

Householder Application for Planning Permission for works or extension to a dwelling.  
Town and Country Planning Act 1990

**Publication of applications on planning authority websites.**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

**1. Site Address**

Number	<input type="text" value="4"/>
Suffix	<input type="text"/>
Property name	<input type="text"/>
Address line 1	<input type="text" value="Shire Close"/>
Address line 2	<input type="text"/>
Address line 3	<input type="text"/>
Town/city	<input type="text" value="Billericay"/>
Postcode	<input type="text" value="CM11 1SD"/>

Description of site location must be completed if postcode is not known:

Easting (x)	<input type="text" value="568637"/>
Northing (y)	<input type="text" value="195986"/>

Description

**2. Applicant Details**

Title	<input type="text"/>
First name	<input type="text" value="AMANDA"/>
Surname	<input type="text" value="MILLS"/>
Company name	<input type="text"/>
Address line 1	<input type="text" value="4, Shire Close"/>
Address line 2	<input type="text"/>
Address line 3	<input type="text"/>
Town/city	<input type="text" value="Billericay"/>
Country	<input type="text"/>

2. Applicant Details

Postcode

CM11 1SD

Are you an agent acting on behalf of the applicant?

☒ Yes ☐ No

Primary number

Secondary number

Fax number

Email address

3. Agent Details

Title

Mr

First name

TIM

Surname

DEEKS

Company name

DEEKS + ASSOCIATES

Address line 1

34 NOAK HILL ROAD

Address line 2

Address line 3

Town/city

BILLERICAY

Country

United Kingdom

Postcode

CM12 9UG

Primary number

Secondary number

Fax number

Email

4. Description of Proposed Works

Please describe the proposed works:

FRONT FIRST FLOOR EXTENSION OVER GARAGE, REAR DORMER WITH LOFT CONVERSION ( WITHIN PERMITTED DEVELOPMENT) AND REAR SINGLE STOREY EXTENSION ( WITHIN PERMITTED DEVELOPEMENT)

Has the work already been started without consent?

☐ Yes ☒ No

5. Materials

Does the proposed development require any materials to be used externally?

☒ Yes ☐ No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material):

Walls

Description of existing materials and finishes (optional):

BRICK

5. Materials

Description of proposed materials and finishes:	RENDER AND BRICK
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Roof	
Description of existing materials and finishes (optional):	CONCRETE TILES
Description of proposed materials and finishes:	CONCRETE TILES

Windows	
Description of existing materials and finishes (optional):	UPVC
Description of proposed materials and finishes:	UPVC

Doors	
Description of existing materials and finishes (optional):	UPVC/ ALUMINIUM
Description of proposed materials and finishes:	UPVC/ ALUMINIUM

Are you supplying additional information on submitted plans, drawings or a design and access statement? ☐ Yes ☒ No

6. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? ☐ Yes ☒ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☒ No

7. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☒ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way? ☐ Yes ☒ No

8. Parking

Will the proposed works affect existing car parking arrangements? ☐ Yes ☒ No

9. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☐ Yes ☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
- ☒ The applicant
- ☐ Other person

## 10. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☒ Yes ☐ No

**If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):**

**Officer name:**

Title	<input type="text"/>
First name	<input type="text"/>
Surname	<input type="text"/>
Reference	03/03599/FP

Date (Must be pre-application submission)

01/03/2003
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Details of the pre-application advice received

APPROVAL GIVEN FOR THE FRONT FIRST FLOOR EXTENSION

## 11. Authority Employee/Member

**With respect to the Authority, is the applicant and/or agent one of the following:**

- (a) a member of staff**
- (b) an elected member**
- (c) related to a member of staff**
- (d) related to an elected member**

It is an important principle of decision-making that the process is open and transparent.

☐ Yes ☒ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

## 12. Ownership Certificates and Agricultural Land Declaration

**CERTIFICATE OF OWNERSHIP - CERTIFICATE B - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14**

I certify/The applicant certifies that:

- ☒ I have/The applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner\* and/or agricultural tenant\*\* of any part of the land or building to which this application relates; or
- ☐ The applicant is the sole owner of all the land or buildings to which this application relates and there are no other owners\* and/or agricultural tenants\*\*.

**\* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years to run. \*\* 'agricultural tenant' has the meaning given in section 65(8) of the Town and Country Planning Act 1990.**

Owner/Agricultural Tenant

## 12. Ownership Certificates and Agricultural Land Declaration

Name of Owner/Agricultural Tenant	
Number	4
Suffix	
House Name	
Address line 1	SHIRE CLOSE
Address line 2	
Town/city	BILLERICAY
Postcode	CM11 1SD
Date notice served (DD/MM/YYYY)	04/12/2021

Person role

- ☐ The applicant  
☒ The agent

Title	
First name	TIM
Surname	DEEKS
Declaration date (DD/MM/YYYY)	03/12/2021

☒ Declaration made

## 13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application)	03/12/2021
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