



Executive Director
George Gillespie BEng (Hons) CEng MICE

**Neighbourhoods, Regeneration
and Sustainability**
Glasgow City Council
Exchange House
231 George Street
Glasgow G1 1RX

Our ref: **INVALID APPLICATION ACKNOWLEDGEMENT**
GCC Application Ref: **21/02538/FUL**

Lead Structural Ltd
Per Hashir Raihan
24 Potterhill Road
Glasgow
G53 5RR

12 August 2021

Dear Sir/Madam

SITE: 1009 Argyle Street Glasgow G3 8LZ

PROPOSAL: Frontage alterations and installation of vent to rear.

Your application, **21/02538/FUL**, was received on **9 August 2021**, was incomplete and is invalid. Please give the point(s) on the attached sheet your immediate attention as the processing of your application cannot be started until the information required has been returned to us.

Please submit the additional information required within 21 days of the date of this letter. If you do not submit the additional information within 21 days, your application will be withdrawn.

Additional information must be submitted online to your existing proposal at <https://www.eplanning.scot/ePlanningClient/> by adding the Post Submission Additional Document form to your proposal, completing the form and uploading your attachments. Further guidance can be found at <https://www.eplanning.scot/ePlanningClient/UserGuide.aspx>.

The application will be considered with the address and description as shown above. If you are unhappy about either of these, or if you need assistance with the information required, please contact your case officer **Alan Macgregor** on direct phone **0141 287 8658**, to discuss the matter further.

Yours faithfully

Head of Planning and Building Standards

Encls.

ADDITIONAL INFORMATION REQUIRED FOR APPLICATION 21/02538/FUL

Your application is invalid. Please give the point(s) indicated below your immediate attention as the assessment of your application will not be started until the omissions have been remedied. Please re-read the Guidance Notes for further assistance.

001 Please provide a scaled plan not less than 1:1250 scale, that is sufficient to identify the land to which it relates. The application site must be outlined with a red line and any adjoining land within the control of the applicant must be outlined with a blue line. Where applicable the location plan must demonstrate the connection to a highway within the red line boundary.

002 Please submit payment for £202, as the fee necessary for processing the application. Fees can be paid by directly by BACS to GCC DRS - S/LINE using Sort Code: 834400 and Account 00796772 quoting your application reference number. Please note that the reference number of your application must be used when making a BACS payment. Failure to provide this reference will delay the processing of your application.

003 Please add notes to front elevation plan detailing works, materials and RAL colours to be used.

In respect of the proposed signage an application for advertisement consent will be required.

The location plan submitted is for a different job hence request for location plan.

