

**Planning Services**

South Norfolk House, Cygnet Court,  
Long Stratton, Norwich NR15 2XE

[www.south-norfolk.gov.uk](http://www.south-norfolk.gov.uk)

Email: [planning@s-norfolk.gov.uk](mailto:planning@s-norfolk.gov.uk)

Tel: 01508 533845

Fax: 01508 533625



Application for listed building consent for alterations, extension or demolition of a listed building.

**Planning (Listed Buildings and Conservation Areas) Act 1990**

**Publication of applications on planning authority websites.**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

**1. Site Address**

Number

Suffix

Property name

Address line 1

Address line 2

Address line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

**2. Applicant Details**

Title

First name

Surname

Company name

Address line 1

Address line 2

Address line 3

Town/city

## 2. Applicant Details

Country	<input type="text"/>
Postcode	<input type="text" value="NR15 1NB"/>
Are you an agent acting on behalf of the applicant?	<input checked="" type="radio"/> Yes <input type="radio"/> No
Primary number	<input type="text"/>
Secondary number	<input type="text"/>
Fax number	<input type="text"/>
Email address	<input type="text"/>

## 3. Agent Details

Title	<input type="text" value="Mr"/>
First name	<input type="text" value="William"/>
Surname	<input type="text" value="Frost"/>
Company name	<input type="text" value="SA Architectural Services"/>
Address line 1	<input type="text" value="First Floor"/>
Address line 2	<input type="text" value="2-4 Cucumber Lane"/>
Address line 3	<input type="text" value="Brundall"/>
Town/city	<input type="text" value="Norwich"/>
Country	<input type="text" value="United Kingdom"/>
Postcode	<input type="text" value="NR13 5QY"/>
Primary number	<input type="text"/>
Secondary number	<input type="text"/>
Fax number	<input type="text"/>
Email	<input type="text"/>

## 4. Description of Proposed Works

Please describe details of the proposed development or works including details of proposals to alter, extend or demolish the listed building(s):

Has the development or work already been started without consent?  Yes  No

## 5. Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

- Don't know  
 Grade I  
 Grade II\*  
 Grade II

## 5. Listed Building Grading

Is it an ecclesiastical building?

Don't know  Yes  No

## 6. Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

Yes  No

If Yes, which of the following does the proposal involve?

a) Total demolition of the listed building

Yes  No

b) Demolition of a building within the curtilage of the listed building

Yes  No

c) Demolition of a part of the listed building

Yes  No

Please provide a brief description of the building or part of the building you are proposing to demolish

It is proposed to demolish and reconstruct part of the front wall at the site and raise the ridge height of the existing roof by approx. 300mm.

Why is it necessary to demolish or extend (as applicable) all or part of the building(s) and or structure(s)?

The existing wall is considerably bowed and the works are urgently necessary in the interests of health and safety. The raising of the ridge height would necessitate the need to substantially excavate the existing ground floor levels to provide the additional ceiling height at ground and first floor level, and mitigate any risks from undermining the existing foundations. This could be achieved by raising the wall plate height by 3 or 4 courses when the existing roof is repaired/replaced, as approved under previous application no.'s 2018/1954 and 2018/1955.

## 7. Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

Yes  No

If Yes, please describe and include the planning application reference number(s), if known:

2018/1954, 2018/1955 and 2021/2286

## 8. Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

Yes  No

## 9. Listed Building Alterations

Do the proposed works include alterations to a listed building?

Yes  No

If Yes, do the proposed works include

a) works to the interior of the building?

Yes  No

b) works to the exterior of the building?

Yes  No

c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?

Yes  No

d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)?

Yes  No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

PRE01 Location Plan, PRE04B Proposed Floor Plans, PRE05B Proposed Elevations, PRE06B Existing and Proposed Indicative Sections, PRE07B Block Plan; and, Design & Access Statement Incorporating Heritage Statement & Impact Assessment

## 10. Materials

Does the proposed development require any materials to be used?

Yes  No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

## 10. Materials

Please add materials by using the dropdown list to select the type, clicking 'Add' and entering all the details in the popup box

Type	Existing materials and finishes	Proposed materials and finishes
External Walls	Painted brick	Painted brick to match existing
Roof covering	Black pantile	Black pantile to match existing
Windows	Painted timber	Painted timber, style to match existing
Ceilings	Painted plaster finish	Painted plaster finish
Internal Walls	Painted plaster finish	Painted plaster finish
Rainwater goods	Black upvc	Black upvc, type to match existing

Are you submitting additional information on submitted plans, drawings or a design and access statement?  Yes  No

If Yes, please state references for the plans, drawings and/or design and access statement

PRE01 Location Plan, PRE04B Proposed Floor Plans, PRE05B Proposed Elevations, PRE06B Existing and Proposed Indicative Sections, PRE07B Block Plan; and, Design & Access Statement Incorporating Heritage Statement & Impact Assessment

## 11. Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?  Yes  No

## 12. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?  Yes  No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent
- The applicant
- Other person

## 13. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?  Yes  No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

First name

Surname

Reference

Date (Must be pre-application submission)

Details of the pre-application advice received

Officer advised that they are prepared to support raising the height of the building by 3 or 4 courses in order to provide better head height at the first floor. Given the additional height the officer requested the need for a flat rubbed brick arch detail above the window openings to provide the correct detailing for this type of building.

## 14. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

Yes  No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

## 15. Certificates

### CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Certificate under Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Person role

- The applicant
- The agent

Title

First name

Surname

Declaration date (DD/MM/YYYY)

Declaration made

## 16. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Date (cannot be pre-application)