

This form is specifically designed to be printed and completed offline. Please complete this form in block capitals using black ink to facilitate scanning.

You are advised to read the accompanying guidance notes and per-question help text.

If you would rather make this application online, you can do so on our website: https://www.planningportal.co.uk/apply

Application for Planning Permission

Town and Country Planning Act 1990 (as amended)

Privacy Notice

This form is provided by Planning Portal and based on the requirements provided by Government for the sole purpose of submitting information to the Local Planning Authority in accordance with the legislation detailed on this form and 'The Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended).

Please be aware that once you have downloaded this form, Planning Portal will have no access to the form or the data you enter into it. Any subsequent use of this form is solely at your discretion, including the choice to complete and submit it to the Local Planning Authority in agreement with the declaration section.

Upon receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of its obligations in regards to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

Local Planning Authority details:

Publication on Local Planning Authority websites

Information provided on this form and in supporting documents may be published on the authority's planning register and website. Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require any further clarification, please contact the Local Planning Authority directly.

1. Applic	ant Name and Address
Title:	First name:
Last name:	
Company (optional):	
Unit:	House House suffix:
House name:	
Address 1:	
Address 2:	
Address 3:	
Town:	
County:	
Country:	
Postcode:	

2. Agent	Name and Address
Title:	First name:
Last name:	
Company (optional):	
Unit:	House House suffix:
House name:	
Address 1:	
Address 2:	
Address 3:	
Town:	
County:	
Country:	
Postcode:	

3. Description of the Proposal	
Please describe the proposed development, including any chang	e of use:
Has the building, work or change of use already started?	☐ Yes ■ No
If Yes, please state the date when building, work or use were started (DD/MM/YYYY):	(date must be pre-application submission)
Has the building, work or change of use been completed?	☐ Yes ■ No
If Yes, please state the date when the building, work or change of use was completed (DD/MM/YYYY):	(date must be pre-application submission)
Reference number of permission in principle being relied on (technical details consent applications only):	
Is the proposal for public service infrastructure development (within the meaning of article 2 of S.I. 2015/595 as amended by article 3 of S.I. 746/2021)?	☐ Yes ■ No
At Site Address Details Please provide the full postal address of the application site. Unit: House number: House suffix: House name: Address 1: Address 2: Address 3: Town: County: Postcode (optional): Description of location or a grid reference. (must be completed if postcode is not known): Easting: Northing: Description:	S. Pre-application Advice Has assistance or prior advice been sought from the local authority about this application? If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently). Please tick if the full contact details are not known, and then complete as much as possible: Officer name: Reference: Date (DD/MM/YYYY): (must be pre-application submission) Details of pre-application advice received?

6. Pedestrian and Vehicle Access, Road	ds and Righ	ts of Way	7. Waste Storage and Collection	,	
Is a new or altered vehicle access proposed to or from the public highway?	Yes	∑ No	Do the plans incorporate areas to store and aid the collection of waste?	X Yes	No
Is a new or altered pedestrian access proposed to or from			If Yes, please provide details:		
the public highway?	Yes	⊠ No			
Are there any new public roads to be provided within the site?	Yes	∑ No			
Are there any new public rights of way to be provided within or adjacent to the site?	Yes	∑ No			
Do the proposals require any diversions /extinguishments and/or creation of rights of way?	Yes	∑ No	Have arrangements been made for the separate storage and collection of recyclable waste?	X Yes	No
If you answered Yes to any of the above que details on your plans/drawings and state the (s)/drawings(s)			If Yes, please provide details:		
·	enough that	a fair-minde	en and transparent. For the purposes of this queed and informed observer, having considered local planning authority.		
Do any of the following statements apply to	you and/or a	agent?	Yes No With respect to the author (a) a member of staff (b) an elected member (c) related to a member of (d) related to an elected member	staff	
If Yes, please provide details of their name, r	ole and how	you are rela			

9. Materials If applicable, please state	te what materials are to be	used externally. Include	e type, colour and name for	each material:			
	Existing (where applicable)	,	Proposed		Not applicable	Don't Know	
Walls							
Roof							
Windows							
Doors							
Boundary treatments (e.g. fences, walls)							
Vehicle access and hard-standing							
Lighting						\times	
Others (please specify)						\boxtimes	
			s)/design and access statem	ent? Yes		No	
ii res, piease state refe	If Yes, please state references for the plan(s)/drawing(s)/design and access statement:						
10. Vehicle Parkin		1					
Type of Vehic	mation on the existing and Tota Existir	al Tota	n-site parking spaces: Il proposed (including spaces retained)	Difference in spaces			
Cars		3					
Light goods vehi public carrier veh	cles/ picles						
Motorcycles							
Disability spac	es						
Cycle spaces							
Other (e.g. Bu	s)						
Other (e.g. Bu	s)						

11. Foul Sewage	12. Assessment of Flood Risk
Please state how foul sewage is to be disposed of:	Is the site within an area at risk of flooding? (Refer to the
Mains sewer Cess pit	Environment Agency's Flood Map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local planning authority requirements for information as necessary.)
Septic tank Other	☐ Yes ☐ No
	If Yes, you will need to submit a Flood Risk Assessment to consider
Package treatment plant	the risk to the proposed site.
Are you proposing to connect to the existing drainage system? Yes No	Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)? Yes No
If Yes, please include the details of the existing system on the application drawings and state references for the plan(s)/drawing(s):	Will the proposal increase the flood risk elsewhere? Yes No
plants)/ drawnig(s).	How will surface water be disposed of?
	Sustainable drainage system Existing watercourse
	Soakaway Pond/lake
	Main sewer
13. Biodiversity and Geological Conservation	14. Existing Use Please describe the current use of the site:
To assist in answering the following questions refer to the guidance	riease describe the current use of the site.
notes for further information on when there is a reasonable likelihood that any important biodiversity or geological	
conservation features may be present or nearby and whether	
they are likely to be affected by your proposals. Having referred to the guidance notes, is there a reasonable	Is the site currently vacant? Yes No
likelihood of the following being affected adversely or conserved	Is the site currently vacant? Yes X No If Yes, please describe the last use of the site:
and enhanced within the application site, or on land adjacent to or near the application site?	in res, please describe the last use of the site.
a) Protected and priority species:	
Yes, on the development site	
Yes, on land adjacent to or near the proposed development	
☐ No	When did this use end (if known)? DD/MM/YYYY
b) Designated sites, important habitats or other biodiversity	(date where known may be approximate)
features: Yes, on the development site	Does the proposal involve any of the following? If yes, you will need to submit an appropriate contamination
Yes, on land adjacent to or near the proposed development	assessment with your application.
☐ No	Land which is known to be contaminated? Yes No
c) Features of geological conservation importance:	Land where contamination is suspected for all or part of the site? Yes No
Yes, on the development site	A proposed use that would
Yes, on land adjacent to or near the proposed development	be particularly vulnerable to the presence of contamination?
No	
15. Trees and Hedges	16. Trade Effluent
Are there trees or hedges on the proposed development site? Yes No	Does the proposal involve the need to dispose of trade effluents or waste? Yes No
And/or: Are there trees or hedges on land adjacent to the	If Yes, please describe the nature, volume and means of disposal
proposed development site that could influence the development or might be important as part of the local landscape character?	of trade effluents or waste
If Yes to either or both of the above, you <u>may</u> need to provide a full	
Tree Survey, at the discretion of your local planning authority. If a Tree Survey is required, this and the accompanying plan should be	
submitted alongside your application. Your local planning authority should make clear on its website what the survey should	
contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'.	

If Yes, please complete					111 (116	tables be	iow.	1							
	Propos	sed							Existi	ng l		_			
Market Housing	Not known	1	Numl 2	ber of	Bedr 4+	ooms Unknown	Total	Market Housing	Not known	1	Numl 2	ber of	Bedr 4+	ooms Unknown	Total
Houses							а	Houses							а
Flats/maisonettes							Ь	Flats/maisonettes							Ь
Sheltered housing							С	Sheltered housing							С
Bedsit/studios							d	Bedsit/studios							d
Cluster flats							е	Cluster flats							е
Other	X						f	Other							f
		То	tals (c	ı + b +	- c + d	+ e + f) =	А			То	tals (c	ı + b +	- c + d	(+e+f)=	F
Social, Affordable	Net		Num	ber of	Bedr	ooms	Total	Social, Affordable	N		Numl	ber of	Bedr	ooms	Total
or Intermediate Rent	Not known	1	2	3	4+	Unknown		or Intermediate Rent	Not known	1	2	3	4+	Unknown	
Houses							а	Houses							а
Flats/maisonettes							Ь	Flats/maisonettes							Ь
Sheltered housing							С	Sheltered housing							С
Bedsit/studios							d	Bedsit/studios							d
Cluster flats							е	Cluster flats							е
Other							f	Other							f
		То	tals (c	ı + b +	- c + d	(+e+f)=	В			То	tals (c	ı + b +	- c + d	(+e+f)=	G
Affordable Home	Not			1	1	ooms	Total	Affordable Home Ownership	Not					ooms	Total
Ownership Houses	known	1	2	3	4+	Unknown	а	Houses	known	1	2	3	4+	Unknown	а
Flats/maisonettes							ь	Flats/maisonettes	$+$ \Box						Ь
Sheltered housing							С	Sheltered housing							С
Bedsit/studios							d	Bedsit/studios	$+\Box$						d
Cluster flats							е	Cluster flats	$+$ $\overline{\Box}$						е
Other							f	Other	$+\Box$						f
oute.		To	tals (c	1 + b +	- c + d	(+e+f)=		o tile!		То	tals (c	ı + b +	- c + d	' + e + f) =	Н
	1					ooms	Total		T					ooms	Total
Starter Homes	Not known	1	2	3	4+	Unknown		Starter Homes	Not known	1	2	3	4+	Unknown	-
Houses							а	Houses							а
Flats/maisonettes							Ь	Flats/maisonettes							Ь
Bedsit/studios							С	Bedsit/studios							С
Other							d	Other							d
			To	tals (′a + b	+c+d)=	D				To	tals (′a + b	+c+d)=	- [
Self Build and	Not		_	1	1	ooms	Total	Self Build and	Not		1	1	1	ooms	Total
Custom Build Houses	known	1	2	3	4+	Unknown		Custom Build Houses	known	1	2	3	4+	Unknown	
Flats/maisonettes							a b	Flats/maisonettes	+						a b
Bedsit/studios							С	Bedsit/studios	$+$ \Box						
Other								Other							C
Julei			Tr	tals /	$\frac{1}{a+b}$	<u> </u> + c + d) =	d F	Other			Tr	tals /	(a + b	+c+d)=	d
				(<i></i>		L						<i>a</i> 1 <i>0</i>		J
Total proposed res	idential	unit	s (A	+ <i>B</i> +	C + D) + E) =		Total existing re	esidentia	al un	its	(F + G	+ H +	· I + J) =	
<u> </u>			-												

17. Residential Units (Including Conversion)

Does you	ur proposal i	nvolve the lo	ss, ga	in or change of u	se of non-resid	ential floorsp		X No
	u have answe		Not applicable no	Existing gross internal floorspace (square metres)	Gross internal to be lost by use or den	floorspace change of nolition	Total gross internal floorspace proposed (including change of use)(square metres)	Net additional gross internal floorspace following development (square metres)
A1	Sh	ops						
	Net trad	able area:						
A2	Financ	ial and nal services	\Box					
A3	1 '	ts and cafes	$\overline{\Box}$					
A4	Drinking est	tablishments	;					
A5	Hot food	takeaways	\Box					
B1 (a)	Office (oth	er than A2)	T					
B1 (b)		rch and	愩					
B1 (c)		<u>ppment</u> ndustrial	愩					
B2		industrial	愩					
B8		distribution	f					
C1		nd halls of	$\frac{1}{1}$					
C2	İ	lence institutions	Ħ					
D1		sidential	f_{\Box}					
D2		utions and leisure	$\frac{1}{1}$					
OTHER			$\frac{1}{1}$					
Please			愩					
Specify	To	otal	╫					
In add			⊥ tial in∈	titutions and ho	stels inlease add	ditionally inc	l dicate the loss or gain of	rooms
Llaa	Type of use	Not applicable		ing rooms to be I of use or dem	ost by change	Total room	s proposed (including langes of use)	Net additional rooms
C1	Hotels							
	Residential Institutions							
OTHER								
Please Specify								
	ployment omplete the		ormat	tion regarding er	nployees:			
				Full-time	Part-	time		tal full-time quivalent
Exi	isting emplo	yees						quivalent
Pro	posed emplo	yees						
20. Ho	urs of Ope	ning						
If known	, please state	the hours o	f oper	ning (e.g. 15:30) f	or each non-res	idential use	<u> </u>	
	Use	M	onday	y to Friday	Saturda	y	Sunday and Bank Holidays	Not known
							•	
21. Site	e Area							
Please st	ate the site a	rea in hectar	es (ha)				

22. Industrial or Commercial Proce	sses	and Machine	ry		
Please describe the activities and processes to be carried out on the site and the end produ plant, ventilation or air conditioning. Please type of machinery which may be installed or	cts in includ	cluding			
Is the proposal a waste management develo	pmer	nt? Yes	No		
If the answer is Yes, please complete the foll	owing	g table:			
	Not applicable	The total capa including engin allowance for c tonnes if solic	city of the void in eering surcharge cover or restoratio I waste or litres if	and making on material (no throughput in tonnes
Inert landfill					
Non-hazardous landfill					
Hazardous landfill					
Energy from waste incineration					
Other incineration					
Landfill gas generation plant					
Pyrolysis/gasification					
Metal recycling site					
Transfer stations					
Material recovery/recycling facilities (MRFs)					
Household civic amenity sites					
Open windrow composting					
In-vessel composting					
Anaerobic digestion					
Any combined mechanical, biological and/ or thermal treatment (MBT)					
Sewage treatment works					
Other treatment Recycling facilities construction, demolition and excavation waste					
Storage of waste	П				
Other waste management	$\overline{\Box}$				
Other developments					
Please provide the maximum annual operat	ional	throughput of the	following waste	streams:	
Municipal					
Construction, demolition and e	xcava	ation			
Commercial and industr	rial				
Hazardous					
If this is a landfill application you will need t planning authority should make clear what	o pro inforr	vide further inforr nation it requires	nation before you on its website.	ır applicatio	n can be determined. Your waste
23. Hazardous Substances					
Does the proposal involve the use or storage the following materials in the quantities stat			No	Not apple	plicable
If Yes, please provide the amount of each su			· <u></u>		
Acrylonitrile (tonnes)		thylene oxide (to			Phosgene (tonnes)
Ammonia (tonnes)	Hydı	rogen cyanide (to	nnes)		Sulphur dioxide (tonnes)
Bromine (tonnes)	ı	Liquid oxygen (to	nnes)		Flour (tonnes)
Chlorine (tonnes)	quid p	petroleum gas (to	nnes)	Re	fined white sugar (tonnes)
Other:			Other:		
Amount (tonnes):			Amount (ton	nes):	

24. Ownership Certificates and Agricultural Land Declaration

One Certificate A, B, C, or D, must be completed with this application form **CERTIFICATE OF OWNERSHIP - CERTIFICATE A**

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14 I certify/The applicant of the land or building to which the application relates, and that none of the land to which the application relates is, or inverted on a part of the land or building to which the application relates is, or

is part of, an agricultural holding**		
NOTE: You should sign Certificate B, C application relates but the land is, or is	or D, as appropriate, if you are the sole owner of the land of spart of, an agricultural holding.	or building to which the
* "owner" is a person with a freehold intere ** "agricultural holding" has the meaning o	st or leasehold interest with at least 7 years left to run. given by reference to the definition of "agricultural tenant" in sect	tion 65(8) of the Act.
Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):
I certify/ The applicant certifies that I ha 21 days before the date of this application application relates. * "owner" is a person with a freehold intere	velopment Management Procedure) (England) Order 2015 ve/the applicant has given the requisite notice to everyone elon, was the owner* and/or agricultural tenant** of any part of the second interest with at least 7 years left to run. iven in section 65(8) of the Town and Country Planning Act 1990	lse (as listed below) who, on the day
Name of Owner / Agricultural Tenant	Address	Date Notice Served

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

24. Ownership Certificates and Agricultural Land Declaration (continued) CERTIFICATE OF OWNERSHIP - CERTIFICATE C Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14 I certify/ The applicant certifies that: Neither Certificate A or B can be issued for this application All reasonable steps have been taken to find out the names and addresses of the other owners* and/or agricultural tenants** of the land or building, or of a part of it, but I have/ the applicant has been unable to do so. st "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990 The steps taken were: Name of Owner / Agricultural Tenant Address **Date Notice Served** Notice of the application has been published in the following newspaper On the following date (which must not be earlier (circulating in the area where the land is situated): than 21 days before the date of the application): Date (DD/MM/YYYY): Signed - Applicant: Or signed - Agent: **CERTIFICATE OF OWNERSHIP - CERTIFICATE D** Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/ The applicant certifies that:

Certificate A cannot be issued for this application

All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

The steps taken were: Notice of the application has been published in the following newspaper On the following date (which must not be earlier (circulating in the area where the land is situated): than 21 days before the date of the application): Signed - Applicant: Or signed - Agent: Date (DD/MM/YYYY):

25. Planning Application Requirements - Checklist	
Please read the following checklist to make sure you have sent all the information required will result in your application being deemed in the Local Planning Authority (LPA) has been submitted.	
The original and 3 copies* of a completed and dated application form:	The correct fee:
The original and 3 copies* of the plan which identifies the land to which the application relates drawn to an identified scale	The original and 3 copies* of a design and access statement, if required (see help text and guidance notes for details): The original and 3 copies* of a fire statement, if required
and showing the direction of North:	(see help text and guidance notes for details):
The original and 3 copies* of other plans and drawings or information necessary to describe the subject of the application.	The original and 3 copies* of the completed, dated Ownership Certificate (A, B, C or D – as applicable) and Article 14 Certificate (Agricultural Holdings):
*National legislation specifies that the applicant must provide the or total of four copies), unless the application is submitted electronical LPAs may also accept supporting documents in electronic format by You can check your LPA's website for information or contact their plants.	y or, the LPA indicate that a smaller number of copies is required. post (for example, on a CD, DVD or USB memory stick).
Plans can be bought from one of the Planning Portal's accredited su	appliers: https://www.planningportal.co.uk/buyaplanningmap
26. Declaration	
I/we hereby apply for planning permission/consent as described in tinformation. I/we confirm that, to the best of my/our knowledge, any genuine opinions of the person(s) giving them.	his form and the accompanying plans/drawings and additional r facts stated are true and accurate and any opinions given are the
Signed - Applicant: Or signed - Agent:	Date (DD/MM/YYYY):
	(date cannot be pre-application)
27. Applicant Contact Details	28. Agent Contact Details
27. Applicant Contact Details	Z8. Agent Contact Details Telephone numbers Country code: National number: Country code: Mobile number (optional): Country code: Fax number (optional): Email address (optional):
27. Applicant Contact Details 29. Site Visit	Telephone numbers Country code: National number: Country code: Mobile number (optional): Country code: Fax number (optional):
	Telephone numbers Country code: National number: Country code: Mobile number (optional): Country code: Fax number (optional): Email address (optional):
29. Site Visit	Telephone numbers Country code: National number: Extension number: Country code: Mobile number (optional): Country code: Fax number (optional): Email address (optional): Tother public land? Yes No Agent Applicant Other (if different from the
29. Site Visit Can the site be seen from a public road, public footpath, bridleway of the planning authority needs to make an appointment to carry	Telephone numbers Country code: National number: Extension number: Country code: Mobile number (optional): Country code: Fax number (optional): Email address (optional): r other public land? Yes No