

**For official use only**

Application No:	
Received Date:	
Fee Amount:	
Paid by/method:	
Receipt Number:	

Application for listed building consent for alterations, extension or demolition of a listed building.

Planning (Listed Buildings and Conservation Areas) Act 1990

**Publication of applications on planning authority websites.**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

**1. Site Address**

Number

Suffix

Property name

Address line 1

Address line 2

Address line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

**2. Applicant Details**

Title

First name

Surname

Company name

Address line 1

Address line 2

Address line 3

Town/city

## 2. Applicant Details

Country	<input type="text"/>
Postcode	<input type="text" value="DH8 9RS"/>
Are you an agent acting on behalf of the applicant?	<input checked="" type="radio"/> Yes <input type="radio"/> No
Primary number	<input type="text"/>
Secondary number	<input type="text"/>
Fax number	<input type="text"/>
Email address	<input type="text"/>

## 3. Agent Details

Title	<input type="text" value="Mr"/>
First name	<input type="text" value="Tony"/>
Surname	<input type="text" value="Carter"/>
Company name	<input type="text"/>
Address line 1	<input type="text" value="Carter-Smith Planning Consultants"/>
Address line 2	<input type="text" value="1st Floor, Hepscott House"/>
Address line 3	<input type="text" value="Coopies Lane"/>
Town/city	<input type="text" value="Morpeth"/>
Country	<input type="text" value="United Kingdom"/>
Postcode	<input type="text" value="NE616JT"/>
Primary number	<input type="text"/>
Secondary number	<input type="text"/>
Fax number	<input type="text"/>
Email	<input type="text"/>

## 4. Description of Proposed Works

Please describe details of the proposed development or works including details of proposals to alter, extend or demolish the listed building(s):

RETROSPECTIVE - Listed Building Consent to regularise alterations to the height of the ridge of the attached garage, creation of a window in the garage gable instead of a vent, increase in size of a rooflight, change to agreed layout of windows in garage side elevation, creation of a doorway in place of a window, alteration to internal hallway layout and creation of faux fireplace at first floor

Has the development or work already been started without consent?  Yes  No

If Yes, please state when the development or work was started (date must be pre-application submission)	<input type="text" value="11/06/2017"/>
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Has the development or work already been completed without consent?  Yes  No

#### 4. Description of Proposed Works

If Yes, please state when the development or work was completed (date must be pre-application submission)

11/01/2018

#### 5. Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

- Don't know  
 Grade I  
 Grade II\*  
 Grade II

Is it an ecclesiastical building?

Don't know  Yes  No

#### 6. Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

Yes  No

#### 7. Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

Yes  No

#### 8. Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

Yes  No

#### 9. Listed Building Alterations

Do the proposed works include alterations to a listed building?

Yes  No

If Yes, do the proposed works include

- a) works to the interior of the building?  Yes  No
- b) works to the exterior of the building?  Yes  No
- c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?  Yes  No
- d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)?  Yes  No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

Please see submitted plans and Heritage Impact Assessment

#### 10. Materials

Does the proposed development require any materials to be used?

Yes  No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

Please add materials by using the dropdown list to select the type, clicking 'Add' and entering all the details in the popup box

Type	Existing materials and finishes	Proposed materials and finishes
External Walls	Natural Stone	Natural Stone

## 10. Materials

Type	Existing materials and finishes	Proposed materials and finishes
Roof covering	Concrete	Concrete
Chimney	Cement rendered chimney stack	Cement rendered chimney stack
Windows	Painted Wood	Painted Wood
External Doors	Painted Wood	Painted Wood

Are you submitting additional information on submitted plans, drawings or a design and access statement?  Yes  No

If Yes, please state references for the plans, drawings and/or design and access statement

please see details in section 4 of the Heritage Impact Assessment and submitted plans

## 11. Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?  Yes  No

## 12. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?  Yes  No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent  
 The applicant  
 Other person

## 13. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?  Yes  No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title   
First name   
Surname   
Reference

Date (Must be pre-application submission)

Details of the pre-application advice received

As explained in greater detail in the Building Conservation Officer's memo and in the above appraisal, I can conclude that:  
Listed Building Consent would be required to regularize the works already carried out the property, and would likely be looked upon favourably;  
Planning consent or a Certificate of Lawful Development would be required to regularize the works already carried out to the property, and would likely be looked upon favourably;  
Planning consent or a Certificate of Lawful Development would be required to regularize the outbuilding to the south of the property, and would likely be looked upon favourably;  
The currently proposed works to other windows would be not supported; and  
A ground source heat pump as mentioned during site visit would not likely be supported.

## 14. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff  
(b) an elected member

## 14. Authority Employee/Member

- (c) related to a member of staff  
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

Yes  No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

## 15. Certificates

### CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Certificate under Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Person role

- The applicant  
 The agent

Title

First name

Surname

Declaration date (DD/MM/YYYY)

Declaration made

## 16. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Date (cannot be pre-application)