



TRAFFIC MANAGEMENT PLAN

FOR

62 EWELL HIGH STREET

EWELL

SURREY

KT17 1RL



PREPARED BY MANAGEMENT & CONSTRUCTION SERVICES LTD

LINKS 1

LINKS BUSINESS CENTRE

OLD WOKING

SURREY

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TRAFFIC MANAGEMENT PLAN

To satisfy the below planning requirements from the borough council, MCS have prepared the following document (Traffic Management Plan). For clarity, each point raised by the planning authority has also been responded to separately below;

No development shall commence until a Construction Transport Management Plan (generally in accordance with Draft CTMP D002), to include details of:

INTRODUCTION

Having carried out the risk assessment required by current legislation, and as required by the local authority planning conditions, a Traffic Management Plan (TMP) is required for this site. This plan is to be read and reviewed with the accompanying Traffic & Logistics Plans, and is to be issued to all subcontractors and suppliers.

(a) parking for vehicles of site personnel, operatives and visitors

Limited parking is provided within the site compound for contractors and visitors vehicles. Car sharing and public transport will be encouraged where possible. Ewell West railway station is approximately half a mile from site away and will take 10 minutes to walk

(b) loading and unloading of plant and materials

Loading and unloading will be undertaken within the site compound at the rear of the building. Unloading on the highway will be limited to delivery of the shop front only. Delivery restriction times are in place to avoid busy periods, all deliveries are to be booked in with the MCS site foreman 48 hours in advance. The MCS site foreman will ensure that there are no deliveries within the restricted times, and that any unannounced deliveries will be rejected. The foreman will escort vehicles to the rear of the site and will ensure that no vehicles are waiting on the nearby public roads.

(c) storage of plant and materials

Due to the nature of the works Plant will be limited and consist of handheld plant only which will be stored within the site compound when not in use. Materials to be stored in rear compound or with existing building

(d) measures to prevent the deposit of materials on the highway

As the works are within the pavement area and being carried out by hand There will be limit materials, if any are deposited onto the highway and these will be swept up as the works progress to ensure that debris does not spread across the pavement and highway

(e) no HGV movements to or from the site shall take place during the peak times Nor will the contractor permit any HGVs associated with the development at the site to be laid up, waiting, in any of the local roads Vehicles are to wait at local HGV layby's and to be called in required

These instructions are contained within the MCS TMP and will be issued to all subcontractors and suppliers. All deliveries are to be booked with the site foreman 48 hours in advance. Any deliveries outside of the agreed times are to be refused by the MCS foreman



(f) on-site turning for construction vehicles

Delivery vehicles will be driven on to the site compound at the rear of the building , guided by the MCS foreman, where they will be off loaded. Once the delivery has been completed the vehicle will be driven through the rear access road adjacent to the site compound with the aid of the site foreman and then escorted back to the public highway No turning will be required

TRAFFIC MANAGEMENT PLAN

(g) This site is being developed by Management & Construction Services Ltd

The following local conditions have been considered in the preparation of this plan:

Current Residential Areas	Nearby Facilities
Site Gradients	Existing Structures
Ground Conditions	Existing Road System
Local Amenities	Traffic Flow

The contents of this plan will be constantly monitored and, where necessary, amended as the site develops by the site and visiting management.

A copy of this TMP **MUST** be issued to all suppliers and contractors, including those supplying subcontractors and not on the behalf of MCS. Checks will be made on arrival to the site that the vehicle drivers have a copy of the TMP available.

(h) **SITE ENTRANCE AND DELIVERY ADDRESS**

Entrance adjacent to 60 Ewell High Street
Ewell High Street
Ewell
Surrey
KT17 1RL

ROUTES to Site



(J) CONSTRUCTION VEHICLE MOVEMENTS/ METHODOLOGY

Vehicles will access the site using Ewell High Street and the access road adjacent to no 60 All vehicles are to obey local speed limits and traffic regulations.

All large deliveries are to be booked in with the site manager 48 hours in advance.

No deliveries are to be made between 07.30-09.30, & 16.00 to 17.30 .

No vehicles are to wait on any of the roads leading to the site, unannounced or early deliveries will be turned away until a suitable time can be arranged .

The site will be manned by a suitably trained foreman/banksman. All deliveries will be directed off the highway by this foreman/banksman.

Once the delivery vehicle is within the site delivery zone The banksman will record the delivery vehicle details. The site management will then be informed of the arrival, if required. Only deliveries which have been booked via the delivery booking procedure will be accepted.

The banksman will establish who the delivery is for and will contact the relevant sub contractor foreman who will arrange for the vehicle to be unloaded.

Once unloaded all vehicles will be banked out of the site compound, checked for site debris to ensure the carriageway is kept free from site contamination.

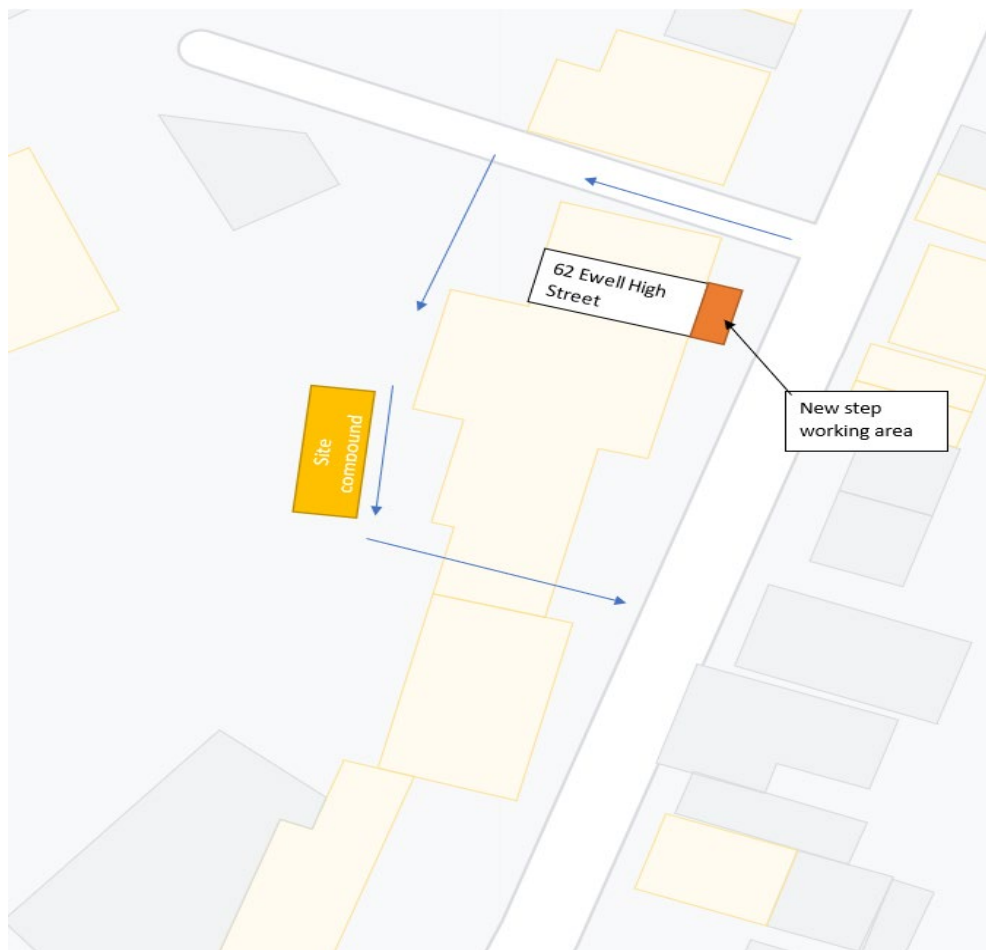
Road sweeping operations are to be utilised as required to ensure that the roads are safe and that mud is not deposited on adjoining roads.

All delivery vehicles will be scheduled to arrive at agreed times, to endeavour that there is not a queue of vehicles waiting to be unloaded.

Delivery vehicles will be fitted with a suitable fall arrest/restraint system if personnel are required to mount the vehicle for unloading.

(k) **SITE PLAN**

Below is the Site Plan that shows the segregation between pedestrian and vehicular traffic, access and egress to and from the site.



(l) **BANKSMAN/GATEMAN DUTIES**

Banksman

- Liaise daily with the Site Manager of duties and expected visitors and deliveries.
- Maintain security to the site.



- Meet and greet all personnel who require entry to or who are working upon the site boundaries.
 - Ensure the booking in and out register is maintained.
 - Control and record all deliveries by ensuring relevant site personnel have been notified and obtain mileage covered to site.
 - Ensure all visitors are directed to relevant person and that that person has been notified.
 - Maintain access and egress to site entrance.
 - Carry out regular inspections of the sites perimeter fence and hoarding.
 - Ensure waste Transfer/Indicator notes are completed
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- Provide clear and concise direction & traffic management to all delivery drivers and visitors.
 - Vehicle contents, their orientation upon the vehicle, site destination and site contact are to be verified with the driver.
 - Secure all drop off areas inside and outside the perimeter of the site ensuring the safety of personnel, especially the general public.
 - Put in place diversions for vehicles or the general public if delivery vehicles and activities are conducted on the public highway or public walkways.
 - Ensure where possible, all delivery vehicles leaving the site are to drive out of the development and not reverse.

(m) SITE PARKING

There is limited parking of contractor's vehicles at the rear of the building. All subcontractors and site staff will be encouraged to share vehicles and use public transport.

(o) SITE VEHICLES

Due to the nature of the works it is not expected that there will be a need for mechanical plant on site during these works. If needed

All vehicles used on site will be inspected, tested and serviced at the appropriate intervals laid down by legislation and the manufacturer's instructions. All faults must be reported as soon as possible and, where necessary, the vehicle taken out of use. Records of maintenance, inspection and test must be made available to the Site Manager and appointed Safety Advisor upon request.

All construction vehicles, when not in use, and on the conclusion of daily works, must be returned to the designated parking area, i.e. as shown on the site plan or within the compound. Keys must be removed from all vacated vehicles.

Vehicles are not permitted to travel in reverse on or in the local vicinity of this site unless under the control of a trained banksman. A combination or audible reversing warning equipment and rotating flashing beacon lights must be used when fitted to all mobile work and lifting equipment on this site.

(p) SPEED LIMITS

A speed limit of 5 mph will apply to this site.



(q) **HAZARD FENCING**

During the installation of the new shop front and adjacent steps Heras fencing will be erected to designate the working area and ensure that there is no cross over between the working area and members of the public

(r) **PEDESTRIAN ACCESS ROUTES**

Access to the main site area will be located as indicated on the site layout plan. This will be via the rear access door to the ground floor works and rear fire escape to the first floor works. Due to the nature of the works no mechanical plant is planned for these construction works. All pedestrians must use the routes indicated on the site layout and location plans. For temporary site activities segregation will be controlled using a combination of signage and the following methods:

- Heras panels that are double clipped
 - Plastic or mesh fencing – minimum 3 ft. high and high visibility.
 - Timber posts or steel pins with red and white bunting.
 - Traffic cones (temporary measure only).

(s) **COMPOUND AREAS**

The compound area will be located at the rear of the building within the existing carpark. This will be clearly identified on the site plan.

(t) **MATERIAL DELIVERY AND STORAGE**

All delivery drivers will be permitted to enter the site and must stop at the allocated area and report to site management/gateman for instructions **BEFORE** unloading. NO VEHICLE WILL BE ALLOWED TO REVERSE WITHOUT A BANKSMAN. Temporary material storage areas will be as shown on the site plan or described by site management on an ad hoc basis.

(u) **ROAD CLEARANCE**

Road sweeping operations are to be utilised as required to ensure that site roads are safe and that mud is not deposited on adjoining roads. We do not envisage the need for road sweeping during these works

(v) **VEHICLE MOVEMENT RESTRICTIONS**

No deliveries are to be made between 07.30 – 09.30 16.00-17.30 .
Outside normal hours – To be pre booked and agreed
No deliveries will be permitted on Sundays or Public Holidays.

(w) **TERRAIN**

The site is on a level gradient, and existing hard surface



(y) **HIGH VISIBILITY CLOTHING & PPE**

The wearing of high visibility clothing is required by all personnel working or visiting this site. REMEMBER . **IF YOU CANNOT SEE THE DRIVER THEY ARE UNLIKLEY TO HAVE SEEN YOU.** Make sure you keep clear of all vehicles with engines running and take particular care to give manoeuvring vehicles plenty of room.

All personnel must wear safety helmet and protective footwear while visiting or working within the site or compound/storage areas.

(z) **MONITORING AND CONTROL**

This is the responsibility of the site and visiting managers.

Supervisors appointed by the contractors on this site will also ensure that persons working under their control comply with these requirements.

Personnel failing to comply with the requirements of this traffic plan, thus placing themselves or others at increased risk will be dealt with in accordance with normal disciplinary procedures and may be removed from site.

(aa) **ADDITIONAL INFORMATION**

Signage for this site has been provided to both remind and direct all personnel of specific hazards and it is essential to comply with the requirements.

Further information relating to the management of traffic on this site together with additional control measures may be provided at pre-start phase or where a change of planned work method(s) requires it.

(ab) **FOOT PATH/ HIGHWAY CLOSURES**

No full closure of the foot path is envisaged although part closure will be required to install the new shop front and step