street

Address line 2

Address line 3

Town/city Long Melford

Postcode CO10 9JT

##### Contact Details

Primary number

Secondary number

Fax number

Email address

## 7. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

Yes  No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

## 8. Trees - Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Date (cannot be pre-application)

28/10/2021