



Application for listed building consent for alterations, extension or demolition of a listed building.

Planning (Listed Buildings and Conservation Areas) Act 1990

**Publication of applications on planning authority websites.**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

**1. Site Address**

Number	<input type="text"/>
Suffix	<input type="text"/>
Property name	<input type="text" value="Oak House"/>
Address line 1	<input type="text" value="Norwich Road"/>
Address line 2	<input type="text"/>
Address line 3	<input type="text"/>
Town/city	<input type="text" value="Stonham Parva"/>
Postcode	<input type="text" value="IP14 5LB"/>

Description of site location must be completed if postcode is not known:

Easting (x)	<input type="text" value="612039"/>
Northing (y)	<input type="text" value="261401"/>

Description

**2. Applicant Details**

Title	<input type="text" value="Mr"/>
First name	<input type="text" value="Ian"/>
Surname	<input type="text" value="Courtenay"/>
Company name	<input type="text"/>
Address line 1	<input type="text" value="Oak House, Norwich Road"/>
Address line 2	<input type="text"/>
Address line 3	<input type="text"/>
Town/city	<input type="text" value="Stonham Parva"/>

## 2. Applicant Details

Country	<input type="text"/>
Postcode	<input type="text" value="IP14 5LB"/>
Are you an agent acting on behalf of the applicant?	<input type="radio"/> Yes <input checked="" type="radio"/> No
Primary number	<input type="text"/>
Secondary number	<input type="text"/>
Fax number	<input type="text"/>
Email address	<input type="text"/>

## 3. Agent Details

No Agent details were submitted for this application

## 4. Description of Proposed Works

Please describe details of the proposed development or works including details of proposals to alter, extend or demolish the listed building(s):

Remove internal plumbing and wiring as necessary for access.  
Southern flank wall and part of front wall as shown on plan 1.  
Remove external cement based render to a line following the lower edge of the faux timber detail, to enable new render join to be hidden.  
Inspect oak framework from outside once revealed and repair with new sections of oak on a like-for-like basis.  
All small-scale repairs to use air-dried oak of good quality.  
All new timbers (sole plates) to be good quality green oak of appropriate sections.  
All joinery to be mortice and tenons with hand-cleft oak framing pegs.  
Studs with decay will be scarfed as appropriate, new sections fixed with stainless steel coach screws.  
Any short tenons to be strengthened with hidden stainless steel L-brackets.  
Make any necessary repairs to supporting brickwork with new soft red bricks (if required) and a coarse lime mortar pre-mixed from Anglia Lime/Best of Lime.  
Repair infill panels as necessary with reconstituted daub. Victorian brick infill panels to be repaired, modern brick infill panels to be changed to sheep's wool and lath/lime internal plaster. Repairs/replacement of infill with insulation subject to nature of fabric uncovered following removal of render.  
Reinstate render including faux timber detailing with a coarse lime render (Anglia Lime/Best of Lime pre-mixed), using sawn oak lathes as backing.

Has the development or work already been started without consent?  Yes  No

## 5. Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

- Don't know  
 Grade I  
 Grade II\*  
 Grade II

Is it an ecclesiastical building?  Don't know  Yes  No

## 6. Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?  Yes  No

## 7. Related Proposals

Are there any current applications, previous proposals or demolitions for the site?  Yes  No

## 8. Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?  Yes  No

## 9. Listed Building Alterations

Do the proposed works include alterations to a listed building?

Yes  No

## 10. Materials

Does the proposed development require any materials to be used?

Yes  No

**Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded**

Please add materials by using the dropdown list to select the type, clicking 'Add' and entering all the details in the popup box

Type	Existing materials and finishes	Proposed materials and finishes
External Walls	White cement render with wood effect decorative features painted black. Oak timber sole plate and other framework.	White lime render with wood effect decorative features painted black. Sawn oak laths. Oak timber sole plate and other framework.

Are you submitting additional information on submitted plans, drawings or a design and access statement?

Yes  No

If Yes, please state references for the plans, drawings and/or design and access statement

Plan 1.pdf - Plan showing external walls to be repaired.  
Land Registry\_ Title Plan - FH - SK233432\_12251558.pdf - Plan showing location of Oak House and its relationship to surrounding buildings.  
Oak House design and access statement.

## 11. Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

Yes  No

## 12. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

Yes  No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent  
 The applicant  
 Other person

## 13. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

Yes  No

**If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):**

**Officer name:**

Title

First name

Surname

Reference

Date (Must be pre-application submission)

Details of the pre-application advice received

- Existing Cement render should be cut back to edge of faux wood detail for each panel to hide join of new lime render.
- Submission should include materials used to replace backing for new lime render.

### 13. Pre-application Advice

3. advised wording on application to be "repairs/replacement of infill with insulation subject to nature of fabric uncovered following removal of render"

### 14. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

Yes  No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

### 15. Certificates

**CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Certificate under Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990**

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Person role

- The applicant
- The agent

Title

First name

Surname

Declaration date (DD/MM/YYYY)

Declaration made

### 16. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Date (cannot be pre-application)