



SK Architecture - Mr Joseph Steele
7 Thurston Gate
Longthorpe
Peterborough
PE3 6SX

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| Ask for: | Sharon Horner |
| Telephone: | 01832 742001 |
| Planning Services | 01832 742056 |
| Our Ref: | NE/22/00422/FUL |
| Your Ref: | PP-9751226 |
| Date: | 7 April 2022 |

Dear Sir or Madam

TOWN AND COUNTRY PLANNING ACT 1990

Proposal: Single storey front extension (re-submission of NE/21/00666/FUL) at 1 The Drift Collyweston Stamford PE9 3PH.

I refer to the above application received on **29 March 2022** but have to advise you that it is **INVALID/INCOMPLETE**. In order to enable further progress to be made, please supply the following:

1. Thank you for the drawings submitted with your application, even though the scale used has been given all the relevant dimensions have not been provided. As per our published Local Requirements, "All plans and drawings must be drawn to an appropriate metric scale (1:50 or 1:100) and have all relevant dimensions of the key elements of the proposal clearly written. This includes the height, length, width and (if relevant) the distance from the site boundary of any proposed works. We require this so that the proposed dimensions are clear when plans are viewed online." This is required as we now run a completely paperless planning office.

Please provide amended drawings including all relevant dimensions of the proposal:

- Dimensions for the existing and proposed floor plan
- Dimensions for the existing and proposed elevations annotated with all height dimensions

This will allow the officer to assess any potential visual impact of the scheme.

2. As per our local requirements, please provide a proposed site plan showing your proposals for the new works in relation to the site boundaries and other buildings within and surrounding the site; on-site parking and the distance from the site boundaries to the proposed works.
3. I note that there is a "Do not scale" statement on the submitted drawings, as per our local requirements drawings should be accurate. Ambiguous statements such as "Do not scale", "Not to scale" etc. call the accuracy of the drawing into question.

Therefore, please give your written authorisation for this statement to be removed from the drawings or to be altered to read "For planning purposes only". On amended drawings, submitted please remove or alter this statement.

4. Please confirm in writing that you are happy with the amended description as given above. This amendment is suggested as descriptions for applications need to be clear, concise and precise.

Please take the necessary action required to complete this application. If this is not completed within the next 28 days, the application will be withdrawn, and a full re-submission of the application will be required. In the meantime, you should note that the statutory period for the determination of the application may be held in abeyance.

Please note that North Northamptonshire Council prefers to receive all communication electronically.

For details of how we treat your data, please see our Privacy Statement:

www.northnorthants.gov.uk/privacynotices

Yours faithfully

Sharon Horner
Technical Officer, Planning Services