



Executive Director
George Gillespie BEng (Hons) CEng MICE

**Neighbourhoods, Regeneration
and Sustainability**
Glasgow City Council
Exchange House
231 George Street
Glasgow G1 1RX

Our ref: **INVALID APPLICATION ACKNOWLEDGEMENT**
GCC Application Ref: **21/03693/LBA**

Identity Interior Design Partnership
Chris Durkin
Identity Interior Design
84 84 Town Street
Horsforth
Leeds
United Kingdom
LS18 4AP

13 December 2021

Dear Sir/Madam

SITE: Unit Ground 17 Princes Square 48 Buchanan Street City Centre Glasgow G1 3JN

PROPOSAL: Internal alterations and display of signage.

Your application, **21/03693/LBA**, was received on **9 December 2021**, was incomplete and is invalid. Please give the point(s) on the attached sheet your immediate attention as the processing of your application cannot be started until the information required has been returned to us.

Please submit the additional information required within 21 days of the date of this letter. If you do not submit the additional information within 21 days, your application will be withdrawn.

Additional information must be submitted online to your existing proposal at <https://www.eplanning.scot/ePlanningClient/> by adding the Post Submission Additional Document form to your proposal, completing the form and uploading your attachments. Further guidance can be found at <https://www.eplanning.scot/ePlanningClient/UserGuide.aspx>.

The application will be considered with the address and description as shown above. If you are unhappy about either of these, or if you need assistance with the information required, please contact your case officer **Alan Macgregor** on direct phone **0141 287 8658**, to discuss the matter further.

Yours faithfully

for Divisional Director of Planning, Housing and Building Standards

Encls.

ADDITIONAL INFORMATION REQUIRED FOR APPLICATION 21/03693/LBA

Your application is invalid. Please give the point(s) indicated below your immediate attention as the assessment of your application will not be started until the omissions have been remedied. Please re-read the Guidance Notes for further assistance.

001 Please submit the following plans/drawings as are necessary to describe the development to which the application relates:-

Section through frontage showing signage.
Please also provide details of any illumination.

002 Please add a scale bar to all drawings/plans submitted as part of the application.

