

Your ref:
Our ref: 21/02153/F
Please ask for: Mrs Joanne Rahman
Direct dial: 01553 616233
Direct fax: 01553 616652
E-mail: borough.planning@west-norfolk.gov.uk

Clean Tech
c/o Peter Humphrey Associates _Wisbech
30 Old Market
Wisbech
Cambs
PE13 1NB

Geoff Hall
Executive Director

Stuart Ashworth
Assistant Director Environment and Planning

3 November 2021

Dear Sir or Madam

TOWN AND COUNTRY PLANNING ACT 1990

Details: **Retrospective application for retention of residential garden and change of use of land for commercial/business/services use to include porta cabin, 3No. storage containers, parking and retained caravan at 2 Chilver Farm Cottages Chilver House Lane Bawsey KINGS LYNN Norfolk**

I have received a planning application as detailed above but cannot process it until I receive some more information:

1. Although you may have answered NO to the question on the application form which asks whether the proposed use would be particularly vulnerable to the presence of contamination, you are required to complete and submit the Screening Assessment Form, which can be found on the Council's website at www.west-norfolk.gov.uk. Please click on the following to reach the Questionnaire.

https://www.west-norfolk.gov.uk/info/20138/contaminated_land/204/planning_applications_on_contaminated_land

2. Please submit elevations of the storage containers and office, these should be done to a scale of 1:50 or 1:100.
3. Please submit a floor plan of the office, this should be done to a scale of 1:50 or 1:100.
4. Please provide four drawings to a recognisable scale, showing existing and proposed site levels. If the site levels are to remain unchanged, please provide the drawings annotated as existing and proposed.

Once this information is received your application will become valid and the application can be passed to the relevant planning officer.

To enable us to deal with the additional information requested efficiently could you please ensure you quote the Application Number detailed at the top of this letter along with the name of

King's Court, Chapel Street, King's Lynn, Norfolk PE30 1EX
Tel: (01553) 616200
DX 57825 KING'S LYNN

Chief Executive – Lorraine Gore

the officer detailed on this letter. Could you also clearly state the location and details of the proposed development in all correspondence and **mark it for the attention of Mrs Joanne Rahman**

Yours faithfully

A handwritten signature in black ink, appearing to read 'G. Khan', with a stylized flourish at the end.

Executive Director
Environment and Planning

