

This form is specifically designed to be printed and completed offline.

Please complete this form in block capitals using black ink to facilitate scanning.

You are advised to read the accompanying guidance notes and per-question help text.

If you would rather make this application online, you can do so on our website: https://www.planningportal.co.uk/apply

# **Application for Planning Permission**

Town and Country Planning Act 1990 (as amended)

### **Privacy Notice**

This form is provided by Planning Portal and based on the requirements provided by Government for the sole purpose of submitting information to the Local Planning Authority in accordance with the legislation detailed on this form and 'The Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended).

Please be aware that once you have downloaded this form, Planning Portal will have no access to the form or the data you enter into it. Any subsequent use of this form is solely at your discretion, including the choice to complete and submit it to the Local Planning Authority in agreement with the declaration section.

Upon receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of its obligations in regards to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

#### **Local Planning Authority details:**



North Kesteven District Council, District Council Offices Kesteven Street, Sleaford, Lincolnshire NG34 7EF

Telephone: 01529 414155

#### **Publication on Local Planning Authority websites**

Information provided on this form and in supporting documents may be published on the authority's planning register and website. Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require any further clarification, please contact the Local Planning Authority directly.

1. Applic	ant Name and Address
Title:	Mr First name: Fraser
Last name:	Key
Company (optional):	
Unit:	House number: House suffix:
House name:	c/o Andrew Clover Planning and Design Ltd
Address 1:	
Address 2:	
Address 3:	
Town:	
County:	
Country:	
Postcode:	

2. Agent	Name and Address
Title:	Mr First name: Andrew
Last name:	Clover
Company (optional):	Andrew Clover Planning and Design Ltd
Unit:	House number: 1 House suffix:
House name:	
Address 1:	Jacklin Drive
Address 2:	Saltfleet
Address 3:	
Town:	Louth
County:	Lincolnshire
Country:	
Postcode:	LN11 7UJ

3. Descrip	otion of the Proposal					
Please desc	ribe the proposed development, including any change o	f use:				
	ersion of a barn to a dwelling, conversion of a garaqular access	ge to a gar	den room/office and construction of a			
Has the buil	ding, work or change of use already started?	Yes	X No			
If Yes, please	e state the date when building,	School Park				
l	were started (DD/MM/YYYY):		(date must be pre-application submission)			
The property of the property of the party of	ling, work or change of use been completed? • state the date when the building, work	Yes	X No			
2670	f use was completed: (DD/MM/YYYY):		(date must be pre-application submission)			
	o. of permission in principle being chnical details consent applications only):					
4. Site Ac	Idress Details	5. Pre-	application Advice			
1970 - AMERICAN PROPERTY AND ADDRESS OF THE PROPERTY ADDRESS OF TH	de the full postal address of the application site.	Has assis	tance or prior advice been sought from the local			
Unit:	House House number: suffix:	authority	about this application? X Yes No			
House	Glebe Farm		ease complete the following information about the advice			
name: Address 1:	Helpringham Road	you were given. (This will help the authority to deal with this application more efficiently).				
Address 2:	Burton Pedwardine	Please tid	e tick if the full contact details are not on, and then complete as much as possible:			
Address 3:		Officer n	ame:			
Town:	Sleaford	Alan	Oliver			
County:	Lincolnshire	Reference	ce:			
Postcode (optional):	NG34 0BX					
Description	of location or a grid reference. mpleted if postcode is not known):	(must be	Date (DD/MM/YYYY): pre-application submission)			
Easting:	Northing:	Details o	f pre-application advice received?			
Description		Princ	iple of conversion accords with LP55			

6. Pedestrian and Vehicle Access, Roads and Rights of Way	7. Waste Storage and Collection
Is a new or altered vehicle access proposed to or from the public highway? X Yes No	Do the plans incorporate areas to store and aid the collection of waste?  Yes  X No
Is a new or altered pedestrian access proposed to or from the public highway?	If Yes, please provide details:
Are there any new public roads to be provided within the site?  Yes X No	
Are there any new public rights of way to be provided within or adjacent to the site?  Yes  X No	
Do the proposals require any diversions /extinguishments and/or creation of rights of way?  Yes X No	Have arrangements been made for the separate storage and collection of recyclable waste?  Yes X No
If you answered Yes to any of the above questions, please show details on your plans/drawings and state the reference of the plan (s)/drawings(s)	If Yes, please provide details:
Drawing 16322-05	
8. Authority Employee / Member	
It is an important principle of decision-making that the process is ope means related, by birth or otherwise, closely enough that a fair-minde	
conclude that there was bias on the part of the decision-maker in the	
	Yes X No With respect to the authority, I am:  (a) a member of staff  (b) an elected member  (c) related to a member of staff  (d) related to an elected member
If Yes, please provide details of their name, role and how you are rela	ted to tnem.

<b>9. Materials</b> If applicable, please sta	te what mat	erials are to be used externa	ally. Include	type, colour and name for	each material:		
	Existing (where app	olicable)		Proposed		Not applicable	Don't Know
Walls	Brick (t	oarn), Stone (garage)					
Roof	Pantile	(barn), Slate (garage)	,				
Windows	Timber						X
Doors	Timber	-					K
Boundary treatments (e.g. fences, walls)	Hedges	s and fences		Hedges and fences			
Vehicle access and hard-standing	Stone a	and concrete		Concrete			
Lighting							X
Others (please specify)							
Are you supplying add	litional infor	mation on submitted plan(s	s)/drawing(s	)/design and access statem	ent? X Yes		No
If Yes, please state refe	rences for th	ne plan(s)/drawing(s)/desigr	n and access	statement:			
Drawings 16322	-01 to 05						, 3
10. Vehicle Parkin	ıg						
Please provide info	rmation on 1	the existing and proposed n	AND REPORT OF THE PARTY OF THE	[7] D. D. M. D. M. G. M. M. M. M. M. M. D. S. M.	T =====		
Type of Vehic	:le	Total Existing	lota	l proposed (including spaces retained)	Difference in spaces		
Cars		0		1	1		
Light goods vehi public carrier veh	icles/ nicles						
Motorcycles	5						
Disability spac	es						
Cycle spaces	5						
Other (e.g. Bu	ıs)						
Other (e.g. Bu	ıs)						

11. Foul Sewage	12. Assessment of Flood Risk
Please state how foul sewage is to be disposed of:	Is the site within an area at risk of flooding? (Refer to the
Mains sewer Cess pit	Environment Agency's Flood Map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local planning authority requirements for information as necessary.)
Septic tank Other	Yes X No
X Package treatment plant	If Yes, you will need to submit a Flood Risk Assessment to consider the risk to the proposed site.
Are you proposing to connect to the existing drainage system?  Yes  X No	Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)?  Yes  X No
If Yes, please include the details of the existing system on the application drawings and state references for the	Will the proposal increase the flood risk elsewhere?  Yes X No
plan(s)/drawing(s):	How will surface water be disposed of?
	Sustainable drainage system Existing watercourse
	X Soakaway Pond/lake
	Main sewer
13. Biodiversity and Geological Conservation	14. Existing Use
	Please describe the current use of the site:
To assist in answering the following questions refer to the guidance notes for further information on when there is a reasonable	Residential and agricultural
likelihood that any important biodiversity or geological conservation features may be present or nearby and whether	
they are likely to be affected by your proposals.  Having referred to the guidance notes, is there a reasonable	
likelihood of the following being affected adversely or conserved	Is the site currently vacant?  Yes  X No
and enhanced within the application site, or on land adjacent to or near the application site?	If Yes, please describe the last use of the site:
a) Protected and priority species:	
Yes, on the development site	
Yes, on land adjacent to or near the proposed development	
X No	When did this use end (if known)? DD/MM/YYYY
b) Designated sites, important habitats or other biodiversity features:	(date where known may be approximate)  Does the proposal involve any of the following?
Yes, on the development site	If yes, you will need to submit an appropriate contamination assessment with your application.
Yes, on land adjacent to or near the proposed development	Land which is known to be contaminated? Yes X No
X No	
c) Features of geological conservation importance:	Land where contamination is suspected for all or part of the site?  Yes  X No
Yes, on the development site	A proposed use that would
Yes, on land adjacent to or near the proposed development  X No	be particularly vulnerable to the presence of contamination?
15. Trees and Hedges	16. Trade Effluent
Are there trees or hedges on the proposed development site?  Yes X No	Does the proposal involve the need to dispose of trade effluents or waste?  Yes  X No
And/or: Are there trees or hedges on land adjacent to the	If Yes, please describe the nature, volume and means of disposal
proposed development site that could influence the development or might be important as part	of trade effluents or waste
of the local landscape character?  If Yes X No  If Yes to either or both of the above, you may need to provide a full	
Tree Survey, at the discretion of your local planning authority. If a Tree Survey is required, this and the accompanying plan should be	
submitted alongside your application. Your local planning authority should make clear on its website what the survey should	
contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'.	

	Propos	sed	Hous	ing					Existi	ng	Hous	ing			
Market Housing	Not known	1	Numl 2	per of	Bedr 4+	ooms Unknown	Total	Market Housing	Not known	1	Numb			ooms Unknown	Total
Houses		1			,575.B.M.	omalown.	1	Houses		-	_		INDEAN.	OTHER DOWN	a
Flats/maisonettes		-			9		Ь	Flats/maisonettes							Ь
Sheltered housing							3	Sheltered housing			1				6
Bedsit/studios							ď	Bedsit/studios						-	d
Cluster flats							ę	Cluster flats							60
Other							f	Other							7
_	92-07	To	tals (a	+ b +	c+a	+ e + f) =	1			То	tals (a	+ b +	c + a	+ e + f) =	1/
Social, Affordable	(60) 70		Numl	ner of	Redr	ooms	Total	Social, Affordable	Number of Bedrooms		ooms	Total			
or Intermediate Rent	Not known	1	2	3	4+	Unknown		or Intermediate Rent	Not known	1	2	3	4+	Unknown	Total
Houses	П		187		. 5344		a	Houses			-		13334		ă
Flats/maisonettes							3:	Flats/maisonettes						-	Ъ
Sheltered housing							8	Sheltered housing							8
Bedsit/studios		-			.:	1.	di	Bedsit/studios							di
Cluster flats							B	Cluster flats							ě
Other						/	7	Other		į					7
		To	tals (a	+ b +	c+a	+ e + f) =	В		1	То	tals (a	+ b +	c + a	+e+f)=	G
Affordable Home	Not	ò	Numl	oer of	Bedr	ooms	Total	Affordable Home	Not		Numl	oer of	Bedr	ooms	Total
Ownership	known	1	2	3	4+	Unknown	_	Ownership	known	1	2	3	4+	Unknown	
Houses		61					a	Houses							a
Flats/maisonettes						_	Ь	Flats/maisonettes							Ь
Sheltered housing							ë	Sheltered housing		,					ë
Bedsit/studios							ď	Bedsit/studios							ď
Cluster flats							36	Cluster flats							6
Other		751.					Ī	Other							Ť
		То	tals (a	ı + b +	c + a	(+e+f)=	G			То	tals (a	+ b +	c + a	+e+f)=	:H
Starter Homes	Not known	1	Numl 2	oer of	Bedr 4+	ooms Unknown	Total	Starter Homes	Not known	1	Numb	oer of	1	ooms Unknown	Total
Houses							a	Houses							B
Flats/maisonettes							В	Flats/maisonettes							В
Bedsit/studios							ō	Bedsit/studios			Î				Ĉ
Other							ď	Other							ď
			To	tals (	a + b	+ c + d) =	Đ				To	tals (	a + b	+ c + d) =	1
Self Build and Custom Build	Not known	1	Numl 2	oer of	Bedr 4+	ooms Unknown	Total	Self Build and Custom Build	Not known	1	Numl 2	oer of		ooms Unknown	Total
Houses		<u> </u>		3	41	UTKHOWIT	20	Houses		3.		3	41	OTIKITOWIT	a
Flats/maisonettes							ъ	Flats/maisonettes						e.	Б
Bedsit/studios		3					6	Bedsit/studios		5	1				G
Other							8	Other							3
o di ci			To	tals /	a + b	+ c + d) =	7	- Carlet			To	tals (	a + b	+ c + d) =	7
								<u> </u>			546				*
Total proposed res	idential	unit	s (A	+ B +	C + E	) + E) =	1	Total existing r	esidentia	ıl un	its (	(F + G	+ H +	I + J) =	

TOTAL NET GAIN or LOSS of RESIDENTIAL UNITS (Proposed Housing Grand Total - Existing Housing Grand Total):

		1.003		<b>Non-residenti</b> in or change of us	\ <del>-</del>		pace? Yes	<u>(</u> ] No
If you	u have answe	ered Yes to t	he que	estion above pleas	se add details	in the follow		==1
	se class/type	107.1	Not applicable	Existing gross internal floorspace (square metres)	Gross internal to be lost by use or der (square n	floorspace change of nolition	Total gross internal floorspace proposed (including change of use)(square metres)	Net additional gross internal floorspace following development (square metres)
A1	Sh	ops						
	Net trada	able area:						
A2	profession	ial and nal services						
А3	Restaurant	ts and cafes						
A4	Drinking est	tablishments	5 🔲					
A5	Hot food takeaways							
B1 (a)	Office (other than A2)							
B1 (b)	Possarch and							
B1 (c)	40	ndustrial						
B2		industrial						
B8	Storage or	distribution						
C1		nd halls of lence						
C2	The state of the s	institutions						
D1		sidential utions						
D2	100000	and leisure						
OTHER	*							
Please	45							
Specify	· ·	otal					7	
	1344	Colonia.	V2 102			9000 900 50		
	dition, for ho					A STATE OF THE PARTY OF THE PAR	dicate the loss or gain of its proposed (including	**************************************
Use class	Type of use	Not applicable	EXIST	of use or demo	lition	ch	nanges of use)	Net additional rooms
C1	Hotels							
	Residential Institutions					2)		
OTHER								
Please Specify								
	ployment omplete the		format	ion regarding em	ployees:			
				Full-time	Part	time		al full-time uivalent
Exi	isting employ	yees						The state of the s
Pro	posed emplo	yees						
20. Ho	urs of Ope	ning						
			of oper	ning (e.g. 15:30) fo	or each non-re	sidential use	proposed:	
	Use	-	- 5	to Friday	Saturda	3	Sunday and Bank Holidays	Not known
				: II	27		Darik Holladys	
		¥.						1
21. Site	ο Λ <b>κ</b> ο ο	-						
	e Area ate the site a	rea in hectai	res (ha	0.037				

22. Industrial or Commercial Proce	sses and Machine	ery	
Please describe the activities and processes to be carried out on the site and the end produ plant, ventilation or air conditioning. Please type of machinery which may be installed or	cts including include the		
Is the proposal a waste management develo	pment? Yes	X No	
If the answer is Yes, please complete the foll	owing table:		
	including engi	acity of the void in cubic metres neering surcharge and making i cover or restoration material (c id waste or litres if liquid waste)	throughput in tonnes
Inert landfill			
Non-hazardous landfill			
Hazardous landfill			
Energy from waste incineration			
Other incineration			
Landfill gas generation plant			
Pyrolysis/gasification			
Metal recycling site			
Transfer stations			
Material recovery/recycling facilities (MRFs)			
Household civic amenity sites			
Open windrow composting			
In-vessel composting			ľ
Anaerobic digestion			
Any combined mechanical, biological and/ or thermal treatment (MBT)			
Sewage treatment works			
Other treatment Recycling facilities construction, demolition and excavation waste			
Storage of waste			
Other waste management			
Other developments			
Please provide the maximum annual operati	ional throughput of th	ne following waste streams:	
Municipal			
Construction, demolition and e	xcavation	30	
Commercial and industr	rial	3	
Hazardous	0 0 0		
If this is a landfill application you will need to planning authority should make clear what	o provide further info information it require	rmation before your applicatior s on its website.	can be determined. Your waste
23. Hazardous Substances			
Does the proposal involve the use or storage the following materials in the quantities state		No X Not app	olicable
If Yes, please provide the amount of each su	bstance that is involve	ed:	
Acrylonitrile (tonnes)	Ethylene oxide (to	onnes)	Phosgene (tonnes)
Ammonia (tonnes)	Hydrogen cyanide (to	onnes)	Sulphur dioxide (tonnes)
Bromine (tonnes)	Liquid oxygen (to	onnes)	Flour (tonnes)
Chlorine (tonnes) Lic	quid petroleum gas (to	onnes) Ref	ined white sugar (tonnes)
Other:		Other:	
Amount (tonnes):		Amount (tonnes):	

## 24. Ownership Certificates and Agricultural Land Declaration

One Certificate A, B, C, or D, must be completed with this application form CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14 I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner \* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding\*\*

NOTE: You should sign Certificate B, C application relates but the land is, or is	or D, as appropriate, if you are the sole owner of the land or building to part of, an agricultural holding.	o which the
* "owner" is a person with a freehold intere ** "agricultural holding" has the meaning of	st or leasehold interest with at least 7 years left to run. given by reference to the definition of "agricultural tenant" in section 65(8) of th	ne Act.
Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):
		10/03/2022
I certify/ The applicant certifies that I ha 21 days before the date of this application application relates. * "owner" is a person with a freehold intere	CERTIFICATE OF OWNERSHIP - CERTIFICATE B velopment Management Procedure) (England) Order 2015 Certificate of velopment has given the requisite notice to everyone else (as listed benown as the owner* and/or agricultural tenant** of any part of the land of the	pelow) who, on the day
Name of Owner / Agricultural Tenant	Address	Date Notice Served
Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

# 24. Ownership Certificates and Agricultural Land Declaration (continued) CERTIFICATE OF OWNERSHIP - CERTIFICATE C Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14 I certify/ The applicant certifies that: Neither Certificate A or B can be issued for this application All reasonable steps have been taken to find out the names and addresses of the other owners\* and/or agricultural tenants\*\* of the land or building, or of a part of it, but I have/ the applicant has been unable to do so. "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run. \*\* "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990 The steps taken were: Name of Owner / Agricultural Tenant Address **Date Notice Served** Notice of the application has been published in the following newspaper On the following date (which must not be earlier (circulating in the area where the land is situated): than 21 days before the date of the application): Date (DD/MM/YYYY): Signed - Applicant: Or signed - Agent: CERTIFICATE OF OWNERSHIP - CERTIFICATE D Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14 I certify/ The applicant certifies that: Certificate A cannot be issued for this application All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner and/or agricultural tenant of any part of the land to which this application relates, but I have/ the applicant has been unable to do so. "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run. agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990" The steps taken were: Notice of the application has been published in the following newspaper On the following date (which must not be earlier than 21 days before the date of the application): (circulating in the area where the land is situated): Signed - Applicant: Date (DD/MM/YYYY): Or signed - Agent:

25. Planning Application Requiremen					
Please read the following checklist to make sure information required will result in your application the Local Planning Authority (LPA) has been sub-	on being deemed inv	information in support of you valid. It will not be considered	ur proposal. Failure to sub valid until all information	mit all required by	
The original and 3 copies* of a completed and da application form:	ated X	The correct fee:			
The original and 3 copies* of the plan which iden the land to which the application relates drawn t identified scale and showing the direction of Nor	ntifies to an	The original and 3 copies* of a design and access statement, if required (see help text and guidance notes for details):  The original and 3 copies* of the completed, dated			
The original and 3 copies* of other plans and dra information necessary to describe the subject of	wings or the application: X	Ownership Certificate (A, and Article 14 Certificate	B, C or D – as applicable)		
*National legislation specifies that the applicant must provide the original plus three copies of the form and supporting documents (a total of four copies), unless the application is submitted electronically or, the LPA indicate that a smaller number of copies is required. LPAs may also accept supporting documents in electronic format by post (for example, on a CD, DVD or USB memory stick). You can check your LPA's website for information or contact their planning department to discuss these options.					
26. Declaration					
I/we hereby apply for planning permission/conseinformation. I/we confirm that, to the best of my, genuine opinions of the person(s) giving them.					
Signed - Applicant:	Or signed - Agent:		Date (DD/MM/YYYY):		
	A. Clover			ate cannot be re-application)	
27. Applicant Contact Details				===	
21. Applicant contact betails		28. Agent Contact De	etails		
			etails		
Telephone numbers  Country code: National number:	Extension number:	Telephone numbers  Country code: National r		Extension number:	
Telephone numbers		Telephone numbers  Country code: National r			
Telephone numbers  Country code: National number:		Telephone numbers  Country code: National r  Country code: Mobile nu	number:		
Telephone numbers  Country code: National number:		Telephone numbers  Country code: National r  Country code: Mobile nu  07368	number: ımber (optional):		
Telephone numbers  Country code:  Country code:  Mobile number (optional):  Country code:  Fax number (optional):		Telephone numbers  Country code: National r  Country code: Mobile nu  07368  Country code: Fax numb	number: Imber (optional): 911052		
Telephone numbers  Country code: National number:  Country code: Mobile number (optional):		Telephone numbers  Country code: National r  Country code: Mobile nu  07368  Country code: Fax numb  Email address (optional):	number: Imber (optional): 911052 Iver (optional):	number:	
Telephone numbers  Country code:  Country code:  Mobile number (optional):  Country code:  Fax number (optional):		Telephone numbers  Country code: National r  Country code: Mobile nu  07368  Country code: Fax numb  Email address (optional):	number: Imber (optional): 911052	number:	
Country code: National number:  Country code: Mobile number (optional):  Country code: Fax number (optional):  Email address (optional):		Telephone numbers  Country code: National r  Country code: Mobile nu  07368  Country code: Fax numb  Email address (optional):	number: Imber (optional): 911052 Iver (optional):	number:	
Telephone numbers  Country code:  Country code:  Mobile number (optional):  Country code:  Fax number (optional):	number:	Telephone numbers  Country code: National r  Country code: Mobile nu  07368  Country code: Fax numb  Email address (optional):  mail@andrewcloverp	number: Imber (optional): 911052 Iver (optional):	number:	
Telephone numbers  Country code: National number:  Country code: Mobile number (optional):  Country code: Fax number (optional):  Email address (optional):  29. Site Visit	ootpath, bridleway or	Telephone numbers  Country code: National r  Country code: Mobile nu  07368  Country code: Fax numb  Email address (optional): mail@andrewcloverp	number:  Imber (optional):  911052  Iver (optional):  Islanninganddesign.co.ul	number:	
Telephone numbers  Country code: National number:  Country code: Mobile number (optional):  Country code: Fax number (optional):  Email address (optional):  29. Site Visit  Can the site be seen from a public road, public for If the planning authority needs to make an appoint	ootpath, bridleway or	Telephone numbers  Country code: National r  Country code: Mobile nu  07368  Country code: Fax numb  Email address (optional): mail@andrewcloverp	number:  Imber (optional):  911052  Iver (optional):  Illanninganddesign.co.ul	number:	

Email address: