## PRE-REGISTRATION CHECK SHEET - TO BE COMPLETED BY DUTY OFFICER AS APPROPRIATE

Application Ref: 22/00005/DI	<u>PP</u> Pre-ap	plication Ref: _			Online App	Х
Related Enforcement Reference	e:					
App Type		App Type		D	evelopment	Туре
Detailed Planning (DPP)	x Works	to Tree (WTT)			Local	Х
Planning in Principle (PPP)	Pre Co	nsultation (PAC)			Strategic	
Approved Matters (MSC)	Prior No	otification (PN)			Major	
Listed Building (LBC)	Amend	ed Obligation (LA)			Householder	Х
Conservation Area (CAC)	Review	of Mineral (ROMP	')			
Advertisement (ADV)	OTHER	?	S42			
Development Code	30B				Notification chnician if ticked)	
UPRN: 000120050371 (If NO UPRN – Admin to contact Technician)  Description of Proposal:						
Site Address: (Leave blank if	no UPRN)   Instal	lation of replaceme	ent windov	NS		
171B MAIN STREET						
PATHHEAD						
EH37 5SQ						

- 1. Is the application fee correct?
- 2. Is a REFUND required?
- 3. If a Schedule 3 is required has the fee been included?
- 4. Are the plans adequate? (Location, Site, Elevations)
- 5. Is the site boundary clearly defined?
- 6. Are the certificates completed?
- 7. If a S42 statement is required has it been submitted?

## Q8-12 are for NON Householder applications only

- 8. Has a Coal Mining Risk Assessment been submitted?
- 9. If a Design Statement is required has it been submitted?
- 10. If a Design/Access Statement is required has it been submitted?
- 11. For Major Applications has a PAR been submitted?
- 12. Is PAR Acceptable?

YES	NO	Fee/Retund Amount		
Х		Fee:	£	
	Х	Refund:	£	
n/a		Fee:	£	
	Х			
Χ				
Х				
n/a				
YES	NO	NOT RE	QUIRED	
		X		
		X		
		Х		

APPLICATION INCOMPLETE Initials: JM Date: 05/01/2022

VALIDATION DATE: 10/01/2022 Initials: JM Date: 10/01/2022

<u>Admin - If application submitted online please email the letter to the Duty Officer.</u>						
Reason for application being invalid:						
	Insufficient Fee	The correct fee for this application is £ and an additional sum of £ is required.				
	Fee Required	The fee for this application is £				
	Ownership Certificates	Please complete the enclosed ownership certificate.				
Х	Inadequate Plans	The following additional plans are required:				
		<ul> <li>Can you please provide elevations or photographs that indicate which window(s) you are proposing to replace on the property</li> </ul>				
		*Received – only windows labelled in photographs are being replaced, ground floor windows are property 171A which will form part of separate application. JM				
	Design Statement (Validation is	dating officer to confirm which statement is required)				
		Design and Access Statement complying with Regulation 13 of the Town and lopment Management Procedure) (Scotland) regulations 2008.				
		onfirm in writing that the application is being made under Section 42 of the				
	(Section 42 applies to applicate permission; a statement confi	d Country Planning (Scotland) Act 1997.  Actions to develop land without complying with conditions attached to a previous planning irming that the application is made under Section 42 is required for all applications that seek to attached to previous planning permissions.)				
	_	our application is within an identified Coal Risk Area and as such a Coal ining Risk Assessment (CMRA) is required.				
	Use this space for any	other items:				

For incomplete applications please note that this information will be transferred directly to the letter

to the application/agent; so please ensure that it is specific and accurate.