

Planning and Building Service



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Application for tree works: works to trees subject to a tree preservation order (TPO)
and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

You must use this form if you are applying for work to trees protected by a tree preservation order (TPO). (You may also use it to give notice of works to trees in a conservation area).

It is important that you read the accompanying guidance notes before filling in the form. Without the correct information, your application / notice cannot proceed.

1. Applicant Name and Address

Title:	MISS	First name:	CHARLOTTE		
Last name:	FOYLE				
Company (optional):					
Unit:		House number:	23	House suffix:	
House name:					
Address 1:	SHEPHERDS RISE				
Address 2:	VERNHAM DEAN				
Address 3:					
Town:	ANDOVER				
County:	HAMPSHIRE				
Postcode:	SP11 0HD				

2. Agent Name and Address

Title:	
Last name:	
Company (optional):	
Unit:	
House name:	
Address 1:	
Address 2:	
Address 3:	
Town:	
County:	
Postcode:	

3. What Are You Applying For?

Are you seeking consent for works to tree(s) subject to a TPO? Yes No

Are you wishing to carry out works to tree(s) in a conservation area? Yes No

4. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number below.

TPO. TVBC. 1014

5. Trees Location

If all trees stand at the address shown in Question 1, go to Question 6. Otherwise, please provide the full address/location of the site where the tree(s) stand (including full postcode where available)

Unit: House number: House suffix:
House name:
Address 1:
Address 2:
Address 3:
Town:
County:
Postcode (if known):

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

ON THE BORDER BETWEEN
23 SHEPHERDS RISE AND
LONG MEADOW.

6. Trees Ownership

Is the applicant the owner of the tree(s): Yes No
If 'No' please provide the address of the owner (if known and if different from the trees location)

Title: MRS First name: KATIE
Last name: BEHRENS
Company (optional):
Unit: House number: House suffix:
House name: LONG MEADOW
Address 1: HIGH STREET
Address 2: VERNHAM DEAN
Address 3:
Town: ANDOVER
County: HAMPSHIRE
Country: UK
Postcode: SP11 0SY
Telephone numbers
Country code: National number: Extension number:
Country code: Mobile number (optional):
Email address (optional):

7. Identification Of Tree(s) And Description Of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work.

Please provide the following information below : tree species (and the number used on the sketch plan) and description of works. Where trees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

E.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.

Please ensure all dimensions are given in **metric** measurements.

OAK (T1) - PRUNE BACK FROM PROPERTY

ASH (T2) - RE-POLLARD

OAKS (T3, T4) - PRUNE BACK LOWER BRANCHES OVER GARAGE

DUE TO EXCESSIVE SHADING, DRY GROUND AND CLOSE PROXIMITY TO PROPERTY AND GARAGE.

BUILDING SURVEY ADVISES THAT TREES ARE REDUCED IN HEIGHT AND THEN CONTROLLED AND MAINTAINED IN DUE COURSE IN ORDER TO PREVENT FURTHER DESICCATION OF THE SUBSOILS WHICH IS CONSIDERED TO BE RESULTING IN INTERNAL CRACKING.

Please continue overleaf

7. Identification Of Tree(s) And Description Of Works continued ...

8. Trees - Additional Information

Additional information may be attached to electronic communications or provided separately in paper format.

For all trees

A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes). It would also be helpful if you provided details of any advice given on site by an LPA officer.

For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application **must** be accompanied by the necessary evidence to support your proposals. (See guidance notes for further details)

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall: Yes No
If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

2. **Alleged damage to property** - e.g. subsidence or damage to drains or drives. Yes No
If YES, you are required to provide for:

Subsidence

A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

Other structural damage (e.g. drains, walls and hard surfaces)

Written technical evidence from an appropriate expert, including description of damage and possible solutions.

Documents and plans (for any tree)

Are you providing separate information (e.g. an additional schedule of work for Question 7)? Yes No

If YES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application. If they are being provided separately from this form, please detail how they are being submitted.

EXTRACTS FROM BUILDING SURVEY LEVEL 3 FOR 23 SHEPHERDS RISE
DATED 6 JULY 2020 - REPORT REFERENCE 129409.

9. Authority Employee / Member

With respect to the Authority, I am:

- (a) a member of staff (c) related to a member of staff
(b) an elected member (d) related to an elected member

Do any of these statements apply to you?
 Yes No

If Yes, please provide details of the name, relationship and role

10. Application For Tree Works - Checklist

Only one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please note that failure to supply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section, but it may help you to submit a valid form.

Sketch Plan

- A sketch plan showing the location of all trees (see Question 8)

For all trees

(see Question 7)

- Clear identification of the trees concerned
- A full and clear specification of the works to be carried out

For works to trees protected by a TPO

(see Question 7)

Have you:

- stated reasons for the proposed works?
- provided evidence in support of the stated reasons? in particular:
 - if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert
 - if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist.
 - in respect of other structural damage - written technical evidence
- included all other information listed in Question 8?

11. Declaration - Trees

I/we hereby apply for consent/give notice for tree work as described in this form and the accompanying plans and additional information.

Signed - Applicant:



Or signed - Agent:

Date (DD/MM/YYYY):

18/10/21

(This date must not be before the date of sending or hand-delivery of the form)

12. Applicant Contact Details

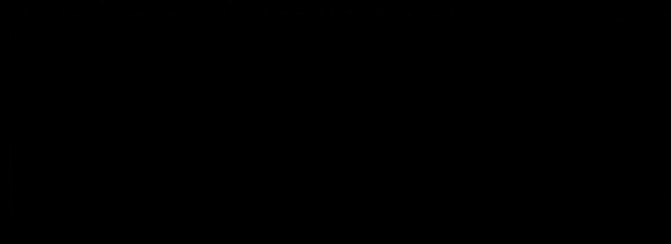
Telephone numbers

Country code:

National number:

Extension number:

Country code: Mobile number (optional):



13. Agent Contact Details

Telephone numbers

Country code:

National number:

Extension number:



Email address (optional):

14. Is it possible for the Tree Officer to view the tree(s) without arranging access?

Yes No

Note: For your own security please submit any specific access details below

