



Executive Director
George Gillespie BEng (Hons) CEng MICE

**Neighbourhoods, Regeneration
and Sustainability**
Glasgow City Council
Exchange House
231 George Street
Glasgow G1 1RX

Our ref: **INVALID APPLICATION ACKNOWLEDGEMENT**
GCC Application Ref: **22/00055/FUL**

A1 Architectural Design Ltd
George Clark
5 Cherrybank Walk
Airdrie
ML6 0HZ

21 January 2022

Dear Sir/Madam

SITE: 202 Chirnside Road Glasgow G52 2LQ

PROPOSAL: Erection of raised deck and formation of patio doors to rear of flatted property

Your application, **22/00055/FUL**, was received on **13 January 2022**, was incomplete and is invalid. Please give the point(s) on the attached sheet your immediate attention as the processing of your application cannot be started until the information required has been returned to us.

Please submit the additional information required within 21 days of the date of this letter. If you do not submit the additional information within 21 days, your application will be withdrawn.

Additional information must be submitted online to your existing proposal at <https://www.eplanning.scot/ePlanningClient/> by adding the Post Submission Additional Document form to your proposal, completing the form and uploading your attachments. Further guidance can be found at <https://www.eplanning.scot/ePlanningClient/UserGuide.aspx>.

The application will be considered with the address and description as shown above. If you are unhappy about either of these, or if you need assistance with the information required, please contact your case officer **Joanne Hattie** on direct phone **0141 287 6087**, to discuss the matter further.

Yours faithfully

for Divisional Director of Planning, Housing and Building Standards

Encls.

ADDITIONAL INFORMATION REQUIRED FOR APPLICATION 22/00055/FUL

Your application is invalid. Please give the point(s) indicated below your immediate attention as the assessment of your application will not be started until the omissions have been remedied. Please re-read the Guidance Notes for further assistance.

001 Please complete one of the Certificates required under Notification to Owner(s) of the application site and serve notice on any person having a material interest in one or other of the certificates required under regulation 15. Roofs and walls of flatted properties are normally commonly owned, therefore, the co-owners must be notified.

Please submit a plan of the property showing the under noted areas marked in different colours on the plan;

- a. Land owned/under control of the applicant
- b. Land owned/under control of the other flat(s) and
- c. Land in common/shared ownership or control

